

# Employment Opportunity



## Case Manager

Healthy Families Program

Job Code: 7334

Posted from: July 18, 2019  
Applications accepted until position is filled

### **Position Information**

**Division/Department:** Public Health Services Unit, Healthy Families Program, various locations throughout DuPage County (**2 positions**, Wheaton location based)

**Schedule:** Full-time; 37.5 hours/week

**Grade:** 213

**Salary Range:** Based on experience

### **Responsibilities include:**

- Initiates and maintains regular and long-term contact/support with a caseload of high-risk pregnant women, infants and their families
- Provides family-centered interventions that are strength-based and directed at establishing a trusting relationship; assisting parents in improving their skills to optimize the home environment improve the family support system; and increasing the family's ability to problem solve and assume the role of advocate for themselves and their children
- Completes initial Parent Survey Assessment with families, identifying strengths and risk-factors
- Completes regular developmental screenings as well as other appropriate assessments with parents and children
- Assists families in establishing goals and a plan for accomplishment of their goals
- Provides referral information to appropriate resources and advocates for clients to access services
- Establishes and maintains contact with community agencies serving families
- Supports families in their choice of a medical home for all family members
- Spends majority of work time in the field, performing home visits
- Participates in Emergency Response activities as needed

### **Requirements include**

Bachelor's Degree in Child Development, Behavioral Sciences, or Social Services and one year of experience in community services; or an equivalent combination of training and experience. **Bilingual, Spanish speaking preferred.**

### **Interested applicants should submit a resume and completed application to:**

**Mailing Address:** DuPage County Health Department, Attn: Human Resources  
111 N. County Farm Road, Wheaton, Illinois 60187  
(Applications may be found at [www.dupagehealth.org](http://www.dupagehealth.org) or at the address noted above)

**E-mail address:** [hr@dupagehealth.org](mailto:hr@dupagehealth.org)

**Fax:** (630) 510-5481

### **Contact:**

**Human Resources:** Chauncey Armstrong

**Phone:** (630) 221-7656

**The DuPage County Health Department is an Equal Opportunity Employer**