



STEP

1

Procedures for Students, Faculty and Support Staff who Test Positive:

- Parent, teacher, or support staff sends immediate notification to the school/daycare.
- School/daycare sends immediate notification to local health department (DCHD) (630-221-XXXX). **See separate attachment for detailed information needed.**
- DCHD contacts the COVID-positive teacher or support staff, or the parents/guardian of the COVID-positive child.
- If COVID-positive individual was in facility during infectious period (**defined in separate attachment**), areas used by the individual are cleaned and disinfected thoroughly according to CDC guidelines.
- School/daycare notifies families, teachers, and support staff who may have been exposed (while maintaining confidentiality) as soon as possible.
- COVID-positive individual must remain in home isolation as instructed by the DCHD.
- Probable and confirmed cases must complete 10 days of isolation from the date of first symptom onset, demonstrate resolution of symptoms and be fever-free for 24 hours without use of fever-reducing medications before they are allowed to return to school/daycare.

STEP

2

Procedures for Students, Faculty and Support Staff who are Close Contacts to a Confirmed COVID-19 Case:

- School/daycare initiates internal contact tracing within the school/daycare.
- Close household and social contacts to a COVID-19 case will be identified by the DCHD.
- Contacts to a case of COVID-19 must be **quarantined** at home for 14 days as long as they remain asymptomatic. Siblings, parents/guardians who are staff, and other household members will also be quarantined. After completing 14 days in quarantine, asymptomatic contacts may return to school/daycare.
- If the contact becomes symptomatic during quarantine, they would be managed as a probable case (if not tested) or a confirmed case (if they test positive).

STEP

3

Procedures for Students, Teachers, and Support Staff who Become Sick at School/Daycare:

- The student, teacher, or support staff who becomes sick at school/daycare or arrives sick with a **COVID-like symptom(s)** is immediately masked and isolated.
- The School/Daycare Nurse uses appropriate precautions and PPE to evaluate sick individuals.
- The sick individual is safely transported to a healthcare facility or home depending on the severity of illness.
- The sick individual is tested for COVID-19 and other respiratory viruses, where indicated.
- The sick individual must self-isolate (duration dependent on accessibility and result of testing – **see separate attachment**).
- All areas used by the sick individual are cleaned and disinfected thoroughly according to **CDC guidelines**.

STEP

4

Procedures for Contact Tracing and Quarantining Persons Exposed to a Case of COVID-19:

- Parents/guardians of a COVID-positive student, or a COVID-positive teacher, or support staff will be interviewed by personnel from the DCHD.
- School/daycare personnel (designated staff with after-hours availability) also will inform the DCHD case investigation about exposures within the school/daycare, including transportation, classroom, common areas and extracurricular activities.
- All close contacts to a confirmed case of COVID-19 will be placed in **quarantine** for 14 days and monitored daily for the onset of any signs and symptoms of COVID-19 by the LHD.

STEP

5

Procedures for Outbreak Response and Consideration for Closure:

- Determine if activity meets definition of an outbreak.
 - An outbreak in a school/daycare is defined as two cases that are linked epidemiologically with respect to person, place, and time. In other words, they have shared close contacts and onsets within 14 days of each other. Conversely, two cases that occurred in different timeframes, separate locations, and having no common source of exposure would not constitute an outbreak.
- Once an outbreak is identified, DCHD will further investigate to determine the extent of exposures at the school/daycare and what control measures are needed to mitigate the outbreak. Closure may be recommended, however alternative strategies, may also be considered (**see separate attachment for details**).
- Depending on transmission levels in the local community, local health officials may suggest extended or remote learning school dismissals (e.g., dismissals for longer than two weeks) as part of a community mitigation strategy.