

Employment Opportunity



Application System Analyst

Job Code: 7822

Posted from: October 22, 2019
Application accepted until position is filled

Position Information

Division/Department: Business Resources, Central Public Health Center in Wheaton

Schedule: FT, exempt position, 37.5 per week, available to respond to afterhours emergency calls on a rotating basis

Grade: 314 **Salary Range:** \$58,910 - \$73,640; Based on experience

Responsibilities include:

- Provides hands on technical support to end users as related to troubleshooting and using existing enterprise software applications and electronic medical record systems,
- Develops custom queries, custom reports and executive dashboards
- Performs business analysis with staff and management to determine goals and objectives and develop requirements
- Works collaboratively with IT Service Desk staff and/or vendors in order to diagnosis system issues and recommend solutions;
- Performs system administration and ensures proper security access control for users
- Coordinates testing of the application systems to ensure proper performance;
- Conducts end user training and provides end users with training documents and/or resources;
- Maintains confidentiality of privileged information and adheres to patient privacy laws as well as demonstrates sensitivity and understanding of other ethnic groups and cultures
- Participates in emergency response activities as assigned

Requirements include:

Completion of a Bachelor's degree in a field with a quantitative focus such as Information Technology, Business, Economics, etc.; and three years of experience in application administration, Microsoft SQL database administration, custom report writing, business analysis, project management, and providing software system support; or an equivalent combination of training and experience.

Preferred qualifications include:

Candidates with the following qualifications and experience would be preferred. Working knowledge of Crystal Reports, CRM solutions, data warehousing, data visualization software such as PowerBI or Tableau, ITIL and IT Service Management frameworks

Interested applicants should submit a resume and completed application to:

Mailing Address: DuPage County Health Department, Attn: Human Resources
111 N. County Farm Road, Wheaton, Illinois 60187

(Applications may be found at www.dupagehealth.org or at the address noted above)

E-mail address: hr@dupagehealth.org

Fax: (630) 510-5481

Human Resources: Chauncey
Armstrong

Phone: (630) 221-7555

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