

DUPAGE COUNTY BOARD OF HEALTH

MEETING MINUTES

Wheaton, Illinois	August 10, 2023
Board Members Present:	Dr. Chang (left at 7:03PM), Saba Haider, Dr. Nadeem Hussain, Lynn LaPlante, Dr. W. Daniel Perez, Dr. Lawrence Schouten, President Sam Tornatore, Dr. Lanny Wilson
Board Members Absent:	Mindy Finch, Janice Guider, Dr. Uzma Muneer
State’s Attorney:	Trevor Prindle
Leadership Staff/Participating Staff Present:	Kathy Carey, Lori Carnahan, Dr. Rashmi Chugh, Adam Forker, Andrea Gargani, Chris Hoff, Jeff Lata, Dennis Brennan, Penny Chanez, Mike Kiep

CALL TO ORDER: The August 10, 2023 meeting of the Board Health was called to order at 6:20PM. Eight members were present. Quorum was met.

2. PUBLIC COMMENT

There was no public comment.

3. PRESIDENT’S REMARKS

President Tornatore welcomed everyone to the August meeting of the Board of Health and shared the following comments.

- At the end of July, Dr. Wilson and President Tornatore participated in a session of the Health Department’s audit conducted by the Joint Commission. President Tornatore thanked staff for their commitment and shared that the auditors were impressed and complimentary of both our facilities and staff.
- Adam will provide updates on the Crisis Recovery Center (CRC) and other public health updates.
- Staff have participated in multiple community events including a pool safety event in Oakbrook, the Halal fest in Naperville, and a Back to School fair in Elmhurst.
- President Tornatore thanked outgoing Board of Health members Lynn LaPlante and Janice Guider for their contributions and service.
- President Tornatore introduced Jayson Coyle from Baker Tilly.

Mr. Coyle provided an update on the Health Department’s FY 2022 audit.

- The implementation of a new reporting standard which is required for the evaluation of leases, was completed.
- Mr. Coyle shared that the pension liability for FY2022 resulted in a net pension asset.

- Fund balances increased by approx. 9 million dollars. Revenue and expenses did go down.
- An audit was also conducted on 4 federal grant funding programs for compliance. There were no findings.
- An audit of internal controls resulted in no findings.
- A single audit for compliance was completed for the Federal Government funds received by the agency including grant funding. The audit resulted in no findings.

President Tornatore invited Dave Borum to the podium. A resolution of commendation was provided to Mr. Borum for his 33 years of service to the Health Department.

President Tornatore requested a motion of acceptance of the resolution.

Ms. LaPlante motioned to accept. Seconded by Dr. Wilson.

Motion Passed.

RESOLUTION OF COMMENDATION
For
Dave Borum
BEHAVIORAL HEALTH SERVICES

WHEREAS, Dave Borum has dutifully served the DuPage County Health Department for over thirty-three (33) years, predominantly as an Emergency Services Counselor within Crisis Services, and most recently in the position of an Assistant Supervisor at Crisis Services.

WHEREAS, Dave Borum is recognized within the Health Department as having considerable Adult Crisis, Child and Adolescent, and Mobile Crisis Response expertise, with emphasis on cultivating hope and engaging families within Behavioral Health programs in DuPage County, and

WHEREAS, Dave Borum was instrumental in providing crisis intervention, individual therapy, family therapy, and case management services to the residents of our communities, and

WHEREAS, Dave Borum has modeled calm and caring interactions for his peers in the midst of intense crisis experiences; and

WHEREAS, Dave Borum has repeatedly demonstrated an unwavering commitment to the high-risk population served in Behavioral Health in DuPage County with kindness, respect, understanding, and patience, always taking extra time and effort to ensure safety, care and support of individuals and families during mental health crisis episodes; and

NOW THEREFORE, BE IT RESOLVED, that Dave Borum, through his dedication to the DuPage County Health Department as an Emergency Services Counselor and Assistant Supervisor of Mobile Crisis Response has served an important role in fulfilling the mission and values of the DuPage County Health Department; and

BE IT FURTHERMORE RESOLVED that I, Sam Tornatore, Board of Health President, and the Members of the Board of Health do hereby congratulate and thank Dave Borum on his contributions to the DuPage County Health Department and the residents of DuPage County.

Approved this 10th day of August 2023.

Sam Tornatore, President

4. COMMUNITY HEALTH UPDATE

Mr. Forker presented updates on the following:
Behavioral Health

1. Joint Commission Visit
 - In July the Health Department was notified that the Joint Commission would be visiting the agency for an audit as required by the Illinois Dept. of Human Services for entities that provide behavioral health services.
 - Surveyors were very impressed with the agency's suicide screen and process. AMSR was not something they saw used with organizations. They will be adding it to their list of tools to share with other providers.
 - Surveyors shared the average number of findings is 14 per audit and DCHD had only 7.
 - Surveyors said it was the first time they have had no findings for HR files and were very impressed with the maintenance of the clinical records.
2. 988 Suicide & Crisis Lifeline
 - The Health Department serves as 1 of 6 active 988 call centers in Illinois
 - There has been a 24% increase in calls during May/June/July and 96% of callers receive resolution via the phone.
3. Crisis Recovery Center (CRC)
 - On 6/27/23 – DuPage County Board authorized allocation of ARPA funding for the construction of the CRC.
 - Weekly meetings are occurring with the architect to complete the design phase and next steps are being determined in the permitting process for construction.
 - Future CRC highlights will be shared monthly via the Board packet.

Communicable Disease and Epidemiology

1. Respiratory Health
 - COVID-19 infections are showing an uptick, but hospital admissions remain low.
 - COVID -19 still a concern for immunocompromised individuals. A booster is anticipated in the fall.
 - Flu season – could potentially be worse this year
 - RSV- preventative medication approved and will result in fewer hospitalizations and deaths.
 - West Nile Virus – no human cases reported to date in DuPage or Illinois

FY 2024 Budget Preview

- The FY2024 budget process has started. A more comprehensive presentation will be provided at the Sept. meeting with final approval to occur at the October Board of Health meeting.

Health Promotions

- Members will be provided social media toolkits for their personal use and will feature the following:
 - a) August is National Breastfeeding Awareness Month
 - b) Back to School Vaccinations

5. APPROVAL OF MINUTES

President Tornatore asked for a motion to accept the June 8, 2023 minutes as presented.

Ms. Haider motioned for the approval of the minutes of the June 8, 2023 meeting of the Board of Health. Seconded by Ms. LaPlante.

Motion Passed

6. TREASURER’S REPORT

Mike Kiep presented the June 2023 Treasurers report. President Tornatore asked for a motion to accept the June Treasurer’s Report as presented.

Dr. Wilson motioned to accept the treasurer’s report as presented. Ms. LaPlante seconded the motion.

Motion Passed

TOTAL Health Department Funds:
Beginning Balance as of 6/01/2023: \$ 53,714,363.40
Total Receipts: \$ 11,546,431.36
Total Disbursements: \$ 5,921,485.95
Total Ending Balance as of 6/30/2023: \$ 59,339,308.81
FY 2023 Interest Earnings for June 2023: \$ 178,309.27 YTD: \$ 1,065,281.94

7. CONSENT ITEMS

7:1 Human Resource Transactions – Business Operations Services

President Tornatore asked for a motion to accept the Human Resource’s transactions as presented. Dr. Wilson motioned to approve. Seconded by Dr. Schouten.

Motion Passed.

All employees hired and changing status are filling vacant budgeted positions. The Changes of Status have not caused any increase in the budget.

MOTION

The DuPage County Board of Health hereby approves the hiring, changes of status, and separations as listed, falling within the dates of 06/09/2023 and 08/06/2023.

7:2 2024 Holiday Calendar

President Tornatore asked for a motion to accept the FY 2024 Holiday calendar as presented. Ms. LaPlante motioned to approve. Seconded by Dr. Wilson.

Motion Passed.

RESOLUTION
(BOS #23-03)

DESIGNATED HOLIDAY SCHEDULE 2024

WHEREAS, the Board of Health has adopted a closed holiday schedule as a benefit to employees;
and

WHEREAS, the holiday schedule should be comparable to other DuPage County offices and
departments, while at the same time recognizing scheduling needs of our clients; and

NOW, THEREFORE, BE IT RESOLVED that the number of 2024 designated holidays observed
by the Health Department shall be twelve (12); and

BE IT FURTHER RESOLVED that the following days shall be designated as DuPage County
Health Department holidays for 2024:

<i>Holiday</i>	<i>Day of the Week Observed</i>	<i>Date Observed</i>
New Years Day	Monday	January 1, 2024
Martin Luther King Day	Monday	January 15, 2024
Presidents' Day	Monday	February 19, 2024
Memorial Day	Monday	May 27, 2024
Juneteenth Independence Day	Wednesday	June 19, 2024
Independence Day	Thursday	July 4, 2024
Labor Day	Monday	September 2, 2024
Columbus Day	Monday	October 14, 2024
Veterans Day	Monday	November 11, 2024
Thanksgiving Day	Thursday	November 28, 2024
Day after Thanksgiving	Friday	November 29, 2024
Christmas Day	Wednesday	December 25, 2024

BE IT FURTHER RESOLVED that, should a designated holiday fall on a Saturday, it shall be
observed on the preceding Friday, or should it fall on a Sunday, it shall be observed on the following
Monday; and

Enacted and approved this 10th day of August 2023 at Wheaton, Illinois.

Sam Tornatore, President
DuPage County Board of Health

Dr. Schouten, Secretary
DuPage County Board of Health

8. ACTION ITEMS

8:1–Grant Acceptances

President Tornatore asked for a motion to combine the grant items # 8-1(a-t) as presented. Ms. LaPlante motioned to combine the grant items #8-1(a-t) as presented. Seconded by Dr. Wilson.

Motion Passed

President Tornatore asked for a motion to approve grant items #8-1(a-t) as presented. Ms. LaPlante motioned to approve. Seconded by Dr. Wilson.

A roll call vote was taken:

Ayes: Ms. LaPlante, Dr. Perez, Dr. Schouten, President Tornatore, Dr. Wilson, Ms. Haider, Dr. Hussain

Motion Passed

ILLINOIS DEPARTMENT OF HUMAN SERVICES – DIVISION OF MENTAL HEALTH – BEHAVIORAL HEALTH SERVICES – OUTPATIENT FITNESS RESTORATION

Behavioral Health Services wishes to accept a grant from the Illinois Department of Human Services for Outpatient Fitness Restoration in an amount not to exceed \$17,066. These funds will be used to provide for outpatient mental health services and fitness education to non-dangerous defendants who are adjudicated unfit to stand trial. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects a \$169 increase in funding from the previous contract amount.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – DIVISION OF MENTAL HEALTH – BEHAVIORAL HEALTH SERVICES - CRISIS CARE SYSTEM

Behavioral Health Services wishes to accept a grant from the Illinois Department of Human Services for Crisis Care System in the amount of \$ 2,828,813. These funds will be used to provide staffing to ensure mental health crisis response is available 24/7/365, including the expansion of mobile crisis response abilities. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects an increase of \$ 38,000 from the previous amended contract amount.

This grant is included in the FY 2023 Health Department Original Budget at \$ 2,790,813.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – DIVISION OF MENTAL HEALTH - BEHAVIORAL HEALTH SERVICES - COMMUNITY INTEGRATED ASSISTED LIVING (CILA) PROGRAM

Behavioral Health Services wishes to accept a grant from the Illinois Department of Human Services for the Mental Health Community Integrated Assisted Living (CILA) Program in the amount of \$ 783,948. These funds will be used to provide twenty-four hours a

day, seven days a week supervision, skills training and supports within a community residential setting. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects an increase of \$ 7,686 in funding from the previous contract amount. This grant is included in the FY 2023 Health Department Original Budget at \$ 776,262.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – DIVISION OF MENTAL HEALTH – BEHAVIORAL HEALTH SERVICES - SUPPORTED RESIDENTIAL PROGRAM

Behavioral Health Services wishes to accept a grant from the Illinois Department of Human Services for the Supported Residential Program in the amount of \$ 423,740. These funds will be used to provide recovery oriented residential support services to assist persons with mental illness in living independently in the community. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects an increase of \$ 4,154 in funding from the previous contract amount.

This grant is included in the FY 2023 Health Department Original Budget at \$ 419,586.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – DIVISION OF MENTAL HEALTH – BEHAVIORAL HEALTH SERVICES – SUPERVISED RESIDENTIAL PROGRAM

Behavioral Health Services wishes to accept a grant from the Illinois Department of Human Services for the Supervised Residential Program in the amount of \$ 272,952. These funds will be used to provide recovery oriented residential support services designed to provide twenty-four hours a day, seven days a week, supervision, skills training and supports within a community residential setting. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects an increase of \$ 2,676 in funding from the previous contract amount. This grant is included in the FY 2023 Health Department Original Budget at \$ 270,276.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – DIVISION OF MENTAL HEALTH – BEHAVIORAL HEALTH SERVICES - CRISIS RESIDENTIAL SERVICES

Behavioral Health Services wishes to accept a grant from the Illinois Department of Human Services for Crisis Residential Services in the amount of \$ 301,996. These funds will be used to provide twenty-four hours a, seven day a week crisis beds, and residential support activities designed to provide short-term continuous supervision. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects an increase of \$ 2,961 in funding from the previous contract amount.

This grant is included in the FY 2023 Health Department Original Budget at \$ 299,035.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – DIVISION OF MENTAL HEALTH – BEHAVIORAL HEALTH SERVICES – 988 SUICIDE PREVENTION HOTLINE

Behavioral Health Services wishes to accept a grant from the Illinois Department of Human Services for 988 Suicide Prevention Hotline in the amount of \$ 338,710. These funds will be used to develop infrastructure to support workforce expansion to facilitate the improvement and expansion of existing Illinois' Lifeline Crisis Call Center network, through recruiting, hiring, and training behavior health workers, and engaging Lifeline crisis centers in a unified response across Illinois. The grant period for this agreement is July 1, 2023, through April 29, 2024. This reflects a decrease of \$ 67,741 in funding from the previous contract amount. This grant was included in the FY 2023 Health Department Original Budget at \$406,450.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – FAMILY CASE MANAGEMENT – PUBLIC HEALTH SERVICES – ALL OUR KIDS EARLY CHILDHOOD NETWORKS (AOK NETWORKS)

Public Health Services wishes to accept a grant from the Illinois Department of Human Services for the All Our Kids Early Childhood Networks Initiative in the amount of \$ 180,000. The purpose of this grant is to ensure the healthy growth and optimal development of young children in the context of their families. This will be achieved through the development of a local network of integrated service delivery across health, early care and education, human service, and other service systems. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects a decrease of \$ 1,297 in funding from the previous amended contract amount.

This grant was included in the FY 2023 Health Department Original Budget at \$ 180,000.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – FAMILY CASE MANAGEMENT – PUBLIC HEALTH SERVICES – ALL OUR KIDS EARLY CHILDHOOD NETWORKS (AOK NETWORKS)

Public Health Services wishes to accept a grant from the Illinois Department of Human Services for the All Our Kids Early Childhood Networks Initiative in the amount of \$ 180,000. The purpose of this grant is to ensure the healthy growth and optimal development of young children in the context of their families. This will be achieved through the development of a local network of integrated service delivery across health, early care and education, human service, and other service systems. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects a decrease of \$ 1,297 in funding from the previous amended contract amount.

This grant was included in the FY 2023 Health Department Original Budget at \$ 180,000.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – PUBLIC HEALTH SERVICES - SUPPLEMENTAL NUTRITION FOR WOMEN, INFANTS AND CHILDREN PROGRAM (WIC) – BREASTFEEDING PEER COUNSELING

Public Health Services Women, Infant and Children (WIC) Program wishes to accept a grant from the Illinois Department of Human Services for Breastfeeding Peer Counseling in the amount of \$ 125,557. The purpose of this program is to improve breastfeeding initiation and duration rates, reduce infant mortality, enhance long term health benefits of women, infants, and children, and to reduce the incidence of obesity in childhood and later life. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects an increase of funding in the amount of \$ 3,657 from the previous contract amount.

This grant is included in the FY 2023 Health Department Original Budget for \$ 121,900.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – PUBLIC HEALTH SERVICES - SUPPLEMENTAL NUTRITION FOR WOMEN, INFANTS AND CHILDREN PROGRAM (WIC)

Public Health Services wishes to accept a grant from the Illinois Department of Human Services for the Special Supplemental Nutrition for Women, Infants and Children Program in the amount of \$ 2,181,997. This grant provides supplemental nutritious foods at no cost to low-income pregnant, breastfeeding, and postpartum women, infants, and children to age five determined to be at nutritional risk. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects an increase of \$ 100,582 in funding from the previous contract amount.

This grant is included in the FY 2023 Health Department Original Budget at \$2,081,415.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – PUBLIC HEALTH SERVICES - FAMILY CASE MANAGEMENT– DOWNSTATE PROGRAM AND HIGH-RISK INFANT FOLLOW-UP PROGRAM

Public Health Services wishes to accept a grant from the Illinois Department of Human Services for the Family Case Management – Downstate Program and High-Risk Infant Follow-Up Program in the amount of \$ 1,747,940. The purpose of this grant is to provide comprehensive service coordination for pregnant and postpartum women, and infants; and high-risk infants and children up to age 2, statewide, with the goal of reducing infant and maternal mortality and morbidity rates at both state and local level with an emphasis on addressing racial/ethnic disparities outcomes. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects an increase of \$54,105 in funding from the previous contract amount.

This grant is included in the FY 2023 Health Department Original Budget at \$ 1,693,835.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – FAMILY CASE MANAGEMENT – PUBLIC HEALTH SERVICES - BETTER BIRTH OUTCOMES

Public Health Services wishes to accept a grant from the Illinois Department of Human Services for the Family Case Management - Better Birth Outcomes Program in the amount of \$ 296,940. The purpose of this grant is to support an intensive level of prenatal case management. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects a decrease in funding of \$ 1,010 from the previous contract amount. This grant was included in the FY 2023 Health Department Original Budget at \$ 297,950.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – PUBLIC HEALTH SERVICES – DEC HOME VISITING

Public Health Services wishes to accept a grant from the Illinois Department of Human Services for the DEC Home Visiting Program in the amount of \$418,815. This funding will be used to provide evidence-based home visiting services to pregnant persons and families with young children aged 0-5 years, provide screenings and assessments, and refer families to services as needed. The goal of the home visitation services is to strengthen the parent child relationship, encourage healthy child growth and development and nurture parents in their role as the child’s first teacher. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects an increase of \$24,591 from the previous contract amount. This grant is included in the FY 2023 Health Department Original Budget at \$394,224.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – PUBLIC HEALTH SERVICES – ILLINOIS STATE OPIOID RESPONSE II (SOR2) GRANT

The DuPage County Health Department wishes to accept a grant from the Illinois Department of Human Services for the Illinois State Opioid Response II (SOR2) in the amount of \$ 365,700. The purpose of this program is to reduce the numbers of opioid-related deaths in DuPage County. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects neither an increase nor decrease in funding from the previous contract amount.

This grant is included in the FY 2023 Health Department Current Budget at \$365,700.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF HUMAN SERVICES – DIVISION OF MENTAL HEALTH
– BEHAVIORAL HEALTH SERVICES – SUBSTANCE ABUSE & TREATMENT
PROGRAM

Behavioral Health Services wishes to accept a grant from the Illinois Department of Human Services for the Substance Abuse Prevention and Treatment program in the amount of \$62,392. These funds are used to perform screenings, assessments, and outpatient/intensive outpatient substance use counseling. The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects an increase of \$2,392 funding from the previous contract amount.

This grant is included in the FY 2023 Health Department Original Budget at \$43,084.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant amendment from the Illinois Department of Human Services as presented.

ILLINOIS DEPARTMENT OF PUBLIC HEALTH – TUBERCULOSIS ELIMINATION IN
UNITING FOR UKRAINE (TBEUU)

Community Health wishes to accept a grant from the Illinois Department of Public Health for the Tuberculosis Elimination in Uniting for Ukraine (TBEUU) in the amount of \$ 246,921. This grant will be used to support activities related to screening, evaluation, and treatment for latent Tuberculosis infection, and TB disease for Ukrainian refugees. The grant period for this agreement is August 15, 2022, through Sept 10, 2023.

This is a new grant and was not included in the FY 2023 Health Department Original Budget

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant agreement from the Illinois Department of Public Health as presented.

ILLINOIS DEPARTMENT OF PUBLIC HEALTH – ILLINOIS ADOLESCENT HEALTH
PROGRAM- FIRST AMENDMENT

The DuPage County Health Department wishes to accept a grant amendment from the Illinois Department of Public Health for Illinois Adolescent Health in the amount of \$100,000 and extends the contract end date to June 30, 2024. The new award amount total is \$200,000. The purpose of the Illinois Adolescent Health Program is to empower adolescents to adopt healthy behaviors and improve the overall health of adolescents by increasing the rate of adolescent well-care visits. A well-care visit is a comprehensive visit, occurring at least once a year, in which physical, emotional, and social development is assessed. The Adolescent Health Program was designed to provide opportunities to enhance current adolescent well-care services and ensure that health care is provided in a clinic that meets the needs of adolescents. The contract period for this agreement is July 1, 2022, through June 30, 2024. This grant is included in the FY 2023 Health Department Original Budget at \$100,000.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant amendment from the Illinois Department of Public Health as presented.

ILLINOIS DEPARTMENT OF PUBLIC HEALTH – CITIES READINESS INITIATIVE (CRI)

Community Health wishes to accept a grant from the Illinois Department of Public Health for the Cities Readiness Initiative (CRI) in the amount of \$ 119,587. This grant will be used for planning and exercising to assure that the Department is ready for any type of disaster

requiring activation of MCM (medical countermeasures). The grant period for this agreement is July 1, 2023, through June 30, 2024. This reflects an increase of \$ 20,342 in funding from the previous amended contract amount.

This grant is included in the FY 2023 Health Department Original Budget at \$ 93,204.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant agreement from the Illinois Department of Public Health as presented.

DEPARTMENT OF HEALTH AND HUMAN SERVICES – SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION (SAMHSA) - CENTER FOR SUBSTANCE ABUSE PREVENTION – PREVENTION LEADERSHIP TEAM STOP ACT PROJECT

The DuPage County Health Department wishes to accept a grant from the U.S. Department of Health and Human Services-SAMHSA, Center for Substance Abuse Prevention in the amount of \$50,000. This grant represents year-four of a four-year project with total funding estimated to be \$200,000. The STOP grant is focused on youth alcohol prevention and will be implemented through the Prevention Leadership Team alongside the Drug Free Communities grant. The term for this grant agreement is April 30, 2023, through April 29, 2024.

This grant is included in the FY 2023 Health Department Original Budget at \$50,000.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Department of Health and Human Services as presented.

ILLINOIS PRIMARY HEALTH CARE ASSOCIATION (IPHCA)- NAVIGATOR GRANT- FIRST AMENDMENT

Client Access wishes to accept a grant amendment from the Illinois Primary Health Care Association (IPHCA) for Navigator services in the amount of \$21,500. The new award amount total is \$117,000 This funding will be used to fund a minimum of two Federally trained Navigators for Affordable Care Act enrollment services and outreach activities as well as education to the community on health coverage. The grant period for this agreement is August 27, 2022, through August 26, 2023.

This grant was included in the FY 2023 Health Department Original Budget at \$90,500.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant amendment from the Illinois Public Health Association as presented.

8:2– Purchasing

President Tornatore asked for a motion to combine the purchasing items (#8-2 a-h, j-l) with item i held for separate action.

Dr. Wilson motioned to combine grant items #8-2 (a-h, j-l) as presented. Seconded by Dr. Schouten

Motion Passed

President Tornatore asked for a motion to approve purchasing items #8-2 (a-h, j-l) as presented with item i held for separate action. Dr. Wilson motioned to approve. Seconded by Dr. Schouten. A roll call vote was taken

Ayes: Dr. Wilson, Ms. Haider, Dr. Hussain, Ms. LaPlante, Dr. Perez, Dr. Schouten, President Tornatore.

Motion Passed

President Tornatore asked for a motion to approve the purchasing item (#8-2 i) Ceridian - managed payroll system in an amount not to exceed \$725,444.45

Dr. Wilson motioned to motion to approve as presented. Seconded by Dr. Schouten.

A roll call vote was taken:

Ayes: Dr. Wilson, Ms. Haider, Dr. Hussain, Ms. LaPlante, Dr. Perez, Dr. Schouten, President Tornatore

Motion Passed

- a) S-PHS-08-06-077.a – Fourth year bid renewal to Otis Elevator Service for elevator repairs and annual maintenance in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$45,000.00.
- b) S-PHS-08-13-245 – Fourth year bid renewal to Murphy Construction Services, LLC for asphalt parking lot seal coating, crack filling/stripping in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for this expenditure and staff recommends approval of the expenditure in an amount not to exceed \$21,100.00.
- c) S-PHS-08-10-131 – Bid award to Lindblad for concrete work in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Bid Tabulation are included. Funds have been budgeted for this expenditure and staff recommends approval of the expenditure in an amount not to exceed \$161,000.00.
- d) S-BAS-08-13-241 – Fourth year bid renewal to Propio for costs associated with telephonic interpreting services in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for this expenditure and staff recommends approval of the expenditure in an amount not to exceed \$65,000.00.
- e) S-BAS-08-13-242 – Fourth year bid renewal to Idea Language Services for costs associated with document translation services in accordance with Article 4, Part A, Section 4-

103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for this expenditure and staff recommends approval of the expenditure in an amount not to exceed \$21,000.00.

- f) L-PHS-01-14-160.a – Professional Services for lease agreement issued to Value Industrial Partners LLC to lease office space for the West Chicago Public Health Services operation in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds have been budgeted for this upcoming years’ lease and staff recommends approval of the expenditure for the first year of a four-year lease agreement in the amount of \$50,948.16.
- g) P-PHS-12-10-271 – Fourth year Request for Proposal award to Albertsons (Jewel) to provide and administer flu vaccinations to Health Department and DuPage County employees in accordance with Article 4, Part A, Section 4-104 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$35,000.00.
- h) P-BRS-08-11-120 – Joint Purchase to Advantage xPO (Staffmarket) for Recruiter On Demand in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for this service and staff recommends approval of the expenditure in an amount not to exceed \$90,000.00.
- i) P-BAS-08-10-132 – Request for Proposal award to Ceridian for a managed payroll system in accordance with Article 4, Part A, Section 4-104 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included, and staff recommends approval of this expenditure in an amount not to exceed 725,444.45.
- j) P-BAS-08-10-133 - Professional Services to Healthy West Chicago in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds have been budgeted for this expenditure and staff recommends approval of the expenditure in an amount not to exceed \$55,000.00.
- k) C-BAS-08-10-134 – Joint Purchase to Grainger in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for this purchase and staff recommends approval of the expenditure in an amount not to exceed \$75,000.00.
- l) C-BRS-08-13-252 – Joint purchase to CDW-G for ZOOM licenses in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included, and staff recommends approval of this purchase in an amount not to exceed \$50,000.00.

MOTION

The DuPage County Board of Health hereby approves the Purchasing Agenda

Items # 8-2(a-1) as presented.

8. UNFINISHED BUSINESS

President Tornatore addressed a recent event that occurred at the North Public Health Center where an individual was filming staff and clients in the open areas of the building. Leadership staff and the State's Attorney's office are reviewing next steps.

9. NEW BUSINESS

There was no new business before the board.

10. EXECUTIVE SESSION

President Tornatore asked for a motion pursuant to (5 ILCS120/2(c)(21) for the Semi-Annual Review and Consideration for Release of Previous Executive Session Minutes of April 13, 2023 and verbatim audio recording of June 11, 2020 executive session.

Dr. Wilson motioned to enter into Executive Session. Seconded by Dr. Schouten.

A roll call vote was taken:

Ayes: Dr. Wilson, Ms. Haider, Dr. Hussain, Ms. LaPlante, Dr. Perez, Dr. Schouten, President Tornatore

Motion Passed

Members entered executive session at 7:15PM.

12. RECONVENE of BUSINESS SESSION– Executive Session Action Items

President Tornatore asked for a roll call to reconvene the regular business meeting.

A roll call vote was taken of those present.

Dr. Hussain, Ms. Haider, Ms. LaPlante, Dr. Perez, Dr. Schouten, President Tornatore, Dr. Wilson
Absent: Dr. Chang, Ms. Finch, Ms. Guider

Members reconvened the regular business meeting at 7:24P.M.

Under Executive Session members were in agreement that the Executive Session minutes from the April 13, 2023 and the verbatim recording of June 11, 2020 executive session could be released for approval.

President Tornatore noted that how the motions appear on the business agenda were reversed and that approval of the April 13, 2023 executive session meeting minutes will occur prior to the vote to release the two items listed.

President Tornatore asked for a motion to approve the Executive Session meeting minutes of April 13, 2023.

Dr. Wilson motioned to approve. Seconded by Dr. Schouten

Motion Passed

President Tornatore asked for a motion to approve the release of the April 13, 2023 executive session meeting minutes and the verbatim audio recording of June 11, 2020 as directed by a ruling of the Public Access Counselor in response to a FOIA request.

Dr. Schouten motioned to release both the minutes of the April 13, 2023 executive session and the verbatim recording of the June 11, 2020 executive session.

Motion Passed

13. NEXT MEETING

The next meeting of the Board of Health is scheduled for September 14, 2023, at 6:15PM

14. ADJOURNMENT

President Tornatore asked for a motion to adjourn.

Dr. Wilson motioned to adjourn. Seconded by Dr. Schouten.

Motion Passed

The meeting was adjourned at 7:28PM.

Respectfully Submitted,

**Dr. Lawrence Schouten, Secretary/Treasurer
DuPage County Board of Health**

DRAFT