

# DUPAGE COUNTY BOARD OF HEALTH

## MEETING MINUTES

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| <b>Wheaton, Illinois</b>                      | <b>June 8, 2023</b>  |
| Board Members Present:                        | Mindy Finch, Janice Guider, Saba Haider, Dr. Nadeem Hussain, Lynn LaPlante, Dr. Uzma Muneer, Dr. W. Daniel Perez, Dr. Lawrence Schouten, President Sam Tornatore, Dr. Lanny Wilson |
| Board Members Absent:                         | Dr. Chang  |
| State’s Attorney:                             | Lisa Smith, Trevor Prindle   |
| Leadership Staff/Participating Staff Present: | Karen Ayala, Kathy Carey, Lori Carnahan, Dr. Rashmi Chugh, Adam Forker, Andrea Gargani, Chris Hoff, Jeff Lata, Dennis Brennan, Penny Chanez, Mike Kiep                             |

**CALL TO ORDER:** The June 8, 2023 meeting of the Board Health was called to order at 6:19PM. Ten members were present. Quorum was met.

### **2. PUBLIC COMMENT**

Karen Rugg addressed the board on the ongoing flooding concerns at her residence in Itasca and adjacent properties including a nursing home. Ms. Rugg also shared photos with board members.

### **3. PRESIDENT’S REMARKS**

President Tornatore welcomed everyone to the June meeting of the Board of Health and introduced Chip Humes from Roger C Marquardt and Company.

Mr. Humes provided an overview of ongoing legislative action in Springfield, and discussed those items with an impact to health department activities and public health.

President Tornatore welcomed, Executive Director, Karen Ayala to the podium. A resolution was presented to Ms. Ayala in recognition of her retirement.

President Tornatore requested a motion of acceptance of the resolution.

Ms. Finch motioned to accept. Seconded by Ms. Guider

**Motion Passed.**

**RESOLUTION**  
DUPAGE COUNTY  
BOARD OF HEALTH RECOGNIZES  
THE SERVICE OF

***Karen Ayala***

WHEREAS, Karen Ayala, while serving as Executive Director for the DuPage County Health Department since December of 2013 demonstrated exceptional leadership which embodied the Health Department’s Mission as well as the Values of: Integrity, Collaboration, Accountability, Respect and Excellence; and

WHEREAS, Karen Ayala provided high level vision and advocacy in order to build and strengthen DuPage County’s healthcare safety net to serve the most vulnerable citizens of DuPage County through the promotion of partnerships and was a strong champion of the implementation of the Affordable Care Act thereby ensuring all DuPage County residents have access to quality healthcare; and,

WHEREAS, Karen Ayala elevated the Health Department’s profile, locally, regionally and nationally, by defining and maintaining high performance standards and pursuing innovative public health practices resulting in DuPage County being ranked as the Healthiest County in Illinois for multiple years by the Robert Wood Johnson Foundation; and,

WHEREAS, Karen Ayala collaborated with the DuPage County Board of Health and the DuPage County Board to understand and address key policy issues confronting public health and advocated for policies that optimize the health of all citizens of DuPage County; and,

WHEREAS, Karen Ayala served as a resourceful and diligent steward of fiscal and human resources under her direction, maintaining a solid fiscal positioning of the DuPage County Health Department allowing for the agency’s continued growth and the ability to adapt to changing health needs and priorities without interruption; and,

WHEREAS, Karen Ayala through her leadership, compassion and unwavering dedication served the residents of DuPage County throughout the COVID-19 pandemic, while also remaining vigilant to ensure ongoing Health Department services such as maternal/child health, behavioral health, vital records, food/pool inspections, and many other services continued to be available to residents and businesses.

NOW THEREFOR BE IT RESOLVED that the DuPage County Board of Health extends their warmest appreciation to Karen Ayala for her service and leadership to the DuPage County Board of Health, the DuPage County Health Department and the residents of DuPage County on this 8<sup>th</sup> day of June 2023.

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Sam Tornatore, President  
DuPage County Board of Health

Attest: \_\_\_\_\_  
Dr. Lawrence Schouten, Secretary  
DuPage County Board of Health

#### **4. COMMUNITY HEALTH UPDATE**

Ms. Ayala and Mr. Forker presented updates on the Health Department’s progress on building the Crisis Recovery Center (CRC). Staff will also be presenting tonight’s PowerPoint in front of the County Board to request an additional \$7,570,000.00 in ARPA funding to support the building of the CRC. Members were encouraged to reach out to County Board members in support of the CRC. A copy of the presentation is included with the minutes. The presentation addressed the following:

- Behavioral Health Crisis System Transformation
- Enhancing Existing Infrastructure
- Organizing for Success
- Wight & Company Design Preview presented by Jason Dwyer from Wight & Co.
- Transformational investment

#### **5. APPROVAL OF MINUTES**

President Tornatore asked for a motion to accept the May 11, 2023 minutes as presented. Ms. LaPlante motioned for the approval of the minutes of the May 11, 2023 meeting of the Board of Health. Seconded by Dr. Wilson.

**Motion Passed**

#### **6. TREASURER’S REPORT**

Mike Kiep presented the April 2023 Treasurers report. President Tornatore asked for a motion to accept the April Treasurer’s Report as presented. Ms. LaPlante motioned to accept the treasurer’s report as presented. Dr. Wilson seconded the motion.

**Motion Passed**

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| <b>TOTAL Health Department Funds:</b>                                    |
| Beginning Balance as of 4/01/2023: \$50,856,568.62                       |
| Total Receipts: \$ 4,805,934.48  |
| Total Disbursements: \$ 3,987,816.51                                     |
| Total Ending Balance as of 4/30/2023: \$51,674,686.59                    |
| FY 2023 Interest Earnings for April 2023: \$141,173.28 YTD: \$575,640.98 |

#### **7. CONSENT ITEMS**

##### ***7:1 Human Resource Transactions – Business Operations Services***

President Tornatore asked for a motion to accept the Human Resource’s transactions as presented. Ms. Finch motioned to approve. Seconded by Dr. Wilson.

**Motion Passed.**

All employees hired and changing status are filling vacant budgeted positions. The Changes of Status have not caused any increase in the budget.

**MOTION**

The DuPage County Board of Health hereby approves the hiring, changes of status, and separations as listed, falling within the dates of 05/03/2023 and 06/29/2023.

**8. ACTION ITEMS**

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**8:1–Grant Acceptances**

President Tornatore asked for a motion to combine the grant items # 8-1(a-c) as presented. Ms. Finch motioned to combine the grant items #8-1(a-c) as presented. Seconded by Dr. Wilson.

**Motion Passed**

President Tornatore asked for a motion to approve grant items #8-1(a-c) as presented. Ms. Finch motioned to approve. Seconded by Dr. Wilson.

**Motion Passed**

*ARDMORE INSTITUTE OF HEALTH – PUBLIC HEALTH SERVICES – DUPAGE COUNTY HEALTH(Y) EATING AND ACTIVE LIVING*

Public Health Services wishes to accept a grant from the Ardmore Institute of Health in the amount of \$75,000. This funding will be used to connect families with young children in West Chicago, Illinois to the available local resources for eating more fruits and vegetables and increasing physical activity by referring families participating in the DuPage County WIC program via a centralized, coordinated intake system (IRIS) to partner agencies in the community. The non-profit organizations that DCHD will partner with to achieve these goals are Healthy West Chicago and the Conservation Foundation.

The grant period for this agreement is May 1, 2023, through May 31, 2024. This grant was not included in the FY 2023 Health Department Original Budget.

**MOTION**

The DuPage County Board of Health hereby approves the acceptance of the grant from the Ardmore Institute of Health as presented.

*NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) – OFFICE OF RISK AND EMERGENCY MANAGEMENT – MEDICAL RESERVE CORPS*

Community Health Resources wishes to accept a grant from the National Association of County and City Health Officials in the amount of \$5,000 to maintain a Medical Reserve Corps in good standing. The grant period for this agreement is April 12, 2023, through September 29, 2023.

This grant is not included in the FY 2023 Health Department Original Budget.

**MOTION**

The DuPage County Board of Health hereby approves the acceptance of the grant from the National Association of County and City Health Officials as presented.

ILLINOIS DEPARTMENT OF PUBLIC HEALTH - DENTAL SEALANT PROGRAM – FIRST AMENDMENT

Public Health Services wishes to accept a grant amendment from the Illinois Department of Public Health for the Oral Health Promotion Program in the amount \$30,000. The new award amount total is \$66,625. The additional \$30,000 grant award will be used by DCHD Dental Program from 5-1-23 to 9-30-23 to reach an additional 2000 children or pregnant women through prevention and restorative treatment and oral health education. This will be done by providing services at an additional 100 community events, WIC clinics and clinic days on the Smile Squad, scheduled schools and at the two DCHD clinic locations. This innovative programming with community-level impact on an inter-generational and life course approach to oral health promotion and prevention. The program is tied to Healthy People 2030 and Division of Oral Health objectives. The grant period for this agreement will be October 1, 2022, through September 30, 2023.

This grant is included in the FY 2023 Health Department Original Budget at \$35,950.

**MOTION**

The DuPage County Board of Health hereby approves the acceptance of the grant amendment from the Illinois Department of Public Health as presented.

**8:2– Purchasing**

President Tornatore asked for a motion to combine the purchasing items (#7-2 a-c, e &f) with item d held for separate action.

Ms. Guider motioned to combine grant items #7-2 (a-c, e &f) as presented. Seconded by Ms. Finch.

**Motion Passed**

President Tornatore asked for a motion to approve purchasing items #7-2 (a-c, e &f) as presented. Ms. Finch motioned to approve. Seconded by Dr. Wilson.

**Motion Passed**

President Tornatore asked for a motion to approve the purchasing item (#7-2 d) Wight & Co. expenditure in an amount not to exceed \$24,950,000.00

Dr. Wilson motioned to motion to approve as presented. Seconded by Dr. Schouten.

**A roll call vote was taken:**

**Ayes:** Dr. Wilson, Ms. Finch, Ms. Guider, Ms. Haider, Dr. Hussain, Ms. LaPlante, Dr. Muneer, Dr. Perez, Dr. Schouten, President Tornatore

**Nays:**

**Motion Passed**

- a) S-BAS-04-14-182.a – Second year bid renewal to Quest Diagnostics for costs associated with laboratory testing in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$40,000.00.

- b) C-PHS-05-06-056.a – Second year bid renewal to Dental Health Products for costs associated with dental supplies in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$72,000.00.
- c) S-PHS-06-09-153.a – Second year bid renewal to Gatza Electric Inc. for costs associated with electrical work in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$30,000.00.
- d) P-BAS-06-08-130 – Professional Services to Wight & Company for construction services in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds have been identified for these services and staff recommends approval of the expenditure in an amount not to exceed \$24,950,000.00
- e) P-CHR-10-09-260 – Professional Services to Gilda Ross to provide substance abuse education and awareness and healthy behaviors in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$26,500.00. This expenditure is fully covered by grant dollars.
- f) L-BRS0106009.a – Lease for third year of four-year lease agreement, Joint Purchase, to Konica Minolta for network copiers that scan, and fax, and network printers in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for this purchase and staff recommends approval of the expenditure in an amount not to exceed \$174,000.00.

## **MOTION**

The DuPage County Board of Health hereby approves the Purchasing Agenda

Items # 8-2 (a-f) as presented.

### **8. UNFINISHED BUSINESS**

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President Tornatore addressed the issue discussed under public comment. President Tornatore shared that the Health Department does not have any residents at the nursing home referenced in public comment and the Health Dept. has not received any complaints from the nursing home. The issue discussed remains in the jurisdiction of the Village of Itasca.

### **9. NEW BUSINESS**

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There was no new business before the board.

## **10. EXECUTIVE SESSION**

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There was no need for an executive session.

## **11. NEXT MEETING**

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The next meeting of the Board of Health is scheduled for August 10, 2023, at 6:15PM

## **12. ADJOURNMENT**

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President Tornatore asked for a motion to adjourn.

Ms. LaPlante motioned to adjourn. Seconded by Ms. Guider.

**Motion Passed**

*The meeting was adjourned at 8:01PM.*

Respectfully Submitted,

**Dr. Lawrence Schouten, Secretary/Treasurer  
DuPage County Board of Health**