

DUPAGE COUNTY BOARD OF HEALTH

MEETING MINUTES

Wheaton, Illinois

May 11, 2023

Board Members Present: Dr. Douglas Chang, Mindy Finch, Janice Guider, Saba Haider, Dr. Nadeem Hussain, Lynn LePlante, Dr. Uzma Muneer, Dr. Lawrence Schouten, President Sam Tornatore, Dr. Lanny Wilson

Board Members Absent: Dr. W. Daniel Perez

State's Attorney: Lisa Smith

Leadership Staff/Participating Staff Present: Karen Ayala, Kathy Carey, Lori Carnahan, Dr. Rashmi Chugh, Adam Forker, Andrea Gargani, Chris Hoff, Jeff Lata, Dennis Brennan, Penny Chanez, Mike Kiep

CALL TO ORDER: The May 11, 2023 meeting of the Board Health was called to order at 6:19PM. Ten members were present. Quorum was met.

2. PUBLIC COMMENT

Karen Rugg addressed the board on the ongoing flooding concerns at her residence in Itasca and adjacent properties including a nursing home. Ms. Rugg also shared photos with board members.

3. PRESIDENT'S REMARKS

President Tornatore welcomed everyone to the May meeting of the Board of Health and provided the following remarks.

- President Tornatore shared that today the state of Illinois and the nation reached a major milestone marking the end of the COVID-related Public Health Emergency (PHE) declarations that have been in place since the beginning of the pandemic, Governor JB Pritzker today declared May 11 "Illinois Public Health & Health Care Hero Day."

President Tornatore shared that this evening will be the annual Health Department Employee Appreciation Recognition. 20 employees will be recognized for going above and beyond in demonstrating the agencies icare values of integrity, collaboration, accountability, responsibility, and excellence. The following employees were recognized.

Laura Cochran
Hailey Espy
Jordan Esser
Raquel Gonzalez-Maldonado

Susan Dunne
Kaitlyn Kammerer
Kelly Larsen
Robin Lavender

Daisy Loa
Emily Murskyj
John Nauert
Arisha Ownes
Amy Rogers
Michelle Rojo

Griselda Romero-Maniatis
Karina Rubio
Nina Schmelter
Eric Spaid
Nicholas Ventrella
Krisann Willhoit-Szott

4. APPROVAL OF MINUTES

President Tornatore asked for a motion to accept the April 13, 2023 minutes as presented. Ms. Finch motioned for the approval of the minutes of the April 13, 2023 meeting of the Board of Health. Seconded by Dr. Wilson.

Motion Passed

5. TREASURER'S REPORT

Mike Kiep presented the March 2023 Treasurers report. President Tornatore asked for a motion to accept the March Treasurer's Report as presented. Ms. Finch motioned to accept the treasurer's report as presented. Dr. Wilson seconded the motion.

Motion Passed

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| TOTAL Health Department Funds: |
| Beginning Balance as of 3/01/2023: \$51,513,105.28 |
| Total Receipts: \$ 3,651,561.23 |
| Total Disbursements: \$ 4,308,097.89 |
| Total Ending Balance as of 3/31/2023: \$ 50,856,568.62 |
| FY 2023 Interest Earnings for March 2023: \$153,659.24 YTD: \$575,640.98 |

6. CONSENT ITEMS

6:1 *Human Resource Transactions – Business Operations Services*

President Tornatore asked for a motion to accept the Human Resource's transactions as presented. Ms. Finch motioned to approve. Seconded by Dr. Wilson.

Motion Passed.

All employees hired and changing status are filling vacant budgeted positions. The Changes of Status have not caused any increase in the budget.

MOTION

The DuPage County Board of Health hereby approves the hiring, changes of status, and separations as listed, falling within the dates of 04/15/2023 and 07/01/2023.

7. ACTION ITEMS

7:1 *Transfer of Funds*

President Tornatore asked for a motion to accept the transfer of funds as presented.

The following document has not been approved for accuracy and may be corrected, modified, or amended before final approval. Because it is being made available prior to final action, it should not be considered a true recording of the meeting. It is not the Official Minutes of the Board meeting and cannot be relied on or used as an official record of the proceedings. Although the Board of Health makes every effort to see that proper notes are taken at a meeting, and although draft minutes are generally approved as submitted, changes and corrections are sometimes made before the final version is approved. The Board of Health therefore makes no warranty, expressed or implied, as to the contents of this document. Once Official Minutes have been approved, a copy can be obtained from the Health Department.

Ms. Finch motioned to approve. Seconded by Dr. Chang.

Motion Passed

TRANSFER OF FUNDS FROM GENERAL FUND (70) TO HEALTH DEPARTMENT INFRASTRUCTURE FUND (73)

Business Administration requests that \$6,625,149 be transferred from the General Fund (70) to the Health Department Infrastructure Fund (73). These funds will be used for capital projects determined by the Board of Health to be necessary for preserving or improving the Health Department's infrastructure. Utilization of these funds will require further Board of Health approval.

MOTION

The DuPage County Board of Health hereby approves the transfer of \$6,625,149 from the General Fund (70) to the Health Department Infrastructure Fund (73)

7:2 –Grant Acceptances

President Tornatore asked for a motion to approve the grant items 7 -2(a-d) as presented. Ms. Finch motioned to approve the grant items #7-2(a-d) as presented. Seconded by Dr. Schouten.

Motion Passed

President Tornatore asked for a motion to approve grant items 7-2(a-d) as presented. Ms. Finch motioned to approve. Seconded by Dr. Chang.

Motion Passed

ILLINOIS DEPARTMENT OF HUMAN SERVICES – PUBLIC HEALTH SERVICES - SUPPLEMENTAL NUTRITION FOR WOMEN, INFANTS AND CHILDREN PROGRAM (WIC) – BREASTFEEDING PEER COUNSELING-FIRST AMENDMENT

Public Health Services Women, Infant and Children (WIC) Program wishes to accept a grant amendment from the Illinois Department of Human Services for Breastfeeding Peer Counseling in the amount of \$ 10,000. The new award amount total is \$131,900. The purpose of this program is to improve breastfeeding initiation and duration rates, reduce infant mortality, enhance long term health benefits of women, infants, and children, and to reduce the incidence of obesity in childhood and later life. The grant period for this agreement is July 1, 2022, through June 30, 2023.

This grant is included in the FY 2023 Health Department Original Budget for \$ 121,900.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant amendment from the Illinois Department of Human Services as presented.

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ILLINOIS DEPARTMENT OF PUBLIC HEALTH – COVID-19 VACCINATION

Public Health Services wishes to accept a grant from the Illinois Department of Public Health for COVID-19 Vaccination in the amount of \$ 652,595.10. The funds will be used to help prevent transmission of COVID-19 through vaccination efforts. The grant period for this agreement October 1, 2022, through December 31, 2023.

This grant was not included in the FY 2023 Health Department Original Budget.

MOTION

The DuPage County Board of Health hereby approves the acceptance of this grant agreement from the Illinois Department of Public Health as presented.

ILLINOIS DEPARTMENT OF PUBLIC HEALTH – CITIES READINESS INITIATIVE (CRI) – FIRST AMENDMENT

Community Health wishes to accept a grant amendment from the Illinois Department of Public Health for the Cities Readiness Initiative (CRI) in the amount of \$6,041.00. The new award amount total is \$99,245.00. This grant will be used for planning and exercising to assure that the Department is ready for any type of disaster requiring activation of MCM (medical countermeasures). The grant period for this agreement is July 1, 2022, through June 30, 2023.

This grant is included in the FY 2023 Health Department Original Budget at \$93,204.00.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant amendment from the Illinois Department of Public Health as presented.

ILLINOIS DEPARTMENT OF PUBLIC HEALTH – PUBLIC HEALTH EMERGENCY PREPAREDNESS (PHEP) – FIRST AMENDMENT

Community Health Resources wishes to accept a grant amendment from the Illinois Department of Public Health for Public Health Emergency Preparedness (PHEP) in the amount of \$5,000.00. The new award amount total is \$415,916.00. This grant will be used to sustain emergency planning activities that focus on assuring compliance with the “Fifteen Core Public Health Capabilities” requirement that emphasizes public health’s role as a primary agency in the preparedness, response, and recovery phases of public health emergencies. The grant period for this agreement is July 1, 2022, through June 30, 2023.

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This grant is included in the FY 2023 Health Department Original Budget at \$410,916.00.

MOTION

The DuPage County Board of Health hereby approves the acceptance of this grant amendment from the Illinois Department of Public Health as presented.

8. UNFINISHED BUSINESS

There was no unfinished business before the board

9. NEW BUSINESS

There was no new business before the board.

10. EXECUTIVE SESSION

There was no need for an executive session.

11. NEXT MEETING

The next meeting of the Board of Health is scheduled for June 8, 2023, at 6:15PM

12. ADJOURNMENT

President Tornatore asked for a motion to adjourn.

Dr. Chang motioned to adjourn. Seconded by Ms. Finch.

Motion Passed

The meeting was adjourned at 7:18PM.

Respectfully Submitted,

Dr. Lawrence Schouten, Secretary/Treasurer
DuPage County Board of Health