

# DUPAGE COUNTY BOARD OF HEALTH

## EXECUTIVE SESSION MEETING MINUTES

**Wheaton, Illinois**

**April 13, 2023**

Board Members Present	Dr. Douglas Chang, Mindy Finch, Janice Guider, Saba Haider, Dr. Nadeem Hussain, Dr. Uzma Muneer, Dr. W. Daniel Perez, President Sam Tornatore, Dr. Lawrence Schouten,
Board Members Absent	Lynn LaPlante, Dr. Lanny Wilson
State's Attorney	Lisa Smith, Trevor Prindle
Leadership Staff Present	Karen Ayala
Health Department Staff Present	Penny Chanez

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Members entered into Executive Session at 7:05PM for the purpose of discussing the Executive Director search committee's recommendation that Adam Forker be offered the position of Executive Director, effective July 1, 2023, filling the position vacated by Karen Ayala's retirement on June 30, 2023.

The Executive Director search committee consisted of President Tornatore, Dr. Lanny Wilson, Mindy Finch, Dr. Lawrence Schouten and current Executive Director, Karen Ayala. Lisa Smith, Asst. State's Attorney was also present during the interview process.

President Tornatore shared the following:

- The position was posted both internally and externally. A total of 15 responses were received. 9 of the 15 applicants did not meet the minimum requirements.
- The candidates are required to meet certain qualifying criteria, per the Illinois Department of Public Health (IDPH) statutes, in order to be considered for the position of an Executive Director of a Health Department.
- Three external applications were reviewed and considered, and three internal applications were reviewed and considered.
- It was determined that the three internal candidates best fit the needs of the agency and met all IDPH requirements.

- In person interviews were conducted with the three internal candidates. All candidates were given the same amount of time for the interview process and the questions to each candidate were identical.
- The committee noted that all three internal candidates were outstanding candidates.
- All members of the committee were in unanimous agreement of the recommendation.
- Upon acceptance by Mr. Forker, the salary to be offered is \$180,000 annually.
- An organizational review will occur as result of Mr. Forker's new role, including an offer to Mr. Hoff to serve in a Deputy Director role. Ms. Carnahan currently serves as the Deputy Director for Behavioral Health.
- President Tornatore and Director Ayala will meet with the candidates on Friday (4/14) to share the Board's decision.

Board members were pleased with the selection and were in agreement of offering the position to Adam Forker. There was no further discussion and members rose from executive session at 7:36PM.

Respectfully Submitted,

Dr. Lawrence Schouten, Secretary/Treasurer  
DuPage County Board of Health