

## NOTICE

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# DUPAGE COUNTY BOARD OF HEALTH

Wheaton, Illinois

April 9, 2021

Board Members Present

Lori Bottoms, Mindy Finch, Paula Garcia, Janice Guider, Dr. Nadeem Hussain, Dr. Uzma Muneer, Dr. Lawrence Schouten, Robert Spadoni, President Tornatore, Dr. Weeks, Dr. Wilson

Board Members Absent

State's Attorney

William Yung

Leadership Staff Present

Karen Ayala, Lori Carnahan, Dr. Rashmi Chugh, Adam Forker, Andrea Gargani, Chris Hoff

Health Department Staff Present

Luke Banaszak, Dennis Brennan, Penny Chanez, Pat Flaherty, Mike Kiep, Ryan Pettigrew

Public Present:

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**CALL TO ORDER:** The April 9, 2021 meeting of the Board Health was called to order at 6:18PM. Eleven members were present. Quorum was met. The meeting was conducted by ZOOM meeting and public live streaming due to the COVID-19 pandemic. President Tornatore read into the minutes the following:

*Pursuant to Executive Order 2020-07 (2019 IL EO 20-07), issued March 16, 2020, during the duration of the COVID-19 Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, the conditions in 5 ILCS 120/7 limiting when remote participation is permitted are suspended.*

*The DuPage County Health Department is the lead agency for DuPage County in response to the global pandemic and as such is currently closed to the public except by appointment, in adherence to public health guidelines and for the protection and safety of the public and staff.*

*Tonight's meeting is being conducted remotely and is being livestreamed for the public's viewing on the agency's You Tube channel which can be accessed at the live stream link on the Health Department's website. Members of the public had the opportunity to submit written comments in advance of the meeting. The method for public participation is publicized on the Health Department's website. Public comments will be read and recorded in compliance with the Open Meetings act. I am calling the meeting of the DuPage County Board of Health to order. A physical quorum of the members is not present; however, pursuant to Section 7(e) of the Open Meetings Act, members are permitted to attend remotely.*

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*Either one member of the Committee, the Chief Administrative Officer or our Chief Legal Counsel are physically present at the regular meeting location. In-person attendance and public comments are allowed, subject to attendance limitations required to ensure the health and safety of those who attend.*

## **2. PUBLIC COMMENT**

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A copy of the public comments can be found at the end of the minutes.

## **3. PRESIDENT'S REMARKS**

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President Tornatore welcomed everyone to the April meeting and shared the following comments.

- President Tornatore shared that based upon the increasing case activity in the community the reasoning for the need to change plans for a full in person meeting this evening and acknowledged the value of providing an in-person option for residents to bring comments before the board. President Tornatore thanked the work of the States' Attorney's office and our DuPage County Health Department (DCHD) staff for the modifications that were made to this evening's meeting format.
- President Tornatore shared that it is American Public Health Association's National Public Health Week. This year's theme is National Public Health Week 2021 Building Bridges to Better Health which the Health Department thoroughly embraces—before, now and into the future and shared that there is much to celebrate and appreciate with our public health workforce this year—locally, state, nationally and around the globe!

## **4. PUBLIC HEALTH UPDATES**

Executive Director Ayala provided an update on the agency's COVID-19 response as well as update on the agency's vaccine distribution efforts including prioritizations, approved vaccine locations/providers, allocation process, doses by demographics, vaccine capacity and challenges with the limited vaccines available for distribution. An update on the Health Department's Community Vaccination Clinic was also provided.

Director Ayala also shared information on the Health Department's new Sprinter Van which will be used as a mobile clinic to provide greater access to care for low-income and vulnerable populations. Director Ayala also provided an update on the Health Department's vehicle garage construction which will store both the Sprinter Van and the DCHC Smile squad van.

Updates were also provided on the Health Department efforts in Case Investigations and Contact Tracing. Public health surveillance begins with case investigation and contact tracing (CICT).

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CICT is required by Illinois Administrative Code and recommended by Centers for Disease Control and Prevention (CDC) and the Illinois Department of Health (IDPH) and is aligned with public health “standard of care” and best practices aligned with public health “standard of care” and best practices to interrupt disease transmission,  
A copy of the PowerPoint is posted with the minutes.

### **5. APPROVAL OF MINUTES**

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Dr. Weeks motioned for the approval of the minutes of the March 11, 2021 meeting of the Board of Health. Seconded by Ms. Garcia.

A roll call vote was taken.

**Ayes:** Dr. Weeks, Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer, Dr. Schouten, Mr. Spadoni, President Tornatore

**Motion Passed**

### **6. TREASURER’S REPORT**

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Mike Kiep presented the February 2021 Treasurer’s Report. President Tornatore asked for a motion to accept the February Treasurer’s Report as presented.

<b>TOTAL Health Department Funds:</b>
Beginning Balance as of 02/01/2021: \$ 35,302,724.11
Total Receipts: \$ 4,706,237.65
Total Disbursements: \$5,845,417.55
Total Ending Balance as of 2/28/2021: \$ 34,163,544.21
FY 2021 Interest Earnings for February 2021: \$ 4,075.62 YTD: \$12,351.77

Dr. Weeks motioned to accept the treasurer’s report as presented. Mr. Spadoni seconded the motion.

A roll call vote was taken.

**Ayes:** Dr. Weeks, Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer, Dr. Schouten, Mr. Spadoni, President Tornatore

**Motion Passed**

### **7. CONSENT ITEMS**

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**7:1 Human Resource Transactions – Business Operations Services**

President Tornatore asked for a motion to accept the Human Resource transactions as presented. Ms. Guider motioned to approve the Human Resources Transactions as presented. Seconded by Ms. Garcia.

*Discussion:* Ms. Garcia questioned the two different pay scales listed for the COVID-19 Mass Vax workers. Mr. Forker responded that the higher scale was for nurse hires. There was no further discussion.

A roll call vote was taken.

**Ayes:** Ms. Guider, Dr. Hussain, Dr. Muneer, Dr. Schouten, Mr. Spadoni, President Tornatore, Dr. Weeks, Dr. Wilson, Ms. Bottoms, Ms. Finch. Ms. Garcia was missed on the role call.

**Motion Passed**

All employees hired and changing status are filling vacant budgeted positions. The Changes of Status have not caused any increase in the budget.

**MOTION**

The DuPage County Board of Health hereby approves the hiring, changes of status, and separations as listed, falling within the dates of 03/01/2021 and 04/01/2021.

**8. ACTION ITEMS**

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**8-1: Transfer of Funds**

President Tornatore asked for a motion to approve the transfer of funds as presented. Dr. Weeks motioned to accept the transfer of funds as presented. Mr. Spadoni seconded the motion.

A roll call vote was taken.

**Ayes:** Dr. Weeks, Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer, Dr. Schouten, Mr. Spadoni, President Tornatore

**Motion Passed**

DuPage County Health Department					
Board of Health Budget Transfer Requests					
Presented April 8, 2021					
				TRANSFER FUNDS	
ACCOUNTING UNIT		ACCOUNT	ACCT TITLE	TO	FROM
2339	HOUSING INTENSIVE SERVICES	53824-0000	HOUSING ASSISTANCE		\$ 28,000
2336	SUPERVISED CILA	54120-0000	AUTOMOTIVE EQUIPMENT	\$ 28,000	
<b>TOTAL</b>				<b>\$ 28,000</b>	<b>\$ 28,000</b>
REASON FOR REQUEST: Replacement for the BHS vehicle that was totaled on 2/15/21. Budget to be transferred from HUD program that is being transitioned to Catholic Charities.					

**8-2: Grant Acceptance(s):**

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President Tornatore asked for a motion to approve the grant acceptance (s) as presented.

Ms. Garcia motioned to approve the grant acceptance as presented. Seconded by Ms. Finch.

A roll call vote was taken.

**Ayes:** Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer, Dr. Schouten, Mr. Spadoni, President Tornatore, Dr. Weeks, Dr. Wilson, Ms. Bottoms, Ms. Finch

### **Motion Passed**

#### **ILLINOIS DEPARTMENT OF PUBLIC HEALTH - ILLINOIS TOBACCO-FREE COMMUNITIES PROGRAM**

The DuPage County Health Department wishes to accept a grant from the Illinois Department of Public Health for the Tobacco Prevention and Control Program in the amount of \$253,353. This grant provides funding for implementation of the Illinois Tobacco-Free Communities (ITFC) work plan, a local tobacco prevention and control program implementing science-based, policy-focused strategies aligned with State and national goals and objectives to prevent tobacco use among youth, promote tobacco use cessation among adults and youth, eliminate exposure to secondhand smoke, enforce the Smoke-Free Illinois Act and local tobacco control ordinances, and identify and eliminate tobacco-related health disparities among specific population groups. The contract period for this agreement is July 1, 2020 through June 30, 2021. This reflects no change in funding from the previous award amount.

This grant is included in the FY 2021 Health Department Current Budget at \$ 223,048.

### **MOTION**

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Public Health as presented.

### ***8:3 – Purchasing Agenda***

President Tornatore asked for a motion to combine the purchasing agenda items as presented. Dr. Wilson a motioned to combine the purchasing items as presented. Seconded by Ms. Finch.

A roll call vote was taken.

**Ayes:** Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer, Dr. Schouten, Mr. Spadoni, President Tornatore, Dr. Weeks

### **Motion Passed**

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President Tornatore asked for a motion to approve the purchasing agenda items as presented. Ms. Guider motioned to approve the purchasing items as presented. Seconded by Ms. Garcia.

A roll call vote was taken.

Ayes: Ms. Guider, Dr. Hussain, Dr. Muneer, Dr. Schouten, Mr. Spadoni, President Tornatore, Dr. Weeks, Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia

### **Motion Passed**

### **PURCHASING**

- a.) S-BRS-04-14-147 – Third year of three-year agreement to AT & T and Comcast with an annual cost associated for voice (SIP), internet, data service, and local and long distance phone services in accordance with Article 4, Part A, Section 4-104 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for this service and staff recommends approval of the expenditure in an amount not to exceed \$270,000.00. There is no increase in expenditure from last year.
- b.) S-CAS-08-09-206 - Annual fees for Experian Health for medical claims management system in accordance with Article 4, Part A, Section 4-105, Sole Source, of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Justification for Sole Source Form are included. Funds have been budgeted for this expenditure and staff recommends approval of the expenditure in an amount not to exceed \$90,000.00. There is no increase in expenditure from last year.
- c.) S-CAS-04-09-269 – Request for Proposal award to Nexstar (FKA Tribune Broadcasting Digital) for digital advertising in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for this expenditure and staff recommends approval of the expenditure in an amount not to exceed \$3,325,000.00. This expenditure is fully covered by grant dollars.
- d.) C-BHS-04-08-288 – Bid award to Hendershot Chrysler for purchase of a replacement vehicle in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Bid Tabulation are included. Funds have been budgeted for this purchase and staff recommends approval of the expenditure in an amount not to exceed \$27,549.00.

### **MOTION**

The DuPage County Board of Health hereby approves the Purchasing Agenda  
Items A – D.

### **9. UNFINISHED BUSINESS**

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There was no unfinished business before the board.

### **10. NEW BUSINESS**

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President Tornatore presented an idea on exploring using funds from the Health Department's Charitable 501C3 *Health Matters* to provide a luncheon in appreciation to the staff at the Health Department for their tireless efforts during the ongoing COVID-19 response. Any potential use of these funds would be vetted through the State's Attorney's office and would follow the mission statement of the organization. President Tornatore stated this was a very preliminary discussion just to determine the board's thoughts and there are no concrete details at this time for when this may occur. Members agreed to explore this idea.

### **11. NEXT MEETING**

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The next meeting of the Board of Health is May 13, 2021

### **12. EXECUTIVE SESSION**

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There was not a need for an Executive Session.

### **13. ADJOURNMENT**

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President Tornatore asked for a motion to adjourn.

Dr. Wilson motioned to approve. Seconded by Dr. Weeks

A roll call vote was taken.

**Ayes:** Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer, Dr. Schouten, Mr. Spadoni, President Tornatore, Dr. Weeks

#### **Motion Passed**

***The meeting was adjourned at 8:02PM***

Respectfully Submitted,

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Robert Spadoni, Secretary  
DuPage County Board of Health