

# DUPAGE COUNTY BOARD OF HEALTH

## MEETING MINUTES

Wheaton, Illinois

March 11, 2023

Board Members Present                      Dr. Douglas Chang, Mindy Finch, Jan Guider, Saba Haider, Dr. Nadeem Hussain, Dr. Uzma Muneer, Dr. Lawrence Schouten, President Sam Tornatore, Dr. Lanny Wilson

Board Members Absent

State's Attorney                              Lisa Smith & Trevor Prindle

Leadership Staff Present                      Karen Ayala, Lori Carnahan, Dr. Rashmi Chugh, Adam Forker, Andrea Gargani, Chris Hoff

Health Department Staff Present              Dennis Brennan, Penny Chanez, Maria Cuevas, Pat Flaherty, Mike Kiep, Nathan Kraiss, Cailyn Laskowski, Mila Tsagalis

Public Present:

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**CALL TO ORDER:** The March 11, 2023 meeting of the Board Health was called to order at 8:14AM. Ten members were present. Quorum was met.

### **2. PUBLIC COMMENT**

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There was no public comment.

### **3. PRESIDENT'S REMARKS**

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President Tornatore welcomed everyone to the March meeting/annual Board of Health Retreat.

President Tornatore welcomed newly appointed board member, Saba Haider to the Board of Health.

President Tornatore recognized retiring staff member, Rhonda Farr with a resolution of commendation for her 30 years of service to the DuPage County Health Department. President Tornatore asked for a motion to approve the resolution of commendation as written. Dr. Wilson motioned to approve. Seconded by Ms. Finch.

**Motion Passed.**

RESOLUTION OF COMMENDATION  
for  
*Rhonda Farr*  
REGISTERED DIETICIAN

**WHEREAS**, Rhonda Farr has provided dedicated service to the DuPage County Health Department and the residents of DuPage County for thirty years; and,

**WHEREAS**, Rhonda Farr began her career with the DuPage County Health Department in 1993 as a Registered Dietician, and has worked at several health department locations throughout her tenure and,

**WHEREAS**, in each of those settings, Rhonda contributed to the success of programs including, WIC, Family Case Management, and Educare consultation to the next level; and,

**WHEREAS**, Rhonda has continued to demonstrate dedication to promoting breastfeeding with clients. She has shared her knowledge regularly with clients to increase awareness of issues mothers may have; and,

**WHEREAS**, Rhonda is acknowledged within the Health Department for her professionalism and reliability, and as someone who always puts the needs of the client first while maintaining consideration of her peers as well; and,

**NOW THEREFORE, BE IT RESOLVED**, that Rhonda Farr, through her steadfast commitment to the residents of DuPage County, has positively contributed to fulfillment of the mission and values of the DuPage County Health Department; and

**BE IT FURTHER RESOLVED** that Sam Tornatore, Board of Health President, and the Members of the Board of Health do hereby offer sincere appreciation to Rhonda Farr and acknowledge her significant contributions to the DuPage County Health Department and the residents of DuPage County.

*Approved this 11<sup>th</sup> day of March 2023.*

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Sam Tornatore, President  
DuPage County Board of Health

President Tornatore introduced DuPage County Board Chair, Deb Conroy. Chair Conroy presented to the board her vision as the newly elected Chair and made specific reference to her support of increased awareness and her support of addressing mental health issues in DuPage County.

#### **4. APPROVAL OF MINUTES**

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Dr. Wilson motioned for the approval of the minutes of the February 7, 2023 meeting of the Board of Health. Seconded by Ms. Finch.

**Motion Passed**

## 5. TREASURER'S REPORT

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Mike Kiep presented the January 2023 Treasurer's Report. President Tornatore asked for a motion to accept the January Treasurer's Report as presented.

Dr. Wilson motioned to accept the treasurer's report as presented. Ms. Guider seconded the motion.

### Motion Passed

<b>TOTAL Health Department Funds:</b>
Beginning Balance as of 01/01/2023: \$ 53,744,657.83
Total Receipts: \$ 3,529,411.59
Total Disbursements: \$ 4,908,517.44
Total Ending Balance as of 1/31/2023: \$ 52,365,551.98
FY 2023 Interest Earnings for January 2023: \$145,827.60 YTD: \$284,923.61

## 6. CONSENT ITEMS

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### 7:1 *Human Resource Transactions – Business Operations Services*

President Tornatore asked for a motion to accept the Human Resource's transactions as presented. Dr. Wilson motioned to approve. Seconded by Ms. Finch.

### Motion Passed

All employees hired and changing status are filling vacant budgeted positions. The Changes of Status have not caused any increase in the budget.

### MOTION

The DuPage County Board of Health hereby approves the hiring, changes of status, and separations as listed, falling within the dates of 02/02/2023 and 03/03/2023.

## 7. ACTION ITEMS

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### 8:1 - *Purchasing Agenda*

President Tornatore asked for a motion to combine the purchasing items A-L as presented. Dr. Wilson motioned to combine the purchasing agenda items A-L for approval. Seconded by Ms. Finch.

### Motion Passed

President Tornatore asked for a motion to approve the purchasing agendas items A-L as presented.

Dr. Wilson motioned to approve. Seconded by Ms. LePlante.  
A roll call vote was taken.

Ayes: Dr. Wilson, Dr. Chang, Ms. Finch, Ms. Guider, Ms. Haider, Dr. Hussain, Ms. LePlante, Dr. Muneer, Dr. Schouten, President Tornatore

### Motion Passed

## **PURCHASING**

- a) P-BAS-02-07-144 – Agreement issued to DuPage Health Coalition to continue work towards development of systems/programs that effectively and efficiently manage the health of low-income populations to strategically enhance the DuPage Health Safety Net in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$150,000.00.
- b) C-PHS-02-07-097.a – Joint Purchase to Warehouse Direct for janitorial supplies in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$65,000.00.
- c) P-PHS-05-10-196 – Professional Services for agreement with Ensign Medical Incorporated for prenatal services in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$133,120.00. This expenditure is fully covered by a Support Agreement with Advocate Health and Hospitals Corporation d/b/a Advocate Good Samaritan Hospital.
- d) S-CAS-12-14-190 – Agreement with Adsplosure/PACE for bus advertising for grant funded programs in accordance with Article 4, Part A, Section 4-105, Sole Source, of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Justification for Sole Source Form are included. Funds have been budgeted for this expenditure and staff recommends approval of the expenditure in an amount not to exceed \$45,000.00. Expenditure is fully covered by grant dollars.
- e) SPHS06067.a Bid award to Oak Brook Mechanical for HVAC repairs and annual maintenance in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and bid tabulation are included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$150,000.00.
- f) S-CAS-05-08-242.a – Clear Channel for Metra train advertising for various programs in accordance with Article 4, Part A, Section 4-105, Sole Source of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Justification for Sole Source Form are included. Funds have been budgeted for this expenditure and staff recommends approval of the expenditure in an amount not to exceed \$47,000.00. This expenditure is fully covered by grant dollars.
- g) S-CAS-04-09-269 – Third year request for proposal renewal to Nexstar (FKA Tribune Broadcasting Digital) for digital advertising in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for this expenditure and staff recommends

approval of the expenditure in an amount not to exceed \$300,000.00. This expenditure is fully covered by grant dollars.

h) S-PHS-02-10-094.a – Second year bid renewal to Jameson Pavement Surfaces, Inc., for costs associated with annual lawn care and snow plowing for department properties in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for these services and staff recommends approval of expenditure in an amount not to exceed \$125,000.00.

i) S-CAS-05-10-197 – Advertising services for Comcast Spotlight (Effect TV), in accordance with Article 4, Part A, Section 4-105, Sole Source, of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Justification for Sole Source Form are included. Funds have been budgeted for this service and staff recommends approval of the expenditure in an amount not to exceed \$20,000.00. This expenditure is fully covered by grant dollars.

j) P-BAS-03-11-129 – Professional Services to Wight & Company for design services for build out of a Central Receiving Center in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included, and staff recommends approval in an amount not to exceed \$850,000.00.

k) P-BRS-11-09-090.a – Change Order to Baker Tilly for Audit Services in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Change Order form is included, and staff recommends approval in an amount not to exceed \$5,000.00.

l) S-CAS-09-12-227 – Change Order to NEOGOV for onboarding services in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Change Order form is included, and staff recommends approval in an amount not to exceed \$5,850.00.

## MOTION

The DuPage County Board of Health hereby approves the Purchasing Agenda

Items # A – L as presented.

### ***7:2 – Resolution – Resignation of Board of Health Member, Robert Spadoni***

President Tornatore asked for a motion to approve the resolution as presented.

Dr. Wilson motioned to approve. Seconded by Ms. Guider.

### **Motion Passed**

#### **RESOLUTION**

(BA #23-02)

#### **RESIGNATION OF BOARD OF HEALTH MEMBER**

**WHEREAS**, Board of Health Member Robert Spadoni submitted his unconditional resignation from the DuPage County Board of Health effective February 17, 2023, thereby creating a vacancy on the DuPage County Board of Health, and

**WHEREAS**, Member Spadoni’s resignation also resulted in vacancies in the positions of Secretary and Treasurer of the Board of Health, and therefore, these duties have been assumed by the Vice President and President, respectively, pursuant to Section VII of the Rules of Governance of the DuPage County Board of Health; and

**WHEREAS**, in resigning from the Board of Health, Member Spadoni is no longer eligible to be a Member and Director of DuPage Health Advancement NFP, an Illinois Not-for-Profit Corporation; and

**NOW, THEREFORE, BE IT RESOLVED** by the DuPage County Board of Health that Robert Spadoni’s resignation as a Member and Officer of the Board of Health is effective as of February 17, 2023, and

**BE IT FURTHER RESOLVED**, that Robert Spadoni’s resignation from the Board of Health results in his removal as a Member and Director of DuPage Health Advancement NFP effective as of February 17, 2023.

Enacted and approved this 11<sup>th</sup> day of March, 2023 at Wheaton, Illinois.

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Sam Tornatore, President  
DuPage County Board of Health

## **8. ANNUAL BOARD OF HEALTH RETREAT**

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The annual retreat was held to provide a more in-depth discussion of Health Department priorities for FY 2023.

Director Ayala provided opening remarks and highlighted the evolution of public health practices and noted the interdependence between individual behavior, healthcare resources and the elements known as social determinants of health– increasingly being referred to as the drivers of health. .

- Economic stability
- Education access and quality
- Health Care access and quality
- Neighborhood & Built Environment
- Social and Community Context

Director Ayala shared how Public Health acts as a Chief Health Strategist to address

- Leading causes of illness, injury, and premature death
- Health and well-being
- Real-time data
- Collaboration between clinical care and public health
- State-of-the-art business, accountability and financing systems
- Collaborate with community stakeholders
- Work with federal partners

Today’s presentations from staff members will focus on initiatives of the Health Department that support the role of the Health Department as a chief health strategist.

Director Ayala introduced Adam Forker, Deputy Director for Business Operations who provided an update on Impact DuPage, a multisector partnership working to create a shared understanding of community needs, priorities, and disparities, then using that knowledge to propel actions that improve the well being of the community.

Mr. Forker shared as part of his presentation that priority areas of Impact DuPage include a focus on Mental Health and Substance Use Disorders and Prevention and Management of Serious Illness with the cross cutting issues of person-centered care delivery and achieving equity.

Mila Tsagalis, Director for Community Resources presented on the Prevention Leadership Team, a community-wide coalition working together to reduce substance use and increase mental wellness among DuPage County Youth ages 18 and under.

Ms. Tsagalis shared as part of her presentation, statistics relating to depression and suicide, as well as the use of alcohol, marijuana, e-cigarettes and non-prescribed prescription medications among DuPage County youth and the steps being taken to address these issues, including an initiative that includes DuPage County teens serving as peer support ambassadors for substance use prevention and mental health wellness within their schools.

Chris Hoff, Director for Community Health Resources provided an overview of the agency's Protect Swimmers 10M federal grant focused on a regional approach to child drowning prevention. The initiative is based on community awareness activities and professional trainings to address and prevent child drownings and suction drain entrapment.

Mr. Hoff shared as part of his presentation that drowning is the leading cause of injury death in children aged 1-4. DCHD also is a member of the Water Safety Task Force Metro Chicago which brings together water safety and aquatic organizations to advance drowning prevention surveillance, research, awareness, programs and policies.

Maria Cuevas, Integrated System Manager provided an update on the newly formed DuPage Early Childhood Collaboration (DECC) and All Our Kids (AOK) Network; the focus of which supports collaboration across services sectors to improve outcomes for babies, young children, and their families/caregivers.

Ms. Cuevas shared as part of her presentation that DCHD received a grant in 2022 of \$180,000 from the AOK Network to help improve child and family outcomes by creating a more accessible, coordinated, equitable and just system of services and supports in areas of food insecurity, mental health services, working with strategic partnerships, and actively engaging with parents who can serve as ambassadors.

Dr. Rashmi Chugh, Medical Director provided a presentation on the DuPage County Health Department and Cook County Department of Public Health's Technical Advisory Group (TAG) with the purpose of providing a forum for information sharing between healthcare and public health professionals, toward preventing disease and improving patient care.

Dr. Chugh shared as part of her presentation that stakeholders include hospital/health systems, County entities, Long-term care facilities and physicians and topics of discussion include emerging and ongoing disease activity, novel threats, and outbreaks as well as a prioritization of at least on presentation relevant to long-term care facilities. The group meets quarterly.

At the conclusion of Dr. Chugh's presentation, President Tornatore suspended the meeting for a five-minute break.

The retreat portion of the meeting reconvened with a presentation from Lori Carnahan, Deputy Director of Behavioral Health Service and Chris Hoff, Director for Community Health Resources who presented on the Health Department's Crisis System Expansion to address the increased needs for behavioral health services within the County.

Ms. Carnahan shared as part of her presentation a timeline and development of the components of the current DCHD Crisis System including 988(formerly National Suicide Prevention lifeline), the DCHD Crisis Hotline, Mobile Crisis Response Team and Crisis Respite. Ms. Carnahan shared what next steps are needed for the goal of building a Central Receiving Center (CRC) which will provide a single point of access for law enforcement officers, EMS and family members to drop-off individuals experiencing and mental health or substance use crisis. The completion of a Central Receiving Center will complete the arch of building an ideal behavioral health crisis system in DuPage County.

Mr. Hoff shared as part of the presentation the engagement components of discussion including data, operations, finance and design. Current activities include stakeholder meetings and the receipt of multiple letters of support for the CRC from area municipalities. Mr. Hoff also shared the buildout of the team responsible for addressing the multiple areas necessary for a successful undertaking of the building of a Central Receiving Center including operational planning, financial planning, construction management, communications and policy. DCHD also will look to work with consultants to address specific needs. DCHD will look for approval in the summer of 2023 for approval for the full investment of the project estimated at \$22M. The funding will come from existing and already allocated/awarded funds.

The retreat concluded with no further discussion.

#### Presentation of Policy and Funding Issues

Dennis Brennan, Legislative Manager provided members with a list of legislative priorities and spoke to a couple pieces of legislation that have either been successful or that are currently being addressed.

- a) Licensed professional clinical counselors to be able to bill for services and will be effective 1/2024 (federal legislation)
- b) Currently working for increases in dollars from the Local Health Protection Grant at the state level
- c) Sponsored HB 2039 that deals with data which if passed will provide data to local health departments upon request. Currently the data received from the State is not current, making it difficult to assess or make decisions/plans to address community needs.
- d) Working on having SB 57 Community Behavioral Health Care Professional Loan Repayment Act amended to broaden who will be eligible, including staff within DuPage County HD

Dennis introduced Scott Marquardt, President and Chief Legal Counsel to Marquardt & CO who serve as the Health Department's lobbyist firm.

Mr. Marquardt shared that over 6500 bills were introduced in Springfield and his firm's role is to review the bills to be sure that they are in the best interests of the Department. He also provided how the process is working in Springfield adding that general revenue has increased in the State. DuPage County is represented well in Springfield on Public Health issues, with DuPage County legislators serving in key positions.



## **9. UNFINISHED BUSINESS**

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President Tornatore shared that Dr. Schouten has agreed to serve the remaining term for the position of Secretary/Treasurer vacated by Mr. Spadoni's resignation. A vote to approve Dr. Schouten to serve in this role will occur at the April meeting.

## **10. NEW BUSINESS**

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Director Karen Ayala addressed the board informing them of her decision to retire effective June 30, 2023. President Tornatore informed the board that a search committee consisting of board members: Dr. Wilson, Dr. Schouten, Ms. Finch, President Tornatore and Director Ayala will begin the process of filling the position with a recommendation to come before the board in April under Executive Session.

## **11. NEXT MEETING – April 13, 2023**

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## **12. EXECUTIVE SESSION**

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There was no need for an Executive Session.

## **13. ADJOURNMENT**

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President Tornatore asked for a motion to adjourn.  
Dr. Schouten motioned to adjourn. Seconded by Dr. Wilson

**Motion Passed**

*The meeting was adjourned at 11:51AM*

Respectfully Submitted,

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Dr. Lanny Wilson, ProTem Secretary/Treasurer  
DuPage County Board of Health