

DUPAGE COUNTY BOARD OF HEALTH

Wheaton, Illinois

March 11, 2021

Board Members Present

Lori Bottoms, Mindy Finch, Paula Garcia, Janice Guider, Dr. Nadeem Hussain, Dr. Uzma Muneer, Dr. Lawrence Schouten, Robert Spadoni, President Tornatore, Dr. Weeks, Dr. Wilson

Board Members Absent

State's Attorney

Lisa Smith

Leadership Staff Present

Karen Ayala, Lori Carnahan, Dr. Rashmi Chugh, Adam Forker, Andrea Gargani, Chris Hoff

Health Department Staff Present

Dennis Brennan, Penny Chanez, Pat Flaherty, Mike Kiep. John Lynch

Public Present:

CALL TO ORDER: The March 11, 2021 meeting of the Board Health was called to order at 6:18PM. Eleven members were present. Quorum was met. The meeting was conducted by ZOOM meeting and public live streaming due to the COVID-19 pandemic. President Tornatore read into the minutes the following:

Pursuant to Executive Order 2020-07 (2019 IL EO 20-07), issued March 16, 2020, during the duration of the COVID-19 Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, the conditions in 5 ILCS 120/7 limiting when remote participation is permitted are suspended.

The DuPage County Health Department is the lead agency for DuPage County in response to the global pandemic and as such is currently closed to the public except by appointment, in adherence to public health guidelines and for the protection and safety of the public and staff.

Tonight's meeting is being conducted remotely and is being livestreamed for the public's viewing on the agency's You Tube channel which can be accessed at the live stream link on the Health Department's website. Members of the public had the opportunity to submit written comments in advance of the meeting. The method for public participation is publicized on the Health Department's website. Public comments will be read and recorded in compliance with the Open Meetings act.

2. PUBLIC COMMENT

A copy of the public comments can be found at the end of the minutes.

3. PRESIDENT'S REMARKS

President Tornatore welcomed everyone and shared the following comments.

- President Tornatore welcomed the Paula Deacon- Garcia as the newest appointed board member to the Board of Health. Ms. Garcia serves as a County Board member and represents District 2.
- The Health Department has received a 5-year reaccreditation from the Public Health Accreditation Board. The DuPage County Health Department was one of the first health departments in Illinois to receive this status 5 years ago.
- Oak Brook Terrace is the final municipality to join the DuPage Narcan program. There is now 100% participation from all municipalities.
- President Tornatore shared that he continues to support the Health Department's efforts along with DuPage County Board Chairman, Dan Cronin, in advocating to bring more COVID-19 vaccinations to DuPage County.
- The April Board of Health meeting will provide an in-person attendance option for Board members.
- In recognition of the economic impact that the on-going COVID-10 pandemic has had on the nearly 4,000 food establishments in DuPage County this past year, a temporary/one-time 50% reduction to all FY 2021 annual food establishment permit fees will be applied. While this reduction may not be substantial in terms of dollars and cents to each establishment, it does communicate the message that the Board and the Health Department understand how challenging this past year has been for the owners, operators, and employees of those businesses.
- Tonight's agenda will also include an amendment to the Board of Health Rules of Governance addressing the item of public comment.
- President Tornatore thanked Lisa Smith who heads the Civil Division at the State's Attorney's office for her continued assistance with multiple Health Department requests.

4. PUBLIC HEALTH UPDATES

Executive Director Ayala provided an update on the agency's COVID-19 response as well as update on the agency's vaccine distribution efforts including prioritizations, approved vaccine locations/providers, allocation process, demographics by doses, vaccine capacity and challenges with the limited vaccines available for distribution. Director Ayala also shared information on the new vaccine registration system upgrade which will allow the Health Department the ability to gather additional information from registrants to help facilitate and track those who have a scheduled an appointment more efficiently.

Director Ayala addressed questions on the lack of vaccine being distributed to DuPage County. Ms. Ayala shared that members can reach out to state legislators to advocate on behalf of the county to the Illinois Department of Health and the Governor's office.

A copy of the PowerPoint is posted with the minutes.

Director Ayala addressed the question of when the Health Department is planning to update school guidance based on the Center for Disease Control and Prevention’s (CDC) recent recommendations for schools. Director Ayala shared that the Illinois Department of Health and Illinois State Board of Education updated recommendations includes information from the CDC as well as including recommendations from the American Academy of Pediatrics and the World Health Organization. The DuPage County Health Department remains in a consultative role with the locals schools, providing public health guidance and tools for mitigation strategies, but the decision on school reopening’s remains with school leadership, where the authority lies.

5. APPROVAL OF MINUTES

Dr. Weeks motioned for the approval of the minutes of the February 11, 2021 meeting of the Board of Health. Seconded by Dr. Wilson.

A roll call vote was taken.

Ayes: Dr. Weeks, Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer, Dr. Schouten, Mr. Spadoni, President Tornatore

Motion Passed

6. TREASURER’S REPORT

Mike Kiep presented the January 2021 Treasurer’s Report. President Tornatore asked for a motion to accept the January Treasurer’s Report as presented.

TOTAL Health Department Funds:
Beginning Balance as of 01/01/2021: \$ 37,440,484.09
Total Receipts: \$ 2,267,041.61
Total Disbursements: \$ 6,001,562.47
Total Ending Balance as of 1/31/2021: \$ 35,302,724.11
FY 2021 Interest Earnings for January 2021: \$ 4,129.28 YTD: \$8,276.15

Dr. Weeks motioned to accept the treasurer’s report as presented. Dr. Wilson seconded the motion.

A roll call vote was taken.

Ayes: Dr. Weeks, Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer, Dr. Schouten, Mr. Spadoni, President Tornatore

Motion Passed

7. CONSENT ITEMS

7:1 Human Resources Transactions – Business Operations Services

Dr. Wilson motioned to approve the Human Resources Transactions as presented. Seconded by Ms. Garcia.

A roll call vote was taken.

Ayes: Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer,

Dr. Schouten, Mr. Spadoni, President Tornatore, Dr. Weeks

Motion Passed

All employees hired and changing status are filling vacant budgeted positions. The Changes of Status have not caused any increase in the budget.

MOTION

The DuPage County Board of Health hereby approves the hiring, changes of status, and separations as listed, falling within the dates of 02/03/2021 and 03/05/2021.

8. ACTION ITEMS

8-1: Proposed Board of Health By-Laws Amendment on Public Comment

President Tornatore asked for a motion to approve the amendment as presented. President Tornatore shared that the amendment mirrors what the DuPage County Board is doing under their public comment.

Mr. Spadoni motioned to approve the amendment as presented. Seconded by Dr. Wilson.

Discussion: Ms. Finch questioned the use of the Board of Health chairman under items 1 and 3 of the proposed amendment and whether is should just read the board. After review it was decided that under item 1 the use of Board of Health Chairman shall remain in the amendment, but under item 3 the word chairman will be stricken and will read as follows:

3. Individual remarks shall not exceed three minutes in length, nor shall total time provided for all such remarks exceed thirty minutes in length, unless special permission for any time extension is granted therefore by the Board ~~Chairman~~.

President Tornatore asked for a motion to amend the previous motion striking the word chairman from item 3.

Dr. Schouten motioned to approved. Seconded by Mr. Spadoni.

A roll call vote was taken.

Ayes: Dr. Schouten, Mr. Spadoni, President Tornatore, Dr. Weeks, Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer,

The amended motion passed.

President Tornatore asked for a roll call on the previous motion as amended.

Ayes: Mr. Spadoni, President Tornatore, Dr. Weeks, Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer, Dr. Schouten

Motion Passed

8-2 Grant Acceptances:

President Tornatore asked for a motion to accept the grant acceptances as presented.
Dr. Weeks motioned to approve the grant acceptance as presented. Seconded by
Ms. Garcia.

A roll call vote was taken.

Ayes: Dr. Weeks, Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain,
Dr. Muneer, Dr. Schouten, Mr. Spadoni, President Tornatore

Motion Passed

ILLINOIS DEPARTMENT OF PUBLIC HEALTH – COVID-19 MASS VACCINATION

Public Health Services wishes to accept a grant from the Illinois Department of Public Health for COVID-19 Mass Vaccination in the amount of \$ 2,500,000. The funds will be used to help prevent transmission of COVID-19 through mass vaccination efforts. The grant period for this agreement December 1, 2020 through November 30, 2021.

This grant was not included in the FY 2021 Health Department Budget.

MOTION

The DuPage County Board of Health hereby approves the acceptance of this grant agreement from the Illinois Department of Public Health as presented.

8:3 – Purchasing Agenda

President Tornatore asked for a motion to combine the purchasing agenda items as presented.
Dr. Wilson motioned to combine the purchasing items as presented. Seconded by Ms. Guider.

A roll call vote was taken.

Ayes: Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer,
Dr. Schouten, Mr. Spadoni, President Tornatore, Dr. Weeks

Motion Passed

President Tornatore asked for a motion to approve the purchasing agenda items as presented.
Dr. Wilson motioned to approve the purchasing items as presented. Seconded by
Ms. Garcia.

A roll call vote was taken.

Ayes: Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer,
Dr. Schouten, Mr. Spadoni, President Tornatore, Dr. Weeks

Motion Passed

PURCHASING

- a.) P-BAS-02-07-144 – Agreement issued to DuPage Health Coalition to continue work towards development of systems/programs that effectively and efficiently manage the health of low-income populations to strategically enhance the DuPage Health Safety Net in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The

Procurement Approval Checklist and Decision Memo are included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$150,000.00. There is no increase in expenditure from last year.

- b.) C-PHS-02-07-097.a – Second year bid renewal to Warehouse Direct for janitorial supplies in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$55,000.00. There is no increase in expenditure from last year.
- c.) P-BRS-03-08-193 – Professional Services Agreement to Gartner, Inc. to provide Information Technology data, advice, and tools in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds have been budgeted for this expenditure and staff recommends approval of the expenditure in an amount not to exceed \$32,500.00.
- d.) P-PHS-05-10-195 – Professional Services for agreement with Best Care for Women Inc. for prenatal services in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$66,560.00. This expenditure is fully covered by a Support Agreement with Advocate Health and Hospitals Corporation d/b/a Advocate Good Samaritan Hospital.
- e.) P-PHS-05-10-196 – Professional Services for agreement with Ensign Medical Incorporated for prenatal services in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$66,560.00. This expenditure is fully covered by a Support Agreement with Advocate Health and Hospitals Corporation d/b/a Advocate Good Samaritan Hospital.
- f.) L-BRS-01-06-009.a- Lease for first year of four-year lease agreement, Joint Purchase, to Konica Minolta for network copiers that scan, and fax, and network printers in accordance with in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for this purchase and staff recommends approval of the expenditure in an amount not to exceed \$174,000.00.
- g.) P-CHR-03-12-237 – Professional Services for agreement with Illinois Criminal Justice Information Authority in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$58,585.00.
- h.) S-CAS-12-14-190 – Agreement with Adsposure/PACE for bus advertising for grant funded programs in accordance with Article 4, Part A, Section 4-105, Sole Source, of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Justification for Sole Source Form are included. Funds have been budgeted for this expenditure and staff recommends approval of the expenditure in an amount not to exceed \$116,000.00. Expenditure is fully covered by grant dollars.
- i.) S-PHS-06-06-067.a – Second year bid renewal to Oak Brook Mechanical for HVAC repairs and annual maintenance in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds

have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$100,000.00.

- j.) S-CAS-05-08-242.a – Clear Channel for Metra train advertising for various programs in accordance with Article 4, Part A, Section 4-105, Sole Source of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Justification for Sole Source Form are included. Funds have been budgeted for this expenditure and staff recommends approval of the expenditure in an amount not to exceed \$95,000.00. This expenditure is fully covered by grant dollars.
- k.) S-PHS-02-10-094.a – Third year bid renewal to Jameson Landscaping Services, Inc. for costs associated with annual lawn care and snow plowing for department properties in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for these services and staff recommends approval of expenditure in an amount not to exceed \$115,000.00. There is no increase in expenditure from last year.
- l.) S-CAS-05-10-197 – Advertising services for Comcast Spotlight (Effect TV), in accordance with Article 4, Part A, Section 4-105, Sole Source, of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Justification for Sole Source Form are included. Funds have been budged for this service and staff recommends approval of the expenditure in an amount not to exceed \$60,000.00. This expenditure is fully covered by grant dollars.
- m.) S-PHS-03-11-285 – Professional Services to Universal Protection (DBA Allied Universal) to provide traffic coordinators for the COVID-19 mass vaccination site in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$100,000.00. Expenditure is fully covered by grant dollars.
- n.) P-PHS-03-11-286 – Professional Services to DuPage County Fair Association to utilize space and services to operate the Department’s COVID-19 mass vaccination site in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$250,000.00. Expenditure is fully covered by grant dollars.
- o.) C-BRS-03-11-287 – Purchase to CDW-G for laptops and docking stations, Joint Purchase, in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for this purchase and staff recommends approval of the expenditure in an amount not to exceed \$63,910.00.
- p.) P-PHS-03-11-288 – Professional Services to Teletech Corp (DBA Call Experts) to provide for a call center in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds have been budgeted for these services and staff recommends approval of the expenditure in an amount not to exceed \$36,000.00. Expenditure is fully covered by grant dollars.

MOTION

The DuPage County Board of Health hereby approves the Purchasing Agenda Items A – P.

9. UNFINISHED BUSINESS

There was no unfinished business before the board.

10. NEW BUSINESS

There was no new business before the board.

11. NEXT MEETING

The next meeting of the Board of Health is April 8, 2021

12. EXECUTIVE SESSION

There was not a need for an Executive Session.

13. ADJOURNMENT

President Tornatore asked for a motion to adjourn.

Dr. Wilson motioned to approve. Seconded by Dr. Weeks

A roll call vote was taken.

Ayes: Dr. Wilson, Ms. Bottoms, Ms. Finch, Ms. Garcia, Ms. Guider, Dr. Hussain, Dr. Muneer, Dr. Schouten, Mr. Spadoni, President Tornatore, Dr. Weeks

Motion Passed

The meeting was adjourned at 8:08PM

Respectfully Submitted,

Robert Spadoni, Secretary
DuPage County Board of Health