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DUPAGE COUNTY BOARD OF HEALTH

Minutes of the Meeting

Wheaton, Illinois

November 12, 2009

Board Members Present	Dennis Brennan, Scott Cross, Gary Grasso, Linda Kurzawa, Edward Merkel, Charlie Thurston, and Dr. Lanny Wilson.
Board Members Absent	Dr. Peter Doris, Ms. Dolores Kopp, and Mr. Patrick O'Shea
Board Treasurer Present	John Novak
Leadership Staff Present	Karen Ayala, Dave Christiansen, Dr. Rashmi Chugh, Kevin Dixon, Dave Hass, and Maureen McHugh
Health Department Staff Present	Maria Uribe, Pat Flaherty, Cathy O'Reilly, Jeff Swim, Mike Keip, Katy Yee, and Kristen Hartsaw
Public Present	Rev. Melody Eastman from St. Paul's Lutheran Church and Suzie Goering representing the Mosaic Initiative

CALL TO ORDER

President Kurzawa called the November Board of Health (BOH) meeting to order at 6:23 p.m. There were seven members present for a quorum. See list above.

EXECUTIVE REPORT

Ms. McHugh updated the Board on FORWARD Initiative, the kick off was the FORWARD Coalition meeting held at the Morton Arboretum on October 29, 2009. The Coalition consists of many partners throughout DuPage County with the interest in helping to create a healthier DuPage County, the event was very well attended. Ms. McHugh also presented the Board with a packet of information on the H1N1 campaign. The packet consists of weekly surveillance reports that show weekly percentages of visits due to Influenza-like illnesses. Ms. McHugh also mentioned that the H1N1 clinics have been running since October 22, 2009 with over 3,000 to 15,000 appointments per week, clinics have been very well organized while maintaining regular services to the DuPage Community with no interruptions or problems. Also in the packet is information on the

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IDPH Public Health Emergency Response Grant (PHER) that helped plan for mass vaccination that included public health organized clinics and partnering with other agencies and private providers for vaccine administration.

APPROVAL OF MINUTES

Mr. Cross moved for approval of the minutes of the October 8, 2009 meeting.

Dr. Wilson seconded the motion. Motion passed.

TREASURER'S REPORT

Mr. Novak reported the beginning balance in Fund 70 as of October 2009 was \$18,384,153.82 During the month of October we had receipts of \$2,397,373.41 with disbursements of \$3,088,384.23 leaving us an October ending balance in Fund 70 of \$17,693,143.00

With earnings this year of approximately \$114,844.91

Mr. Cross moved for the approval of the Treasurer's Report for the month of October 2009.

Mr. Merkel seconded the Motion. Motion passed.

PUBLIC COMMENT

No Public Comment

PRESIDENTS REMARKS

President Kurzawa congratulated the Leadership and Health Department staff on the positive comments from the community on how well organized the H1N1 clinics have been handled. President Kurzawa also congratulated Jane Zimmerman on her retirement from the Health Department and her commitment for the last 15 years.

RESOLUTION

DUPAGE COUNTY BOARD OF HEALTH RECOGNIZES

WORLD AIDS DAY AND THE "LEAD BY EXAMPLE" SCREENING EVENT

WHEREAS, 40,000 people in the United States are infected with HIV each year and 25% of that population do not know that they are infected;

WHEREAS, HIV testing services have been provided to DuPage County residents through the DuPage County Health Department since 1987;

WHEREAS, World AIDS Day is observed every year on December 1st, providing governments, national AIDS programs, faith organizations and individuals with an opportunity to raise awareness and focus attention on global AIDS epidemics;

WHEREAS, the DuPage County Health Department has partnered with the Mosaic Initiative and St. Paul's Lutheran Church of Wheaton to provide HIV testing and education in the community;

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WHEREAS, St. Paul's Lutheran Church has committed to "Lead By Example" through hosting HIV screening events, which resulted in over 80 people being tested at St. Paul's in June 2009;

WHEREAS, St. Paul's Lutheran Church will be offering a second HIV testing event on November 14, 2009;

NOW, THEREFORE BE IT RESOLVED that the DuPage County Board of Health commends St. Paul's Lutheran Church, the Mosaic Initiative and the health department's HIV/AIDS Program on the "Lead By Example" initiative, and

BE IT FURTHER RESOLVED that the DuPage County Board of Health recognizes World AIDS Day on December 1, 2009, calling its significance to the attention of its members.

MOTION

The DuPage County Board of Health hereby recognizes World AIDS Day and The "Lead by Example" Screening Event as presented.

Mr. Merkel moved for the approval of the motion. Dr. Wilson seconded the motion. Motion passed.

Scott Cross presented Rev. Melody Eastman and Suzie Goering with the resolution. The signed resolution is included with the official copy of the minutes.

CONSENT ITEMS

Mr. Brennan made a motion to combine Items # 8 A and B. Mr. Merkel seconded. Motion passed.

HUMAN RESOURCES TRANSACTIONS – BUSINESS OPERATIONS SERVICES

All employees hired and changing status are filling vacant budgeted positions. The Changes of Status have not caused any increase in the budget.

MOTION

The DuPage County Board of Health hereby approves the hiring, changes of status, and separations as listed, falling within the dates of 09/30/09 to 11/10/09.

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FUND TRANSFERS – BUSINESS OPERATIONS SERVICES

The Business Operations Services requests DuPage County Board of Health approval of the transfer of funds to the designated line items in the FY 2009 budget as set forth on the attached budget transfer form.

MOTION

The DuPage County Board of Health hereby approves the transfer of funds to the designated line items in the FY 2009 budget as set forth in the attached Schedule of Transfers.

Mr. Brennan moved for the approval of the Consent Items. Mr. Merkel seconded the motion. A roll call vote was taken.

Ayes: Mr. Brennan, Mr. Cross, Mr. Grasso, Mr. Merkel, Mr. Thurston, Dr. Wilson and President Kurzawa

Nays: None

Motion Passed.

OLD BUSINESS

None

NEW BUSINESS

DUPAGE COUNTY BOARD OF HEALTH 2010 MEETING SCHEDULE – BOARD OF HEALTH

In order to inform the general public and others of the 2010 calendar year scheduled Board of Health meetings, the attached schedule has been prepared for review.

Please note that the regular meeting dates are the second Thursday of each month. Additionally, the annual schedule includes a listing of Alternate Dates for meetings, which may be cancelled if not needed in the normal conduct of business.

Upon approval, the schedule will be distributed and posted.

MOTION

The DuPage county Board of Health hereby approves the 2010 calendar year Board of Health meeting schedule, as presented.

Mr. Cross moved for the approval of Item # 10 (1). Dr. Wilson seconded. Motion passed.

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BOARD OF HEALTH RETREAT – BOARD OF HEALTH

The Board of Health has for the past several years held a daylong retreat at a local establishment. In some years, the retreat has been combined with the February Board of Health meeting. In order to secure a location for holding a February Retreat, staff should contact establishments now. If a retreat will be held, authorization to confirm a location to hold the Retreat is being requested.

MOTION

The DuPage county Board of Health hereby authorizes the Health Department staff to secure a location for the Board of Health Retreat to be held in February 2010, as presented. It further approves the February Board of Health meeting to be combined with the Retreat.

Mr. Cross moved for the approval of Item # 10 (2). Mr. Merkel seconded.

Motion passed.

Mr. Merkel made a motion to combine Items # 10 (3) A through X. Mr. Cross seconded.

Motion passed.

PURCHASING

P-CHS-01-07-093 – Professional Services contract to First Care Health Services to provide storage space, maintenance and operation for the Dental Van in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. The Illinois Children's Health Foundation provided funding for a dental van to be operated by the Department's Dental Health Unit. Due to the size and nature of the vehicle, a licensed CDL driver is required to drive the vehicle, and requires heated storage and specialized maintenance. Funds for FY10 have been budgeted. Staff recommends approval of the expenditure in an amount not to exceed \$75,000.00. There is no cost increase from last year.

C-EDC-01-06-008 – Purchase of various medications from Sanofi Pasteur for the Travel Clinic, joint purchase, in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds for this expenditure are available in the FY10 budget and program fees cover the cost of medications. Staff recommends approval of the expenditure in an amount not to exceed \$80,000.00. There is no change in expenditure from last year.

C-EDC-01-06-005 – Purchase of various medications from VersaPharm for the TB Clinic, joint purchase, in accordance with Article 4, Part A, Section 4-107 of the

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DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds for this expenditure are available in the FY10 budget. Staff recommends approval of the expenditure in an amount not to exceed \$26,000.00. There is no change in expenditure from last year.

C-EDC-01-06-003 – Purchase of various vaccines from Glaxo Smith Kline for the Travel Clinic, joint purchase, in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds for this expenditure are available in the FY10 budget and program fees cover the cost of the vaccines. Staff recommends approval of the expenditure in an amount not to exceed \$25,000.00. There is no change in expenditure from last year.

S-BOS-04-06-048 – Purchase of natural gas supply from NICOR for department facilities not connected to the County's Power Plant, sole source, in accordance with Article 4, Part A, Section 4-105 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Justification for Sole Source Form are included. Funds for FY10 have been budgeted for this purchase. Staff recommends approval of the expenditure in an amount not to exceed \$115,938.00.

S-BOS-04-06-049 – Purchase of electrical service from ComEd for department facilities, sole source, in accordance with Article 4, Part A, Section 4-105 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Justification for Sole Source Form are included. Funds for FY10 have been budgeted for this purchase. Staff recommends approval of the expenditure in an amount not to exceed \$156,761.00.

C-BOS-09-06-080 – Purchase of various office supplies from Warehouse Direct, joint purchase, in accordance with Article 4, Part A, Section 4-107 of the Dupage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds for this expenditure are available in the FY10 budget. Staff recommends approval of the expenditure in an amount not to exceed \$50,000. There is no change in expenditure from last year.

S-BOS-04-06-051 – Contract with AT & T for seven DS1 Circuits for department facilities, joint purchase, in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds for FY10 have been budgeted for this expenditure. Staff recommends approval of the expenditure in the amount of \$25,000.00. This is a decrease of 134.9% from last year due to the elimination of 8 DS1 Circuits.

P-BOS-11-09-090 – Contract award to Wolf & Company for Professional Auditing Services, request for proposal, in accordance with Article 4, Part A, Section 4-

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104 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds for FY10 have been budgeted for this expenditure. Staff recommends approval of the expenditure in an amount not to exceed \$46,200.00.

P-MHS-02-06-038 – Professional Services for contract to Rosalind Franklin University residency program to provide psychiatric treatment for clients during fiscal year 2010 in accordance with Article 4, Part A, Section 4-108 of the DuPage County Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds for this expenditure are available in the FY10 budget. Staff recommends approval of the expenditure in an amount not to exceed \$114,400.00. This dollar amount represents a 6.12% increase in cost due to an increase residency hours.

P-MHS-02-06-037 – Professional Services for various apartment leases to provide housing for mentally ill clients during fiscal year 2010 in accordance with Article 4, Part A, Section 4-108 of the DuPage County Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds for this expenditure are available in the FY10 budget and a combination of client fees, grant revenue and tax dollars cover the cost. Staff recommends approval of the expenditure in an amount not to exceed \$713,000.00. There is no increase in expenditure from last year.

P-CHS-02-06-036 – Professional Services for contracts issued to various community providers to perform services to clients in the Breast and Cervical Cancer Program and Wisewoman Program during fiscal year 2010 in accordance with Article 4, Part A, Section 4-108 of the DuPage County Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds for this expenditure are available in the FY10 budget and a combination of grant revenue and donations cover the cost. Staff recommends approval of these contracts in an amount not to exceed \$200,000.00. This is a decrease of 117.5% to reflect tasks that will be performed by departmental staff versus the outside providers at no increased staffing cost to the department.

C-BOS-06-06-060 – Purchase of office supplies from Office Depot, joint purchase, in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds for this expenditure are available in the FY10 budget. Staff recommends approval of the expenditure in an amount not to exceed \$81,000.00. This dollar amount is a 17.28% decrease from last year to reflect actual expenditures.

C-BOS-11-06-089 – Purchase of various computer supplies from Tech Depot, joint purchase, in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds for this expenditure are available in the FY10 budget. Staff

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recommends approval of the expenditure in an amount not to exceed \$50,000.00. There is no change in expenditure from last year.

S-BOS-10-05-082 – Annual license and support renewals for Netsmart computer systems, sole source, in accordance with Article 4, Part A, Section 4-105 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Justification for Sole Source Form are included. Funds for this expenditure are available in the FY09 budget. Staff recommends approval of the support renewals in an amount not to exceed \$261,481.72. This increase of 3.35% is due to additional support renewals coming due on the same contract term.

C-BOS-11-06-087 – Approval for costs to CDW-G for Microsoft Enterprise Licensing Agreement, joint purchase, in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds for this expenditure are available in the FY09 budget and staff recommends approval of the expenditure amount not to exceed \$134,433.87. This is a 64% decrease from last year since as part of the contract terms, only maintenance costs are required for the majority of the department's licenses.

S-BOS-08-09-107.a – Fourth year renewal of contract with the DuPage Federation on Human Services Reform for costs associated with interpreting services in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds for this expenditure are available in the FY10 budget. Staff recommends approval of the expenditure in an amount not to exceed \$45,000.00. This is a 33.33% decrease to reflect actual expenditures.

S-BOS-01-06-027.a – Third year renewal of contract to NACR, request for proposal, for telephone system maintenance agreement in accordance with Article 4, Part A, Section 4-104 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds for this expenditure are available in the FY10 budget. Staff recommends approval of the expenditure in an amount not to \$54,500.00. This is a cost increase of 1.53% from last year due to additional ports added to the system.

C-MHS-11-13-143 – Second year bid award to Costco and Ultra for purchase of food supplies for residential programs, competitive bid, in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. These purchases are for clients at 10 group homes, Crisis Unit, and Transitional Services Center café. The Procurement Approval Checklist is included. Funds for FY10 have been budgeted. Staff recommends approval of the expenditure in an amount not to exceed \$180,000.00. There is no increase in expenditure from last year.

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S-BOS-01-06-022 – Contract renewal with AT & T for costs associated with cellular service, joint purchase, in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. Services provided are for 28 cellular devices (18 for Mental Health, 2 for Business Operations and 8 for Emergency and Disease Control) for program operational services. The Procurement Approval Checklist is included. Funds for FY10 have been budgeted for these services and the 8 phones for Emergency and Disease Control are fully covered by grant dollars. Staff recommends approval of the expenditure in an amount not to exceed \$20,000. This is a decrease of \$41,000.00 from last year's amount of \$61,000.00 due to the deletion of 86 cell phones as a result of the phone stipend.

C-BOS-11-12-156 – Purchase to MicroAge for SAN (Storage Area Network) upgrade for our Central Office and our East Public Health Center, request for proposal, in accordance with Article 4, Part A, Section 4-104 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds are available in the current budget for this purchase. Staff recommends approval of the expenditure in an amount not to exceed \$58,739.00.

P-BOS-11-12-157 – Emergency Procurement for Pure Imagination to redesign the Department's website utilizing a content management solution for H1N1 event in accordance with Article 4, Part A, Section 4-106 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds are available in the current budget for this expenditure. Staff recommends approval of the expenditure in an amount not to exceed \$25,000.00.

P-BOS-11-12-158 – Emergency Procurement for Protocol Services Acquisition Corporation to provide an 800 toll free number and schedule appointments for the H1N1 event in accordance with Article 4, Part A, Section 4-106 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds are available in the current budget for this expenditure and are covered in full by grant dollars. Staff recommends approval of the expenditure in an amount not to exceed \$500,000.00.

P-BOS-11-12-159 – Professional Services for contract to Gravity Graphics, Inc., to provide for printing demands in emergency situations and to competitively quote for non-emergency situations, in accordance with Article 4, Part A, Section 4-108 of the DuPage County Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds for this expenditure are available in the FY10 budget. Staff recommends approval of the expenditure in an amount not to exceed \$40,000.00 for the contract term. It is estimated that 50% of the expenditure will be covered by grant dollars.

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MOTION

The DuPage County Board of Health hereby approves the Purchasing Items # 10 (3) A through X as presented.

The motion to approve the Combined New Business Items #10 (3) A through X was made by Mr. Cross seconded by Dr. Wilson. A roll call vote was taken.

Ayes: Mr. Cross, Mr. Grasso, Mr. Merkel, Mr. Thurston,
Dr. Wilson, President Kurzawa and Mr. Brennan

Nays: None

Motion passed.

GRANT ACCEPTANCE

Mr. Cross made a motion to combine Items # 10 (4) A through E. Mr. Brennan seconded.

Motion passed.

ILLINOIS DEPARTMENT OF PUBLIC HEALTH – COMMUNITY HEALTH SERVICES

Community Health Services, Genetics Program, wishes to accept a grant from the Illinois Department of Public Health for Genetics Education/Follow Up for an amount up to \$26,000 for the period of July 1, 2009 through June 30, 2010. This grant is to be used to provide education and referral services for newborns, children and adults whose genetic conditions necessitate coordinated health care services.

The grant amount of up to \$26,000 is \$4,000 or 13% lower than amount budgeted in FY 2009. The FY 2010 Budget includes \$20,000 for this grant.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Public Health for the Genetics Education/Follow Up Grant as presented.

ILLINOIS DEPARTMENT OF PUBLIC HEALTH – COMMUNITY HEALTH SERVICES

Community Health Services wishes to accept a grant from the Illinois Department of Public Health for the Immunization Program. The funding of \$46,000 begins upon

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execution of the grant agreement and ends December 31, 2010. The focus of the grant is to address unmet immunization needs of adolescents and other populations.

This new funding was not included in the FY 2010 Budget.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Public Health for the Immunization Program as presented.

ILLINOIS DEPARTMENT OF PUBLIC HEALTH -COMMUNITY HEALTH SERVICES

Community Health Services wishes to accept a grant from the Illinois Department of Public Health for the Illinois Tobacco-Free Communities program in the amount of \$311,696, and for the period of July 1, 2009 through June 30, 2010. The grant provides funding to address the goals of: eliminating exposure to secondhand smoke; preventing tobacco use; promoting cessation efforts; and identifying tobacco related disparities among specific population groups.

The grant amount is an increase of \$6,234 or 2% from the funding received in FY 2009. In addition, the program was originally budgeted at \$100,000 for FY 2010. Therefore, in order to effectively meet the grant deliverables, the addition of the following support position is being recommended:

Authorized Position List Revision

Department Name: 902 - Community Health Services Reporting Unit: 254

Addition or Deletion/#	Status	Bi-Wkly Hrs.	Job Code# / Job Title Salary Grade	Salary Range		Actual / Hiring Salary	Benefit Cost	Total Annual Cost
				Min	Max			
Addition (1)	1010	75	#7133 / Administrative Clerk III Salary Grade: 108	\$23,006	\$34,510	\$28,758	\$11,503	\$40,261
							Net Cost or Net Saving:	\$40,261

Status:	
Full-Time:	1010
Part-Time:	1070
Temporary:	1040

Benefit Cost:	
Full-Time:	40%
Part-Time:	15%
Temporary:	8%

Justification for Change: The grant amount awarded is \$211,696 greater than the FY 2010 budgeted amount and includes added deliverables. Therefore, this position can support those deliverables without additional tax support.

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In the event that the funding for these positions, or other positions funded by this grant, shall cease, the Community Health Services Department will review the need for the continuation of the funding and related position list head count.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Public Health for the Illinois Tobacco-Free Communities program as presented.

ILLINOIS DEPARTMENT OF PUBLIC HEALTH 2009 REALITY ILLINOIS TOBACCO GRANT – COMMUNITY HEALTH SERVICES

Community Health Services wishes to accept a grant from the Illinois Department of Public Health for the Reality Illinois Tobacco Grant. The funding is \$29,000 for the period July 1, 2009 through June 30, 2010. The grant provides prevention education to encourage teens to take a stand against tobacco use by educating their peers and others about the adverse health consequences of tobacco use.

The grant was not included in the FY 2009 Budget or the FY 2010 Budget. The program was expected to end in calendar year 2008. Instead, the program was funded at \$29,000 in FY 2009 and will be funded at \$29,000 in FY 2010.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Public Health for the Reality Illinois Tobacco Grant as presented.

ILLINOIS DEPARTMENT OF PUBLIC HEALTH – EMERGENCY AND DISEASE CONTROL

Emergency and Disease Control wishes to accept a grant from the Illinois Department of Public Health for Public Health Emergency Response (PHER) Phase III in the amount of \$1,506,119. The grant covers the period July 31, 2009 through July 30, 2010 and provides funding for services related to pandemic influenza.

In October 2009, a grant of \$1,012,210 was received from the Illinois Department of Public Health for Phase I and Phase II of the influenza response. This is the Phase III funding, \$1,506,119. None of the funding was included in the FY 2009 Budget or the FY 2010 Budget.

MOTION

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The DuPage County Board of Health hereby approves
the acceptance of the grant from the Illinois Department of
Public Health for the Public Health Emergency Response
(PHER) Phase III as presented.

The motion to approve the New Business Items # 10 (4) A through E was made by Mr. Cross seconded by Mr. Brennan. A roll call vote was taken.

Ayes: Mr. Cross, Mr. Grasso, Mr. Merkel, Mr. Thurston,
Dr. Wilson, President Kurzawa and Mr. Brennan

Nays: None

Motion Passed.

ELECTION OF OFFICERS – BOARD OF HEALTH

Chapter 55, Illinois Revised Statutes, which provides for County Health Departments, requires that the election of officers for the upcoming fiscal year (FY10) “shall be conducted prior to the end of the individual department’s current fiscal year.” The current fiscal year for this Department ends November 30, 2009. Since the November Board of Health meeting is the last scheduled meeting in this fiscal year, the election of officers must be conducted at the November meeting.

The statute requires the election of “one of its number” as President, Secretary, and such other officers as it may deem necessary, and further requires election of a Treasurer “either from one of its number or otherwise”. Current officers include:

President – Linda Kurzawa
Vice President – Dr. Lanny Wilson
Secretary – Scott Cross
Treasurer – John Novak

Mr. Merkel moved for the same officers to remain in their same offices. Mr. Thurston seconded the motion. Motion passed. Hearing no other nominations of officers for the FY10 was closed.

A roll call vote was taken

Ayes: Mr. Merkel, Mr. Thurston, Dr. Wilson, President Kurzawa,
Mr. Brennan, Mr. Cross, and Mr. Grasso

Nays: None

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Motion Passed.

NEXT MEETING – December 10, 2009

Reminder: BOH meetings are held on the second Thursday of each month.

ADJOURNMENT

Mr. Cross made the motion to adjourn. Mr. Grasso seconded it. The meeting adjourned at 6:49 p.m.