

## NOTICE

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# DUPAGE COUNTY BOARD OF HEALTH

## Minutes of the Meeting

Wheaton, Illinois

September 10, 2009

Board Members Present	Scott Cross, Dr. Peter Doris, Gary Grasso, Linda Kurzawa, Edward Merkel, Charlie Thurston, Dr. Robert Walz, and Dr. Lanny Wilson.
Board Members Absent	Dennis Brennan and Dolores Kopp
Board Treasurer Present	John Novak
Leadership Staff Present	Karen Ayala, Dave Christiansen, Dr. Rashmi Chugh, Kevin Dixon, Dave Hass, and Maureen McHugh
Health Department Staff Present	Maria Uribe, Pat Flaherty, Pat Delmastro, Cathy O'Reilly, Jeff Swim, Mike Keip, Katy Yee, Sue Kowalczak, Kim Siebert, & Mary Prignano
Public Present	Mr. Bill Roberts from the State's Attorney, Dave Green from Arch Insurance and Marilee Marchelya from UIC School of Public Health

### **PRESIDENT'S REMARKS**

President Kurzawa welcomed Mr. Roberts for joining us in place of Mr. Cermak. President Kurzawa mentioned that we should have a new appointment from County Board to replace Ms. Gilgis's Health Board seat by next month. President Kurzawa also thanked the Board members as well as Maureen McHugh and the Health Department staff for a job well done with the budget.

### **RESOLUTION**

#### **DESIGNATED HOLIDAY SCHEDULE 2010**

Board of Health has adopted a closed holiday schedule as a benefit to employees. The holiday schedule should be consistent with other DuPage County offices and departments. In 2010 all other DuPage County Government offices shall be closed for eleven (11) designated holidays.

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## **MOTION**

The DuPage County Board of Health hereby adopts 2010 Holiday schedule be designated as DuPage County Health Department holidays for 2010 as presented.

Mr. Cross moved for the approval of the Designated Holiday Schedule 2010.  
Dr. Wilson seconded the motion.

Motion passed.

## **CALL TO ORDER**

President Kurzawa called the September Board of Health (BOH) meeting to order at 7:20 p.m. There were eight members present for a quorum. See list above.

## **APPROVAL OF MINUTES**

Mr. Cross moved for approval of the minutes of the August 13, 2009 meeting.  
Mr. Grasso seconded the motion. Motion passed.

## **TREASURER'S REPORT**

Mr. Novak reported the beginning balance in Fund 70 as of August 31, 2009 was \$13,003,590.78 During the month of August we had receipts of \$1,378,920.32 with disbursements of \$2,557,980.35 leaving us an August ending balance in Fund 70 of \$11,824,530.75

With earnings this year of approximately \$98,929.16

Mr. Merkel moved for the approval of the Treasurer's Report for the month of August 2009. Mr. Cross seconded the Motion. Motion passed.

## **PUBLIC COMMENT**

No Public Comment

## **CONSENT ITEMS**

**HUMAN RESOURCES TRANSACTIONS – BUSINESS OPERATIONS SERVICES**  
All employees hired and changing status are filling vacant budgeted positions. The Changes of Status have not caused any increase in the budget.

## **MOTION**

The DuPage County Board of Health hereby approves the hiring, changes of status, and separations as listed,

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falling within the dates of 08/11/09 to 09/02/09.

Mr. Merkel moved for the approval of the Consent Items. Mr. Cross seconded the motion. A roll call vote was taken.

Ayes: Mr. Merkel, Mr. Thurston, Dr. Walz, Dr. Wilson, President  
Kurzawa, Mr. Cross, Dr. Doris, and Mr. Grasso

Nays: None

Motion Passed.

### **OLD BUSINESS**

Mr. Green gave the Board an update on the SIR (self-insured retention). Copy of the presentation is included with the official copy of the minutes.

### **NEW BUSINESS**

Mr. Merkel made a motion to combine Items # 9 (1) A through F. Dr. Wilson seconded.

### **PURCHASING**

P-MHS-09-11-140 – Professional Services to Illinois Association of Rehabilitation Facilities to provide advocacy and representation in legislative and state policy decisions for the Department since we provide services to clients with mental, behavioral and developmental disabilities in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision memo are included. Funds for this expenditure are available in the FY09 budget. Staff recommends approval of the expenditure in an amount not to exceed \$21,000.00.

P-MHS-03-06-039 – Professional Services to April Nowak to provide services to maintain appropriate relationship between Health Department billing system and State of Illinois data system and provide staff education in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds for this expenditure are available in the FY09 budget and will be budgeted for FY10. Staff recommends approval of the expenditure in an amount not to exceed \$60,000.00.

P-BOS-09-08-141 – Professional Services Contract to McGuire Woods Consulting to provide consulting services as a lobbyist representing the DuPage County Health Department before the Executive Branch of State in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy.

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The Procurement Approval Checklist and Decision Memo are included. Funds for this expenditure are available in the FY09 budget and will be budgeted for FY10. Staff recommends approval of the expenditure in an amount not to exceed \$96,000.00. There is no cost increase in this contract from last year.

S-BOS-09-10-151 – Bid award to Christiansen Inc., for roof replacement at the Southeast Public Health Center in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds for this expenditure are available in the FY09 budget. Staff recommends approval of the expenditure in an amount not to exceed \$50,000.00.

S-EDC-09-10-152 - Purchase from Titan Worldwide for advertisements regarding H1N1 on PACE vehicles in accordance with Article 4, Part A, Section 4-105, Sole Source, of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Justification for Sole Source Form are included. Funds will be available in the budget for this purchase and are covered entirely by grant dollars. Staff recommends approval of the expenditure in an amount not to exceed \$35,584.00.

S-EDC-09-10-153 – Purchase from Radio Disney for advertisements regarding H1N1 via various portals in accordance with Article 4, Part A, Section 4-105, Sole Source, of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Justification for Sole Source Form are included. Funds will be available in the budget for this purchase and are covered entirely by grant dollars. Staff recommends approval of the expenditure in an amount not to exceed \$28,800.00.

## **MOTION**

The DuPage County Board of Health hereby  
approves the Purchasing Agenda Items # 9 (1) A  
through F as presented.

The motion to approve the Combined New Business Items # 9 (1) A through F was made by Mr. Cross seconded by Dr. Wilson. A roll call vote was taken.

Ayes: Mr. Cross, Dr. Doris, Mr. Grasso, Mr. Merkel, Mr. Thurston,  
Dr. Walz, Dr. Wilson and President Kurzawa

Nays: None

Motion passed.

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## **GRANT ACCEPTANCE**

Mr. Cross made a motion to combine Items # 9 (2) A through I. Mr. Grasso seconded.

Motion passed.

## **ILLINOIS DEPARTMENT OF PUBLIC HEALTH – COMMUNITY HEALTH SERVICES**

Community Health Services wishes to accept a grant from the Illinois Department of Public Health for the Breast and Cervical Cancer Program. The reimbursement grant is funded at \$687,855. The contract covers the period July 1, 2009 through June 30, 2010.

The funding of \$687,855 is a \$33,325 or 5% decrease over the prior year funding of \$721,180 but is \$21,675 or 3% better than the \$666,180 budgeted for FY 2009.

## **MOTION**

The DuPage County Board of Health hereby approves the acceptance of the reimbursement grant from the Illinois Department of Public Health for the Breast and Cervical Cancer Program as presented.

## **ILLINOIS DEPARTMENT OF PUBLIC HEALTH – COMMUNITY HEALTH SERVICES**

Community Health Services, Wisewoman Program, wishes to accept a grant from the Illinois Department of Public Health for the Illinois Wisewoman Program in the amount of \$95,225 for the period of July 1, 2009 through June 30, 2010. This grant is to be used to provide cardiovascular screening and an intervention program for participants.

The grant of \$95,225 is a \$25 increase over the FY 2009 grant and the FY 2009 budget of \$95,200 for this program.

## **MOTION**

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Public Health for the Illinois Wisewoman Grant as presented.

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### **ILLINOIS DEPARTMENT OF PUBLIC HEALTH – COMMUNITY HEALTH SERVICES**

Community Health Services wishes to accept a grant from the Illinois Department of Public Health for the Dental Sealant Program in the amount of \$35,000 for the period of July 1, 2008 through June 30, 2009. This grant is to be used to apply dental sealants to children ages five through seventeen who are eligible for the program.

The grant amount of \$35,000 is a \$6,000 or 15% decrease from the \$41,000 that was received in FY 2009. The program was budgeted at \$41,000 for FY 2009.

### **MOTION**

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Public Health for the Dental Sealant Program as presented.

### **ILLINOIS DEPARTMENT OF PUBLIC HEALTH – COMMUNITY HEALTH SERVICES**

Community Health Services, Vision and Hearing Program, wishes to accept a grant from the Illinois Department of Public Health for Vision and Hearing services not to exceed \$47,000 for the period of July 1, 2009 through June 30, 2010. This grant is to be used to provide vision and hearing screenings.

The grant limit of \$47,000 is the same as the prior year agreement and was included at this amount for the FY 2009 Budget.

### **MOTION**

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Public Health for the Vision and Hearing Program as presented.

### **ILLINOIS DEPARTMENT OF HUMAN SERVICES – COMMUNITY HEALTH SERVICES AND MENTAL HEALTH SERVICES**

Community Health Services and Mental Health Services wish to accept a grant from the Illinois Department of Human Services for Community Health and Mental Health programs. The total funding is \$12,619,718 for the period of July 1, 2009 through June 30, 2010. The original funding for FY 2009 was \$13,040,231, which was revised during the year to \$12,739,848. The FY 2010 funding is a reduction of \$120,130 or 1% from the revised funding received last year.

The agreement funds:

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Community Health Services programs	\$4,298,877
Mental Health Services programs	<u>8,320,841</u>
Total	<u>\$12,619,718</u>

## **MOTION**

The DuPage County Board of Health hereby approves the acceptance of the Illinois Department of Human Services grant agreement for Community Health and Mental Health programs as presented.

### ILLINOIS DEPARTMENT OF PUBLIC HEALTH - EMERGENCY AND DISEASE CONTROL SERVICES

Emergency and Disease Control Services wishes to accept a grant from the Illinois Department of Public Health for the Emergency Preparedness Program in the amount of \$631,784. The grant covers the period of August 1, 2009 through July 31, 2010. This grant is to be used to participate in the emergency response program under a cooperative agreement with the Centers for Disease Control and Prevention.

The grant amount is an increase of \$2,668 from the \$629,116 funded last year. The grant was budgeted at \$629,116 in the FY 2009 Budget.

## **MOTION**

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Public Health for the Emergency Preparedness Program as presented.

### ILLINOIS DEPARTMENT OF PUBLIC HEALTH – ENVIRONMENTAL HEALTH SERVICES

Environmental Health Services wishes to accept a grant from the Illinois Department of Public Health to conduct the Potable Water Supply Program (NCW). The funding of up to \$16,050 is for the period of October 1, 2009 through September 30, 2010.

The grant of up to \$16,050 is a \$100 decrease over the \$16,150 funded in FY 2009. The FY 2009 Budget included \$15,800 for the program.

## **MOTION**

The DuPage County Board of Health hereby approves

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the acceptance of the grant from the Illinois Department of Public Health for the Potable Water Supply Program (NCW) as presented.

### **ILLINOIS DEPARTMENT OF PUBLIC HEALTH – ENVIRONMENTAL HEALTH SERVICES**

Environmental Health Services wishes to accept a grant from the Illinois Department of Public Health to conduct inspections and investigations of body art (tattoo and body piercing) establishments. The funding of up to \$10,000 is for the ten-month period of September 1, 2009 through June 30, 2010.

Environmental Health Services will act as an agent of the Illinois Department of Public Health to make inspections and investigations under the authority of the Tattoo and Body Piercing Establishment Registration Act (410 ILCS 54). This new funding was not included in the FY 2009 Budget.

### **MOTION**

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Public Health for the Body Art program as presented.

### **ILLINOIS DEPARTMENT OF PUBLIC HEALTH – DUPAGE COUNTY HEALTH DEPARTMENT**

The DuPage County Health Department wishes to accept a grant from the Illinois Department of Public Health for Local Health Protection in the amount of \$728,037 for the period of July 1, 2009 through June 30, 2010. This grant is to be used for the various health protection initiatives.

The grant amount of \$728,037 is a 3%, or \$21,842, increase from the \$706,195 received in FY 2009. The grant was budgeted at \$702,702 for FY 2009.

### **MOTION**

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Public Health for the Local Health Protection Grant as presented.

The motion to approve the Combined New Business Items # 9 (2) A through I was made by Mr. Cross seconded by Mr. Thurston . A roll call vote was taken.

Ayes: Mr. Cross, Dr. Doris, Mr. Grasso, Mr. Merkel, Mr. Thurston,

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Dr. Walz, Dr. Wilson and President Kurzawa

Nays:           None

Motion Passed.

### **NEXT MEETING – October 8, 2009**

Reminder: BOH meetings are held on the second Thursday of each month.

### **ADJOURNMENT**

Mr. Cross made the motion to adjourn. Dr. Wilson seconded it. The meeting adjourned at 7:35 p.m.