

DUPAGE COUNTY BOARD OF HEALTH

Minutes of the Meeting

Wheaton, Illinois

February 9, 2008

Board Members Present	Mr. Dennis Brennan, Mr. Scott Cross, Dr. Peter Doris, Mr. Gary Grasso, Ms. Dolores Kopp, Ms. Linda Kurzawa, Mr. Edward Merkel, Mr. Charlie Thurston, Dr. Robert Walz
Board Members Absent	Dr. Lanny Wilson
Board Treasurer	John Novak was absent
Leadership Staff Present	Karen Ayala, Dave Christiansen, Dr. Rashmi Chugh, David Hass, Michael Kiep, Mary Lally, Tad Koeune, Maureen McHugh, and Katy Yee
Health Department Staff Present	Pam Christell

PRESIDENT'S REMARKS

President Kurzawa thanked everyone for attending on a wintery Saturday. We'll start with a short business meeting here and we do have Mike Hayes from Bell, Boyd and Llyod. There are two sets of minutes in your packet to approve; one from December 13th and the other from the special call meeting on January 24th. The December 13th minutes contain an amendment. More detail about what happened with the budget process, because for posterity for the Health Department for future administrators and officers to fully understand what happened. In times of cash crisis it seems the Health Department is a perennial favorite that they are looking at for some change.

CALL TO ORDER

President Kurzawa called the February Board of Health (BOH) meeting to order at 9:03a.m. Mr. Grasso joined the meeting at 9:20 am. There were ten members present for a quorum. See list above.

SUBCOMMITTEE REPORTS – There were no subcommittee reports.

APPROVAL OF MINUTES

Mr. Cross moved for approval of the amended minutes of the December 13, 2007 meeting. Mr. Brennan seconded the motion. Motion passed.

Ms. Rion moved for approval of the minutes of the January 24, 2008 meeting. Ms. Kopp seconded the motion. Motion passed.

TREASURER'S REPORT

Mr. Kiep reported the beginning balance in Fund 70 as of December 2007 was \$18,581.334.21. During the month of December we had receipts of \$1,789.020.03 with disbursements of \$3,863.068.06 leaving us a December ending balance in Fund 70 of \$16,507.286.18

With earnings this year of approximately \$155,833.94

The balance in Fund 70 as of January 2008 as \$16,508.286.18. During the month of January we had receipts of \$3,235.549.03 with disbursements of \$3,111.295.15 leaving us a January ending balance in Fund 70 of \$16,631.540.38.

With earnings this year of approximately \$77,771.89. Fiscal year to date investment earnings are \$21,519.20 ahead of the same period last year.

Mr. Cross moved for the approval of the Treasurer's Report for the months of December 2007 and January 2008. Ms. Rion seconded the Motion. Motion passed.

PUBLIC COMMENT

There were no public comments.

CONSENT ITEMS

HUMAN RESOURCES TRANSACTIONS – BUSINESS OPERATIONS SERVICES

All employees hired and changing status are filling vacant budgeted positions. The Changes of Status have not caused any increase in the budget.

MOTION

The DuPage County Board of Health hereby approves the hiring, changes of status, and separations as listed, falling within the dates of 01/25/08 and 2/01/08.

OLD BUSINESS

There was no old business

NEW BUSINESS

PURCHASING

P-BOS-02-10-095 – Professional Services issued to Arch Insurance Company to secure Professional Liability Insurance for department employees and employed physicians in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. Procurement Approval Checklist and Decision Memo included and staff recommends entering into contract in the amount of \$414,007.

P-BOS-020-6033 – Professional Services contract to Bell, Boyd & Lloyd LLP to provide services, other professional services, in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included and staff recommends approval of the expenditure in an amount not to exceed \$50,000. Funds have been budgeted for this contract.

S-BOS-02-09-129 – Purchase of Altiris software package and Symantec licensing from Dell per Western States Contracting Alliance (WSCA) joint purchase, in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included and staff recommends approval of the expenditure in an amount of \$120,315.95. Funds have been budgeted for these purchases.

MOTION

The DuPage County Board of Health hereby
approves the Purchasing Agenda Items # 9 (1)
as presented.

Ms. Rion moved for Purchasing Items #9 (1) A-C to be combined. Mr. Cross seconded the motion. All were in favor. Motion passed.

Mr. Dave Green was introduced and addressed the BOH regarding Item # 1 (a), Arch Insurance Company.

Dr. Walz inquired about the coverage of dentists as the letter refers to physicians, eliminating ‘dentists’ and other professionals, particularly those dentists volunteering their time. Mr. Green agreed that this could be clarified. There are two parts to the coverage; one is for the employed physicians. The second is for the other professionals. For many years before Mr. Green became involved in the insurance needs, there were two separate policies. Over the past two years Arch has come forward with one policy for the doctors as well as the other professionals.

Dr. Doris then asked for an overview of how competitive quotes are obtained. Mr. Green explained that his company puts out a formal request to all potential vendors to see if the other insurance companies have something to offer this year that they did not have the previous year. He said that a couple years down the road, one of those companies may approach his firm to express interest in again bidding for our coverage.

The conversation turned to whether or not we are a separate entity from the County, or would the County be responsible for the difference, were we to face a lawsuit which was too high for the Health Department to handle. Dr. Doris asked if we are being responsible with our coverage in the eyes of the County. This issue needs to be researched.

Scott Cross asked if this policy that we are voting on was expiring on February and Mr. Green responded that the policy needs to be rewritten for March 1st.

Mr. Green brought up the fact that 4 years ago, we wanted to combine the needs of the Health Department with those of the County. He feels that this saved the Health Department over \$1,000,000 in premiums of 2004 and 2005. President Kurzawa explained that things have changed and now the Health Department is accepting the responsibility of paying it’s insurance costs. President Kurzawa gave the comparison of

the Forest Preserve District. When they broke off from the County and became a separate entity; the County no longer provided their benefit package.

The board directed Mr. Green to compare all of the Health Department current insurance coverage combined with the County and separately to see which would be most beneficial to the Health Department.

President Kurzawa called for a vote at which time Dr. Doris asked that it go on record that we determine whether the State's Attorney assigned to us is our official advisor or not.

There were no other questions on Purchasing Items # 9 (1) A-C.

The motion to approve the Combined New Business Items # 9 (1) A through C was made by Ms. Rion seconded by Mr. Cross. A roll call vote was taken.

Ayes: Ms. Rion, Mr. Thurston, Dr. Walz, President Kurzawa, Mr. Brennan
Dr. Doris, Mr. Grasso, Ms. Kopp and Mr. Merkel

Nays: None

Motion passed.

EXECUTIVE SESSION – PENDING LITIGATION, PERSONNEL

MOTION

The DuPage County Board of Health, in compliance with the provisions of the Illinois Open Meeting Act (5ILCS 120 120/2 (c) (11) et seq.), declare this portion of its regularly scheduled meeting closed to the public for the purpose of litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into minutes of the closed meeting.

Mr. Cross moved for the approval of the motion. Mr. Brennan seconded the motion.

Ayes: Mr. Cross, Dr. Doris, Mr. Grasso, Ms. Kopp, Mr. Merkel, Ms. Rion
Mr. Thurston, Dr. Walz, President Kurzawa and Mr. Brennan

Nays: None

Motion passed.

The meeting was declared closed by President Kurzawa at 9:50 A.M.

The open meeting was reconvened at 11:10 A.M.

NEXT MEETING – March 13, 2008

Reminder: BOH meetings are held on the second Thursday of each month.

ADJOURNMENT

Mr. Grasso made the motion to adjourn. Mr. Brennan seconded it. The meeting adjourned at 11:15 a.m.

Respectfully submitted,

Scott J. Cross, Secretary
DuPage County Board of Health