

DUPAGE COUNTY BOARD OF HEALTH

Special Call Meeting

Minutes of the Meeting

Wheaton, Illinois

January 24, 2008

Board Members Present	Gary Grasso, Dolores Kopp, Linda Kurzawa Edward Merkel, Pam Rion, Dr. Robert Walz,
Board Members Absent	Dennis Brennan, Scott Cross, Dr. Peter Doris, Charlie Thurston and Dr. Lanny Wilson
Board Treasurer Absent	John Novak
Leadership Staff Present	Karen Ayala, Dave Christiansen, Dr. Rashmi Chugh, David Hass, Michael Kiep, Mary Lally, Tad Koeune, Maureen McHugh, and Katy Yee
Health Department Staff Present	Pam Christell, Pat Flaherty
Public Present	David Green and William Stahkevitz

CALL TO ORDER

President Kurzawa called the January Special Call Meeting of the Board of Health (BOH) to order at 5:04 p.m. There were six members present for a quorum. See list above.

PRESIDENT'S REMARKS

President Kurzawa announced that the contract on the West Chicago house was the primary reason for the special call meeting. The City of West Chicago has promised that they will work with us on whatever we need to do.

Just before this meeting, most of the group had met upstairs for a ribbon cutting ceremony of the new front desk and she mentioned how excited everyone was and rightfully so.

President Kurzawa reminded all that the RTA Funding bill was recently passed. This will provide relief to DuPage County as it was recently reworded to include public safety as well as transportation in general. DuPage County will now have an additional \$00.0025 regardless of the upcoming referendum. Mr. Merkel asked about the referendum still being on the ballot for the upcoming election and was given the response that should the referendum pass, the County would have to take steps to put it in place and that in light of this bill being passed, the County will not take the steps toward using an additional \$00.0025 from retail sales.

President Kurzawa introduced Rob Douglas, the States Attorney that sat in for Francis Cermak.

CONSENT ITEMS

HUMAN RESOURCES TRANSACTIONS – BUSINESS OPERATIONS SERVICES

All employees hired and changing status are filling vacant budgeted positions. The Changes of Status have not caused any increase in the budget.

MOTION

The DuPage County Board of Health hereby approves the hiring, changes of status, and separations as listed, falling within the dates of 08/27/07 and 01/14/08.

FUND TRANSFERS – BUSINESS OPERATIONS SERVICES

The FY 2008 Budget includes authorization to spend \$325,000 from the Contingency Fund (73) for estimated reconstruction costs associated to the September 11, 2007 West Chicago Group Home fire

MOTION

The FY 2008 Budget includes authorization to spend \$325,000 from the Contingency Fund (73) for estimated reconstruction costs associated to the September 11, 2007 West Chicago Group Home fire. In order to restore the Contingency Fund balance, Business Operations Services requests that \$325,000 be transferred from the General Fund (70) to the Contingency Fund (73).

Ms. Rion moved for the approval of the Consent Items. Mr. Merkel seconded the motion. A roll call vote was taken.

Ayes: Mr. Grasso, Ms. Kopp, Mr. Merkel, Ms. Rion and Dr. Walz, and President Kurzawa

Nays: None

Motion Passed.

NEW BUSINESS

PURCHASING

L-BOS-01-06-009 – Approval for costs associated with renewal of lease of copiers through Distinctive Office Equipment and its leasing company GE Capital, per competitive bid in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy was requested. This is the last 15 months of the contract term. The Procurement Approval Checklist is included and staff recommends approval of the expenditure to Distinctive Office Equipment/GE capital, in an amount not to exceed \$178,000.00. Funds have been budgeted for this expenditure.

P-MHS-01-24-127 – Request for Proposal award to Universal Restoration Services for restoration/redesign of the West Chicago Group Home in accordance with Article 4, Part A, Section 4-104 of the DuPage County Health Department Procurement Policy was requested. The Procurement Approval Checklist and Decision Memo are included and staff recommends approval of the expenditure in an amount not to exceed \$375,667.97. Funds are available to cover this contract.

The motion to approve the Combined New Business Items #4 (1) A through B was made by Ms. Rion, seconded by Mr. Merkel. A roll call vote was taken.

Ayes: Ms. Rion, Dr. Walz, President Kurzawa, Mr. Grasso, M. Kopp and Mr. Merkel

Nays: None

Motion passed.

GRANT ACCEPTANCE

RYAN WHITE PART B – COLLAR COUNTY CONSORTIUM – EMERGENCY AND DISEASE CONTROL SERVICES

Emergency and Disease Control Services, AIDS Program, wishes to accept a grant amendment from the AIDS Foundation of Chicago for the Ryan White Part B – Collar County Consortium Grant in the amount of \$5,000 for the period of April 1, 2007 through March 31, 2008. The total funding for Part B will increase from \$19,000 to \$24,000 as a result of this amendment.

A budget transfer will be processed from the Grants Applications line items into the appropriate line items within the AIDS Ryan White budget in the amount of the grant amendment.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant amendment from the AIDS Foundation of Chicago for the AIDS Ryan White Part B Grant in the amount of \$5,000 as presented.

EMERGENCY PREPAREDNESS GRANT – EMERGENCY AND DISEASE CONTROL SERVICES

Emergency and Disease Control Services, Emergency Preparedness, wishes to accept a grant from the National Association of County and City Health Officials in the amount of \$5,000 to build the capacity of local Medical Reserve Corps. The grant period is December 18, 2007 through July 31, 2008 and this contract is an addition to the funds budgeted in FY 2008.

A budget transfer will be processed from the Grants Applications line items into the appropriate line items within the Emergency Preparedness budget in the amount of the contract.

MOTION

The DuPage county Board of Health hereby approves the acceptance of the grant from the National Association of County and City Health Officials in the amount of \$5,000 as presented.

HIV/AIDS PREVENTION GRANT – EMERGENCY AND DISEASE CONTROL SERVICES

Emergency and Disease Control Services, AIDS Program, wishes to accept a grant from the Illinois Public Health Association in the amount of \$140,000 for the HIV/AIDS Prevention Program. The grant period is January 1, 2008 through December 31, 2008 and this grant was the same amount in FY 2007 and was budgeted at this level for FY 2008.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Public Health Association in the amount of \$140,000 as presented.

Ms. Rion moved for the approval of Grant Acceptances #4 (2) A through C. Ms. Kopp seconded the motion. A roll call vote was taken.

Ayes: Ms. Rion, Dr. Walz, President Kurzawa, Mr. Grasso, Ms. Kopp and Mr. Merkel.

Nays: None

Motion Passed.

NEXT MEETING – February 9, 2008

Reminder: BOH meetings are held on the second Thursday of each month.

ADJOURNMENT

Ms. Kopp made the motion to adjourn. Mr. Grasso seconded it. The meeting adjourned at 5:16 p.m.

Respectfully submitted,

Scott J. Cross, Secretary
DuPage County Board of Health