

DUPAGE COUNTY BOARD OF HEALTH

June 12, 2008

6:15 P.M.

A G E N D A

<u>PAGE</u>	<u>ITEM NO.</u>	<u>SUBJECT</u>
---	1.	CALL TO ORDER AND CALL OF THE ROLL
---	2.	SUBCOMMITTEE REPORTS <ul style="list-style-type: none">a. Executive – (BOS)b. Community Health Services (CHS) & (EDC)c. Environmental Health Services (EHS)d. Mental Health Services (MHS)
---	3.	APPROVAL OF MINUTES – May 8, 2008
---	4.	TREASURER’S REPORT – May 31, 2008
---	5.	PUBLIC COMMENT
---	6.	PRESIDENT’S REMARKS
---	7.	RESOLUTION <ul style="list-style-type: none">1. National HIV Testing Day
---	8.	CONSENT ITEMS <ul style="list-style-type: none">a. Personnel Transactions – BOSb. Fund Transfers – BOS
---	9.	OLD BUSINESS – Supplemental Well Pilot Project
---	10.	NEW BUSINESS <ul style="list-style-type: none">1) DCHD Logo Redesign2) 2008 Mileage Reimbursement3) Prevailing Wage Act4) Purchasing – BOS<ul style="list-style-type: none">a. S-BOS-06-06-067 – HVAC maintenance – Bid Renewal - BOSb. P-BOS-06-12-137 – Jascula-Terman & Assoc. - BOSc. S-BOS-11-06-086 – Nextel Wireless-BOSd. C-CHS-06-14-104 & C-CHS-06-14-104a – Flu Vaccine, Novartis and Sanofi – CHSe. C-CHS-04-08-135 –IUD’s from Paraguard - CHSf. C-EDC-08-06-076 – Cardinal National Pharmpak – First Responder Medication – EDCg. C-MHS-06-12-136 – This End Up Furniture – Group Home furniture - MHS5) Grant Acceptances<ul style="list-style-type: none">a. IDHS-Breast & Cervical Cancer Program - CHSb. Position List Change – Addition of Staff & increase Grant Funding - CHSc. IDPH Wisewoman program - CHSd. DHS Community Service Agreement – CHS & MHSe. IDPH Perinatal Hepatitis Prevention Initiatives – EDCf. Aids Foundation of Chicago Ryan White Part A Grant – EDCg. IDPH Summer Food Program - EHS
---	11.	NEXT MEETING – August 14, 2008
---	12.	ADJOURNMENT

RESOLUTION

(EDC-08-01)

NATIONAL HIV TESTING DAY

WHEREAS, each year the National Association of People with AIDS (NAPWA) organizes National HIV Testing Day (NHTD), in partnership with the federal Centers for Disease Control and Prevention (CDC) and other national and local entities across the country;

WHEREAS, approximately 40,000 people are infected with HIV each year in the United States and 25% of that population do not know that they are infected;

WHEREAS, HIV testing services have been provided to DuPage residents through the DuPage County Health Department since 1987;

WHEREAS, the DuPage County Health Department believes that knowing one's HIV status is an essential step in HIV prevention and in taking control of one's life and health;

WHEREAS, the DuPage County Health Department will be partnering with Mosaic Initiative and other organizations during the month of June to provide HIV testing and education in the community;

NOW, THEREFORE BE IT PROCLAIMED that the DuPage County Board of Health recognizes National HIV Testing Day on June 27, 2008, and calls its significance to the attention of its members.

Approved this 12th day of June 2008.

Linda Kurzawa, President
DuPage County Board of Health

Attest: _____
Scott J. Cross, Secretary
DuPage County Board of Health

(06/12/08)

HUMAN RESOURCES TRANSACTIONS – BUSINESS OPERATIONS SERVICES

All employees hired and changing status are filling vacant budgeted positions.

The Changes of Status have not caused any increase in the budget.

MOTION

The DuPage County Board of Health hereby approves the hiring, changes of status, and separations as listed, falling within the dates of 02/29/08 and 06/03/08.

AGENDA ITEM #8 (a)

(06/12/08)

NAME	TITLE	SALARY RANGE	CLASS	DATE
<u>The hiring of the following people:</u>				
Jaclyn Christell	Summer Employee (temporary)	10.00 hr.	----	05/12/08
Kathleen Foley	Intern (temporary)	10.00 hr.	----	05/12/08
Nicole Vergara	Summer Employee (temporary)	10.00 hr.	----	05/12/08
Ian Klein	Pool Inspector (temporary)	9.00 hr.	----	05/19/08
Attila Kutashy	Temporary Houseparent (on-call)	10.79 hr.	----	05/19/08
Christina LePage	Clinician/Consultant (on-call)	20.31 hr. – 30.47 hr.	207	05/19/08
Valerie Lustig	Senior Clinician/Consultant	21.68 hr. – 32.52 hr.	208	05/19/08
Jared Mead	West Nile Virus Surveillance (temporary)	10.00 hr.	----	05/19/08
Yuliana Montoya	Clinic Assistant	11.80 hr. – 17.70 hr.	108	05/19/08
Angelica Nunez	Clinic Assistant	11.80 hr. – 17.70 hr.	108	05/19/08
Benjamin Ostick	Pool Inspector (temporary)	9.00 hr.	----	05/19/08
Sarah Schwartz	Respite Worker (on-call)	12.00 hr.	----	05/19/08
Sonia Sujka	Associate Sanitarian	15.95 hr. – 23.93 hr.	205	05/19/08
Heather Childs	Pool Inspector (temporary)	9.00 hr.	----	05/27/08
Jared Stolt	West Nile Virus Surveillance (temporary)	10.00 hr.	----	05/27/08
Katherine DelMastro	West Nile Virus Surveillance (temporary)	10.00 hr.	----	06/02/08
Kathleen Bathum	Public Health Nurse	20.31 hr. – 30.47 hr.	207	06/02/08
Caitlan Ayala	Summer Employee (temporary)	10.00 hr.	----	06/03/08
Meagann Ayala	Summer Employee (temporary)	10.00 hr.	----	06/03/08
Nicole Farr	Summer Employee (temporary)	10.00 hr.	----	06/03/08
Carrie McIlwain	Summer Employee (temporary)	10.00 hr.	----	06/03/08

The changes of status of the following employees:

Carla Boyden	From: Group Home Resident Assistant	11.06 hr. – 16.59 hr.	108	05/12/08
	To: Mental Health Worker	15.95 hr. – 23.93 hr.	205	05/12/08

Blanca Rosario	From: Administrative Clerk III	11.80 hr. – 17.70 hr.	108	05/12/08
	To: Clinic Assistant	11.80 hr. – 17.70 hr.	108	05/12/08
Jason Cole	From: Clinician/Consultant	20.31 hr. – 30.47 hr.	207	05/19/08
	To: Senior Clinician/Consultant	23.13 hr. – 34.69 hr.	208	05/19/08
Jason Knorr	From: Senior Clinician/Consultant	23.13 hr. – 34.69 hr.	208	05/19/08
	To: Senior Program Manager	28.31 hr. – 42.46 hr.	210	05/19/08

The separation of the following employees:

Issam Abu-Ghallow	Accountant (temporary)	20.02 hr. – 30.03 hr.	311	02/29/08
Vittoria Pontarelli	Dentist (contractual)	45.68 hr.	----	04/30/08
Timothy Skidmore	Dentist (contractual)	61.01 hr.	----	04/30/08
Mary Griffin	Administrative Clerk III (on-call)	11.80 hr. – 17.70 hr.	108	05/02/08
Christine Gesiorski	Group Home Resident Assistant	11.80 hr. – 17.70 hr.	108	05/05/08
Ana Ramirez	Clinic Assistant	11.80 hr. – 17.70 hr.	108	05/09/08
Jerri Mitchell	Psychiatric Nurse (on-call)	20.31 hr. – 30.47 hr.	207	05/13/08
August Sandri III	Intern (temporary)	10.00 hr.	----	05/14/08
Phyllis Pojman	Psychiatric Nurse (on-call)	20.31 hr. – 30.47 hr.	207	05/16/08
Judy Zipprich	Administrative Support Supervisor	15.99 hr. – 23.99 hr.	110	05/16/08
Jacalyn Herbert	Clinician/Consultant	20.31 hr. – 30.47 hr.	207	05/20/08
Lilliana Barbosa	Administrative Clerk II	10.17 hr. – 15.26 hr.	107	05/22/08
Sharon Case	Customer Service Representative I	11.80 hr. – 17.70 hr.	108	05/23/08
Audrey Zarn	Customer Service Representative I	11.80 hr. – 17.70 hr.	108	05/23/08
Mary Boylan	Public Health Nurse	20.31 hr. – 30.47 hr.	207	05/30/08
Marilyn Buckley	Public Health Nurse	20.31 hr. – 30.47 hr.	207	05/30/08
Ryan Ohm	West Nile Virus Surveillance (temporary)	10.00 hr.	----	05/30/08

President, Board of Health

June 12, 2008

Date

FUND TRANSFERS – BUSINESS OPERATIONS SERVICES

The Business Operations Services requests DuPage County Board of Health approval of the transfer of funds to the designated line items in the FY 2008 budget as set forth on the attached budget transfer form.

MOTION

The DuPage County Board of Health hereby approves the transfer of funds to the designated line items in the FY 2008 budget as set forth in the attached Schedule of Transfers.

**JUNE SCHEDULE OF TRANSFERS
FISCAL YEAR 2008**

Service Unit	Reporting Unit	Line Item	Description	To: Debit	From: Credit
903	331	3225	Promotional Services		\$4,400.00
903	331	1040	Temporary Salary	\$4,400.00	
The sum of FOUR THOUSAND FOUR HUNDRED DOLLARS (\$4,400)					

To transfer funds to develop a post-emergency plan.

	9	2997	Grant Applications-Commodities		\$30,000.00
	9	4997	Grant Applications-Capital		\$270,000.00
	9	5899	Grant Applications		\$300,000.00
907	746	2450	Residential Supplies	\$30,000.00	
907	746	4310	Building Remodeling	\$270,000.00	
907	746	5843	Miscellaneous Revenue	\$300,000.00	
The sum of SIX HUNDRED THOUSAND DOLLARS (\$600,000)					

To transfer funds for the West Chicago house remodeling project

REIMBURSEMENT FOR USE OF PRIVATE AUTOMOBILES – BUSINESS OPERATIONS SERVICES

Effective January 1, 2008 the Internal Revenue Service has established the business standard mileage rate at 50.5 cents per mile.

Therefore, it is requested that the DuPage County Board of Health approve an increase in the current mileage rate from 48.5 cents per mile to 50.5 cents per mile effective June 1, 2008.

RESOLUTION

(BOS 08-02)

**INCREASING REIMBURSEMENT FOR USE OF PRIVATE
AUTOMOBILES ON HEALTH DEPARTMENT BUSINESS FROM \$0.48.5
(48.5 CENTS) TO \$0.50.5 (50.5 CENTS) PER MILE**

WHEREAS, it is in the interest of the DuPage County Health Department that personnel traveling in their private automobiles on Health Department business be reimbursed at an appropriate level; and

WHEREAS, the Internal Revenue Service has determined that a rate of reimbursement can be established at \$0.50.5 (50.5 cents) per mile.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board of Health that the rate for reimbursement for private automobile travel on Health Department business is hereby established at \$0.50.5 (50.5 cents) per mile, effective June 1, 2008, and

BE IT FURTHER RESOLVED that copies of this resolution be transmitted to the Deputy Director of Business Operations and the Finance Manager.

Approved this 12th day of June, 2008.

Linda A. Kurzawa, President
DuPage County Board of Health

Attest: _____

Scott J. Cross, Secretary
DuPage County Board of Health

Mileage Reimbursement Table, Effective June 1, 2008

	\$0.505	51	\$25.755	101	\$51.005	151	\$76.255
2	\$1.010	52	\$26.260	102	\$51.510	152	\$76.760
3	\$1.515	53	\$26.765	103	\$52.015	153	\$77.265
4	\$2.020	54	\$27.270	104	\$52.520	154	\$77.770
5	\$2.525	55	\$27.775	105	\$53.025	155	\$78.275
6	\$3.030	56	\$28.280	106	\$53.530	156	\$78.780
7	\$3.535	57	\$28.785	107	\$54.035	157	\$79.285
8	\$4.040	58	\$29.290	108	\$54.540	158	\$79.790
9	\$4.545	59	\$29.795	109	\$55.045	159	\$80.295
10	\$5.050	60	\$30.300	110	\$55.550	160	\$80.800
11	\$5.555	61	\$30.805	111	\$56.055	161	\$81.305
12	\$6.060	62	\$31.310	112	\$56.560	162	\$81.810
13	\$6.565	63	\$31.815	113	\$57.065	163	\$82.315
14	\$7.070	64	\$32.320	114	\$57.570	164	\$82.820
15	\$7.575	65	\$32.825	115	\$58.075	165	\$83.325
16	\$8.080	66	\$33.330	116	\$58.580	166	\$83.830
17	\$8.585	67	\$33.835	117	\$59.085	167	\$84.335
18	\$9.090	68	\$34.340	118	\$59.590	168	\$84.840
19	\$9.595	69	\$34.845	119	\$60.095	169	\$85.345
20	\$10.100	70	\$35.350	120	\$60.600	170	\$85.850
21	\$10.605	71	\$35.855	121	\$61.105	171	\$86.355
22	\$11.110	72	\$36.360	122	\$61.610	172	\$86.860
23	\$11.615	73	\$36.865	123	\$62.115	173	\$87.365
24	\$12.120	74	\$37.370	124	\$62.620	174	\$87.870
25	\$12.625	75	\$37.875	125	\$63.125	175	\$88.375
26	\$13.130	76	\$38.380	126	\$63.630	176	\$88.880
27	\$13.635	77	\$38.885	127	\$64.135	177	\$89.385
28	\$14.140	78	\$39.390	128	\$64.640	178	\$89.890
29	\$14.645	79	\$39.895	129	\$65.145	179	\$90.395
30	\$15.150	80	\$40.400	130	\$65.650	180	\$90.900
31	\$15.655	81	\$40.905	131	\$66.155	181	\$91.405
32	\$16.160	82	\$41.410	132	\$66.660	182	\$91.910
33	\$16.665	83	\$41.915	133	\$67.165	183	\$92.415
34	\$17.170	84	\$42.420	134	\$67.670	184	\$92.920
35	\$17.675	85	\$42.925	135	\$68.175	185	\$93.425
36	\$18.180	86	\$43.430	136	\$68.680	186	\$93.930
37	\$18.685	87	\$43.935	137	\$69.185	187	\$94.435
38	\$19.190	88	\$44.440	138	\$69.690	188	\$94.940
39	\$19.695	89	\$44.945	139	\$70.195	189	\$95.445
40	\$20.200	90	\$45.450	140	\$70.700	190	\$95.950
41	\$20.705	91	\$45.955	141	\$71.205	191	\$96.455
42	\$21.210	92	\$46.460	142	\$71.710	192	\$96.960
43	\$21.715	93	\$46.965	143	\$72.215	193	\$97.465
44	\$22.220	94	\$47.470	144	\$72.720	194	\$97.970
45	\$22.725	95	\$47.975	145	\$73.225	195	\$98.475
46	\$23.230	96	\$48.480	146	\$73.730	196	\$98.980
47	\$23.735	97	\$48.985	147	\$74.235	197	\$99.485
48	\$24.240	98	\$49.490	148	\$74.740	198	\$99.990
49	\$24.745	99	\$49.995	149	\$75.245	199	\$100.495
50	\$25.250	100	\$50.500	150	\$75.750	200	\$101.000

PREVAILING WAGE RATE – BOARD OF HEALTH

The State of Illinois has enacted “An Act regulating wage of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works.”

Therefore, the attached resolution is presented for approval to be in compliance with the terms of the Act.

SECTION 5: The DuPage County Board of Health shall promptly file a certified copy of this Resolution with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

SECTION 6: The Executive Director of the DuPage County Health Department shall cause to be published in a newspaper of general circulation within the area that the determination of prevailing wages has been made, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

Passed and approved this 12th day of June 2008.

Linda A. Kurzawa, President
DuPage County Board of Health

Attest: _____
Scott J. Cross, Secretary
DuPage County Board of Health

Du Page County Prevailing Wage for June 2008

Trade Name Vac Trng	RG	TYP	C	Base	FRMAN	*M-F>8	OSA	OSH	H/W	Pensn
=====	==	===	=	=====	=====	=====	===	===	=====	=====
=====										
ASBESTOS ABT-GEN 0.000 0.270		ALL		34.750	35.250	1.5	1.5	2.0	8.830	6.170
ASBESTOS ABT-MEC 0.000 0.310		BLD		26.180	27.930	1.5	1.5	2.0	8.760	6.410
BOILERMAKER 0.000 0.300		BLD		39.450	43.000	2.0	2.0	2.0	6.720	8.490
BRICK MASON 0.000 0.440		BLD		36.430	40.070	1.5	1.5	2.0	7.700	8.770
CARPENTER 0.000 0.490		ALL		37.770	39.770	1.5	1.5	2.0	8.960	6.910
CEMENT MASON 0.000 0.180		ALL		36.000	38.000	2.0	1.5	2.0	6.950	10.95
CERAMIC TILE FNSHER 0.000 0.340		BLD		30.150	0.000	1.5	1.5	2.0	5.850	6.600
COMMUNICATION TECH 0.000 0.470		BLD		31.000	33.100	1.5	1.5	2.0	7.300	11.11
ELECTRIC PWR EQMT OP 0.000 0.220		ALL		29.180	37.490	1.5	1.5	2.0	4.750	8.180
ELECTRIC PWR GRNDMAN 0.000 0.170		ALL		22.610	37.490	1.5	1.5	2.0	4.750	6.330
ELECTRIC PWR LINEMAN 0.000 0.260		ALL		34.710	37.490	1.5	1.5	2.0	4.750	9.720

ELECTRIC PWR TRK DRV 0.000 0.180	ALL	23.350 37.490 1.5	1.5 2.0 4.750 6.540
ELECTRICIAN 3.770 0.510	BLD	34.250 37.680 1.5	1.5 2.0 8.300 13.15
ELEVATOR CONSTRUCTOR 2.640 0.000	BLD	43.925 49.420 2.0	2.0 2.0 8.775 6.960
FENCE ERECTOR 0.000 0.350	NE ALL	28.640 30.140 1.5	1.5 2.0 7.750 5.970
FENCE ERECTOR 0.000 0.230	W ALL	38.120 40.030 2.0	2.0 2.0 8.140 14.49
GLAZIER 0.000 0.690	BLD	37.000 38.500 1.5	1.5 2.0 7.340 12.05
HT/FROST INSULATOR 0.000 0.310	BLD	37.400 39.150 1.5	1.5 2.0 8.760 10.11
IRON WORKER 0.000 0.300	E ALL	40.250 42.250 2.0	2.0 2.0 9.950 14.74
IRON WORKER 0.000 0.230	W ALL	38.120 40.030 2.0	2.0 2.0 8.140 14.49
LABORER 0.000 0.270	ALL	34.750 35.500 1.5	1.5 2.0 8.830 6.170
LATHER 0.000 0.490	BLD	37.770 39.770 1.5	1.5 2.0 8.960 6.910
MACHINIST 2.650 0.000	BLD	38.390 40.390 2.0	2.0 2.0 4.880 6.550
MARBLE FINISHERS 0.000 0.440	ALL	27.680 0.000 1.5	1.5 2.0 7.520 8.770
MARBLE MASON 0.000 0.440	BLD	36.430 40.070 1.5	1.5 2.0 7.700 8.770
MATERIAL TESTER I 0.000 0.270	ALL	24.750 0.000 1.5	1.5 2.0 8.830 6.170
MATERIALS TESTER II 0.000 0.270	ALL	29.750 0.000 1.5	1.5 2.0 8.830 6.170
MILLWRIGHT 0.000 0.490	ALL	37.770 39.770 1.5	1.5 2.0 8.960 6.910
OPERATING ENGINEER 1.900 0.700	BLD 1	41.550 45.550 2.0	2.0 2.0 6.850 5.600
OPERATING ENGINEER 1.900 0.700	BLD 2	40.250 45.550 2.0	2.0 2.0 6.850 5.600
OPERATING ENGINEER 1.900 0.700	BLD 3	37.700 45.550 2.0	2.0 2.0 6.850 5.600
OPERATING ENGINEER 1.900 0.700	BLD 4	35.950 45.550 2.0	2.0 2.0 6.850 5.600
OPERATING ENGINEER 1.900 0.700	HWY 1	39.750 43.750 1.5	1.5 2.0 6.850 5.600
OPERATING ENGINEER 1.900 0.700	HWY 2	39.200 43.750 1.5	1.5 2.0 6.850 5.600
OPERATING ENGINEER 1.900 0.700	HWY 3	37.150 43.750 1.5	1.5 2.0 6.850 5.600
OPERATING ENGINEER 1.900 0.700	HWY 4	35.750 43.750 1.5	1.5 2.0 6.850 5.600
OPERATING ENGINEER 1.900 0.700	HWY 5	34.550 43.750 1.5	1.5 2.0 6.850 5.600
ORNAMNTL IRON WORKER E 0.000 0.500	E ALL	39.050 41.300 2.0	2.0 2.0 7.950 13.19
ORNAMNTL IRON WORKER W 0.000 0.230	ALL	38.120 40.030 2.0	2.0 2.0 8.140 14.49
PAINTER 0.000 0.500	ALL	37.830 39.830 1.5	1.5 1.5 6.750 6.750

PAINTER SIGNS 0.000 0.000	BLD	28.970 32.520 1.5	1.5 1.5 2.600 2.310
PILEDRIVER 0.000 0.490	ALL	37.770 39.770 1.5	1.5 2.0 8.960 6.910
PIPEFITTER 0.000 1.000	BLD	37.260 39.260 1.5	1.5 2.0 8.950 9.990
PLASTERER 0.000 0.570	BLD	32.000 33.500 1.5	1.5 2.0 6.450 6.770
PLUMBER 0.000 1.000	BLD	37.260 39.260 1.5	1.5 2.0 8.950 9.990
ROOFER 0.000 0.330	BLD	35.000 38.000 1.5	1.5 2.0 6.800 3.870
SHEETMETAL WORKER 0.000 0.640	BLD	38.210 40.210 1.5	1.5 2.0 7.300 8.870
SPRINKLER FITTER 0.000 0.500	BLD	40.500 42.500 1.5	1.5 2.0 8.500 6.850
STEEL ERECTOR 0.000 0.300	E ALL	40.250 42.250 2.0	2.0 2.0 9.950 14.74
STEEL ERECTOR 0.000 0.230	W ALL	38.120 40.030 2.0	2.0 2.0 8.140 14.49
STONE MASON 0.000 0.440	BLD	36.430 40.070 1.5	1.5 2.0 7.700 8.770
TERRAZZO FINISHER 0.000 0.280	BLD	31.810 0.000 1.5	1.5 2.0 5.850 9.200
TERRAZZO MASON 0.000 0.320	BLD	35.390 38.390 1.5	1.5 2.0 5.850 10.05

Du Page County Prevailing Wage for June 2008

TILE MASON 0.000 0.480	BLD	36.630 40.630 1.5	1.5 2.0 5.850 7.850
TRAFFIC SAFETY WRKR 0.000 0.000	HWY	24.300 25.900 1.5	1.5 2.0 3.780 1.875
TRUCK DRIVER 0.000 0.150	ALL 1	32.550 33.100 1.5	1.5 2.0 6.500 4.350
TRUCK DRIVER 0.000 0.150	ALL 2	32.700 33.100 1.5	1.5 2.0 6.500 4.350
TRUCK DRIVER 0.000 0.150	ALL 3	32.900 33.100 1.5	1.5 2.0 6.500 4.350
TRUCK DRIVER 0.000 0.150	ALL 4	33.100 33.100 1.5	1.5 2.0 6.500 4.350
TUCKPOINTER 0.000 0.400	BLD	36.900 37.900 1.5	1.5 2.0 5.910 8.350

Legend: M-F>8 (Overtime is required for any hour greater than 8 worked each day, Monday through Friday.)

OSA (Overtime is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)

H/W (Health & Welfare Insurance)

Pensn (Pension)

Vac (Vacation)

Trng (Training)

EXPLANATIONS DUPAGE COUNTY

IRON WORKERS AND FENCE ERECTOR (WEST) - West of Route 53.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial/Decoration Day, Fourth of July, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration such as the day after Thanksgiving for Veterans Day. If in doubt, please check with IDOL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

Du Page County Prevailing Wage for June 2008

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to

be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS TECHNICIAN

Low voltage installation, maintenance and removal of telecommunication facilities (voice, sound, data and video) including telephone and data inside wire, interconnect, terminal equipment, central offices, PABX, fiber optic cable and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area networks), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

Du Page County Prevailing Wage for June 2008

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters Unskilled dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Du Page County Prevailing Wage for June 2008

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

OPERATING ENGINEERS - BUILDING

Class 1. Mechanic; Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson attachment; Batch Plant; Benoto; Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete

Paver; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, one, two and three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes; Squeeze Cretes-screw Type Pumps; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-form Paver; Straddle Buggies; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Fortlist Trucks; Greaser Engineer; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, inside Freight Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (self-propelled); Rock Drill (truck mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination - Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators - (Rheostat Manual Controlled); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 small Electric Drill Winches; Bobcat (up to and including 3/4 cu. yd.).

Du Page County Prevailing Wage for June 2008

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

OPERATING ENGINEERS - HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Craft Foreman; Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines; ABG Paver; Backhoes with Caisson attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Hammerhead, Linden, Peco & Machines of a like nature; Crete Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dowell machine with Air Compressor; Dredges; Field Mechanic-Welder; Formless Curb and Gutter Machine; Gradall

and Machines of a like nature; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Mounted; Hoists, One, Two and Three Drum; Hydraulic Backhoes; Backhoes with shear attachments; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Roto Mill Grinder; Slip-Form Paver; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Trenching Machine; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole; Drills (Tunnel Shaft); Underground Boring and/or Mining Machines; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Greaser Engineer; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; All Locomotives, Dinky; Pump Cretes; Squeeze Cretes-Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotory Snow Plows; Rototiller, Seaman, etc., self-propelled; Scoops - Tractor Drawn; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper; Scraper - Prime Mover in Tandem (Regardless of Size); Tank Car Heater; Tractors, Push, Pulling Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Du Page County Prevailing Wage for June 2008

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Fireman on Boilers; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper - Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Hydro-Blaster; Light Plants, All (1 through 5); Pumps, over 3" (1

to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Tractaire; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. Bobcats (all); Brick Forklifts, Oilers.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available.

If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 618/993-7271 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

PURCHASING

S-BOS-06-06-067 – Third year bid renewal of contract to Controlled Environmental Systems for HVAC maintenance, replacement and repair of equipment in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds for FY08 are budgeted, and funds for the contract period into next year will be included in the FY09 budget. Staff recommends approval of the expenditure in an amount not to exceed \$83,500. There is a cost increase from last year due to replacement of a rooftop unit at the Crisis Unit (\$8,500).

P-BOS-06-12-137 – Professional Services to Jasculca-Terman and Associates, Inc., to provide advisory information in the area of public affairs and strategic development in accordance with Article 4, Part A, Section 4-108 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision memo are included. Funds for this expenditure are available in the FY08 Professional Services budget and staff recommends approval of the expenditure in an amount not to exceed \$25,000 through the end of the fiscal year.

S-BOS-11-06-086 – Third year joint purchase renewal of contract to Nextel Wireless for costs associated with cellular service, blackberry and broadband wireless service, joint purchase, in accordance with Article 4, Part A, Section 4-107 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. A recap of the cost associated with Nextel is: \$65,076 for blackberry devices (covered by grant and fees), \$20,724 for cellular phone devices for other operational services; e.g., in-home translation, \$61,200 for 100 air cards for wireless service. Funds have been budgeted for these services with approximately forty-five percent of the total expenditure covered by fees and grant dollars, and staff recommends approval of the expenditure in an amount not to exceed \$147,000. The renewal is an increase from last year due to the addition of air cards for the agency and blackberry devices for Environmental Health Services.

C-CHS-06-14-104 and C-CHS-06-14-104.a – Purchase of flu vaccine from Novartis, joint purchase, in accordance with Article 4, Part A, Section 4-107 and from Sanofi, emergency procurement, in accordance with Article 4, Part A, Section 4-106 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist and Decision Memo are included. Funds are budgeted and staff recommends approval of the expenditure in an amount not to exceed \$54,306.70. This expenditure is a 42.9% decrease (\$40,730) from last year due to the partnership program and lessor cost for vaccines under joint purchase.

C-CHS-04-08-135 – Purchase of IUD's, from Paraguard, in accordance with Article 4, Part A, Section 4-107, joint purchase, of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds are budgeted and covered in full by grant dollars, and staff recommends approval

of the expenditure in an amount not to exceed \$25,000 for FY08. Prior year's expenditure did not exceed \$15,000, but the program is experiencing an increased use of IUD's of 100% that will result in the expenditure exceeding \$15,000. The increased use of IUD's from last year is due to an increase in clients choosing this option and more clients that are medically eligible based upon the American College of Obstetricians and Gynecologists (ACOG) recommendations.

C-EDC-08-06-076 – Third year bid renewal for purchase of first responder supplies from Cardinal National Pharmpak, in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Procurement Policy. The Procurement Approval Checklist is included. Funds for this purchase have been identified from savings generated by less than budgeted for items, and staff recommends approval of the expenditure in an amount not to exceed \$26,000 for FY08. There is no cost increase from the last purchase.

C-MHS-06-12-136 – Bid award to This End Up Furniture for the purchase of group home and apartment furniture in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. The Procurement Approval Checklist is included. Funds have been budgeted for this purchase and are fully covered by grant dollars and insurance reimbursement dollars. Staff recommends approval of the expenditure in an amount not to exceed \$26,000.

MOTION

The DuPage County Board of Health hereby approves the Purchasing Items # 10 (4) A through G as presented.

Controlled Environmental Systems

	<u>1st Year Contract</u> <u>2006-2007</u>	<u>2nd Year Contract</u> <u>2007-2008</u>	<u>3rd Year Contract</u> <u>2008-2009</u>
Quartely Maintenance	\$12,020.00	\$12,020.00	\$12,020.00
Repair/Replacement	\$22,075.00	\$61,971.00	\$71,480.00*
Total	\$34,095.00	\$73,991.00	\$83,500.00

*This amount is an estimated cost for repair and replacement. Controlled Environmental has not increased the annual maintenance cost for a third year in a row. The hourly rate for repair is being increased for the first time by 4%.

DECISION MEMODocument PBOS0612137*This document is required for all Professional Service Contracts, all Contracts \$15,000 or greater or between \$5,000 and \$14,999 where 3 quotes are not feasible.*

Requisition #	PBOS0612137	Requesting Program	Business Operations
Vendor	Jasculca-Terman	Program Contact	Maureen McHugh
Date Submitted for Review	05/13/08	Contact Phone #	Ext. 7554

ISSUE:

The Board of Health and the Department have needs relating to public affairs and strategic development.

BACKGROUND:

Due to situations that come up from time to time, the Board of Health and the Department have the need to have services relating to public affairs and strategic development, advisory in nature, provided.

DISCUSSION:

When situations arise where the Board of Health or the Department need to seek advisory information relating to public affairs and strategic development, it is in the best interest of the Board of Health and the Department to enter into a professional services contract with outside sources. The firm of Jasculca-Terman and Associates, Inc. has the experience and expertise needed to provide the Board of Health and the Department with applicable requests.

OPTIONS (ITEMIZE):

1. Contract with Jasculca-Terman and Associates, Inc., to provide professional services.
2. Seek other providers to contract with.

RECOMMENDATIONS:

Staff recommends contracting with Jasculca-Terman to provide the necessary public affairs and strategic development services.

FISCAL IMPACT (LIST CURRENT YEAR AND CONTRACT TOTAL TO ANY NARRATIVE:

Contract term effective June 1, 2008 through November 30, 2008 in an amount not to exceed \$25,000.00.



PROCUREMENT APPROVAL CHECKLIST

S BOS
DOCUMENT # 1106086

This form must accompany all Purchase Requests in excess of \$15,000.

NEW PURCHASE ORDER REQUEST			
REQUISITION #/	SBOS1106086	CONTRACT TERM	05/09/2008 – 04/30/2009
DATE SUBMITTED	4/28/2008	REQUESTING DEPT.	Business Operations
VENDOR	Nextel	DEPT. CONTACT	Mike Latham
PHONE #		PHONE #	7394
DESCRIPTION OF PROCUREMENT / SCOPE OF WORK	Provide cellular phone service and blackberry service for approximately 151 devices and broadband service for 100 laptops in an amount not to exceed \$147,000. Break down of costs associated with Nextel is as follows: \$65,076 for blackberry (covered by grant and fees), phones for other operational services; e.g., in-home translation, \$20,724, and 100 air cards for wireless service, \$61,200. Approximately forty-five percent of the total expenditure is covered by fees and grants.		
REASON FOR PROCUREMENT	Needed for operation of programs. Laptop broadband use is required to support Foundation for the Future goals.		
BACKGROUND (HISTORY)	Program requests for use of Nextel and the purchase is supported through WSCA contract, Joint Purchase. Contract can be canceled with 30 day written notice.		

SOURCE OF FUNDING:

- THIS PROCUREMENT WAS SPECIFICALLY BUDGETED FOR (BUDGET CODE) 104 -3430
- BUDGET TRANSFER _____
- FUNDS FOR THIS PROCUREMENT HAVE BEEN IDENTIFIED IN BUDGET _____

DECISION MEMO NOT REQUIRED:

- THREE WRITTEN QUOTES (ATTACH COMPETITIVE PRICE EVALUATION)
- LOWEST RESPONSIVE, RESPONSIBLE BIDDER PER BID # _____ (ATTACH BID RECAP SHEET)
- PER JOINT PURCHASING Western States Contract Alliance
- SOLE SOURCE (ATTACH SOLE SOURCE JUSTIFICATION FORM) - EXEMPT FROM BIDDING PER DuPage COUNTY HEALTH DEPARTMENT PURCHASING POLICY, ARTICLE 4-105

BASIS OF DECISION MEMO (ATTACH DECISION MEMO):

- EXPLANATION OF REQUEST FOR PROPOSAL (RFP) INSTEAD OF BID. MOST QUALIFIED OFFEROR PER PROPOSAL # _____ (ATTACH EVALUATION SUMMARY)
- PROFESSIONAL SERVICES PER 50 ILCS 510 (ARCHITECTS, ENGINEERS & LAND SURVEYORS)
- OTHER PROFESSIONAL SERVICES
- EMERGENCY PROCUREMENT AUTHORIZED BY: _____ DATE: _____

REVIEWED AND APPROVED BY:

Mike Latham	4/28/08	/s/ Dan Harris	05/01/08
PREPARED BY:	DATE	SERVICE UNIT DIRECTOR	DATE
		/s/ Pat Flaherty	05/01/08
BUYER	DATE	PROCUREMENT MANAGER	DATE
/s/ Dan Harris	05/01/08	/s/ Maureen McHugh	05/01/08
DIRECTOR OF BUSINESS OPERATIONS	DATE	EXECUTIVE DIRECTOR	DATE
(DECISION MEMOS OVER \$15,000 ONLY)		(DECISION MEMOS OVER \$15,000 ONLY)	

MOBILE TELECOMMUNICATION SUMMARY

	<u>Fiscal Year 2008</u>		<u>Fiscal Year 2007</u>		<u>Fiscal Year 2006</u>	
	<u>Nextel</u>	<u>AT & T Mobility</u>	<u>Nextel</u>	<u>AT & T Mobility</u>	<u>Nextel</u>	<u>AT & T Mobility</u>
Blackberry Device	66		66		17	
Air Cards	100		40		4	
Cellular Device	85	103	85	90	28	136

Annual Cost **\$147,000** **\$40,000** **\$98,000** **\$37,000** **\$30,700** **\$67,500**

Funding	<u>Grant (1.)</u>	43,697	20,670	<u>Grant</u>	23,330	20,234	<u>Grant</u>	16,849	45,349
	<u>Fees (2.)</u>	61,131	4,260	<u>Fees</u>	16,789	3,994	<u>Fees</u>	-	6,923
	<u>Tax (3.)</u>	42,172	15,071	<u>Tax</u>	57,881	12,771	<u>Tax</u>	13,851	15,228
		147,000	40,000		98,000	37,000		30,700	67,500

Grant	30%	52%	Grant	24%	55%	Grant	55%	67%
Fees	42%	11%	Fees	17%	11%	Fees	0%	10%
Tax	29%	38%	Tax	59%	35%	Tax	45%	23%
	100%	100%		100%	100%		100%	100%

DCHD Category Definitions

- (1.) Grant income includes grants from other governmental organizations and from private foundations.
- (2.) Fees income includes third party billing, rental income, program fees and all other sources of income.
- (3.) Tax support is provided by DuPage County through property tax revenue.

Cost Savings for Nextel/Mobile Technology - EHS

Immediate:

1. Part-time position not filled. Nextel phones allowed staff to receive information (e-mails, phone calls) in field leading to more efficiencies and absorption of duties of this position.

Staff Cost Savings: \$16,000

2. Beginning May 1, 2008, with movement of EHS Staff out of the Addison Office and the movement of Access DuPage into Addison, these results in Access DuPage paying 25% of overhead costs.

Estimated Cost Savings: \$1,000 to \$1,200 per month.

Potential Cost Savings:

2. When EHS goes fully mobile there will be efficiencies gained in areas such as document handling and data entry that will require less time in the office and more time in the field conducting inspections and investigations. Staffing and area needs will be analyzed, with potential saving of 2 FTE's (staff positions). Mileage savings due to less travel and less staff may approach 20%.

Potential Staff Cost Savings: \$74,414 to \$99,588 (note: this includes benefits).

Potential Mileage Cost Savings: \$15,000 to \$20,000



PROCUREMENT APPROVAL CHECKLIST

CCHS06
DOCUMENT # 14104.a

This form must accompany all Purchase Requests in excess of \$5,000 and all Professional Service Contracts.

NEW PURCHASE ORDER REQUEST			
REQUISITION #/		CONTRACT TERM	
DATE SUBMITTED	June 1, 2008	REQUESTING DEPT.	Community Health Services
VENDOR	Novartis & Sanofi-Pasteur	DEPT. CONTACT	Karen Ayala
PHONE #		PHONE #	Ext. 7401
DESCRIPTION OF PROCUREMENT / SCOPE OF WORK	Purchase of flu vaccine from Novartis through Joint Purchase contract, 340B Vendor Program, and purchase from Sanofi-Pasteur as allowed in section 4-106 "Emergency Procurement" in an amount not to exceed \$54,306.70.		
REASON FOR PROCUREMENT	Need to supply flu vaccine for those clients that do not receive vaccines through the partnership as well as increase the vaccine coverage with the pediatric population.		
BACKGROUND (HISTORY)	<p>In early February the Department received information from Novartis for the 2008-2009 flu vaccines and pre-booking information. Novartis through the 340B Prime Vendor Program falls under the joint purchase provisions of the procurement policy. In addition, the pricing offered through Novartis was very competitive and would be a greater savings than the discounts offered by Sanofi-Pasteur.</p> <p>After receiving the pre-book information from Novartis, the CDC came out with recommendations to completely reformulate the vaccine strains for this upcoming flu season. While it is anticipated there will be adequate supply, initial delivery may be delayed due to late production.</p> <p>Since the flu vaccine market is a "pre-book" market dominated by two manufacturers, Sanofi-Pasteur (Fluzone) and Novartis (Fluvirin), the Department, in order to mitigate the potential impact of delays or disruption in flu vaccine supply, "pre-booked" vaccines through both Novartis and Sanofi-Pasteur. Part of the pre-book process is once the Department receives a final notification from the supplier to decrease or cancel the order, action must be taken or the "pre-book" becomes the actual order. The Department received this final notification from Sanofi-Pasteur on May 14, 2008.</p> <p>Based upon the unexpected flu vaccine production issues and the Department's requirement to make a decision for the Sanofi-Pasteur pre-book, the Department feels that the pre-booking through Novartis and Sanofi-Pasteur be changed to order half of the adult vaccines through both suppliers in order to ensure receipt of some supply should there be a delay or disruption by one of the suppliers.</p>		

SOURCE OF FUNDING:

- THIS PROCUREMENT WAS SPECIFICALLY BUDGETED FOR (BUDGET CODE) 2151
- BUDGET TRANSFER _____
- FUNDS FOR THIS PROCUREMENT HAVE BEEN IDENTIFIED IN BUDGET _____

DECISION MEMO NOT REQUIRED:

- THREE WRITTEN QUOTES (ATTACH COMPETITIVE PRICE EVALUATION
- LOWEST RESPONSIVE, RESPONSIBLE BIDDER PER BID # _____
- X PER JOINT PURCHASING Novartis - 340B Vendor Program
- SOLE SOURCE (ATTACH SOLE SOURCE JUSTIFICATION FORM) - EXEMPT FROM BIDDING PER DuPage COUNTY HEALTH DEPARTMENT PURCHASING POLICY, ARTICLE 4-105

BASIS OF DECISION MEMO (ATTACH DECISION MEMO):

- UNABLE TO OBTAIN THREE QUOTES
- EXPLANATION OF REQUEST FOR PROPOSAL (RFP) INSTEAD OF BID. MOST QUALIFIED OFFEROR PER PROPOSAL # _____ (ATTACH EVALUATION SUMMARY)
- PROFESSIONAL SERVICES PER 50 ILCS 510 (ARCHITECTS, ENGINEERS & LAND SURVEYORS)
- OTHER PROFESSIONAL SERVICES
- x EMERGENCY PROCUREMENT AUTHORIZED BY: Maureen McHugh DATE: 06/06/08

REVIEWED AND APPROVED BY:

Karen Ayala	06/01/08	/s/ Karen Ayala	06/06/08
PREPARED BY:	DATE	SERVICE UNIT DIRECTOR	DATE
		/s/ Pat Flaherty	06/06/08
BUYER	DATE	PROCUREMENT MANAGER	DATE
/s/ Dan Harris	06/06/08	/s/ Maureen McHugh	06/06/08
DIRECTOR OF BUSINESS OPERATIONS (DECISION MEMOS OVER \$15,000 ONLY)	DATE	EXECUTIVE DIRECTOR (DECISION MEMOS OVER \$15,000 ONLY)	DATE

DECISION MEMO

Document # CCHS0614104.a

This document is required for all Professional Service Contracts, all Contracts \$15,000 or greater or between \$5,000 and \$14,999 where 3 quotes are not feasible.

Requisition #		Requesting Program	Immunization
Vendor	Novartis and Sanofi-Pasteur	Program Contact	Karen Ayala
Date Submitted for Review	June 2, 2008	Contact Phone #	7401

ISSUE:

Purchase of flu vaccine from Novartis through Joint Purchase contract, 340B Vendor Program, and purchase from Sanofi-Pasteur as allowed in section 4-106 "Emergency Procurement".

BACKGROUND:

In early February the Department received information from Novartis for the 2008-2009 flu vaccines and pre-booking information. Novartis through the 340B Prime Vendor Program falls under the joint purchase provisions of the procurement policy. In addition, the pricing offered through Novartis was very competitive and would be a greater savings than the discounts offered by Sanofi-Pasteur.

After receiving the initial information from Novartis, the CDC came out with recommendations to completely reformulate the vaccine strains for this upcoming flu season. While it is anticipated there will be adequate supply, initial delivery may be delayed due to late production.

Since the flu vaccine market is a "pre-book" market dominated by two manufacturers, Sanofi-Pasteur (Fluzone) and Novartis (Fluvirin), the Department, in order to mitigate the potential impact of delays or disruption in flu vaccine supply, "pre-booked" vaccines through both Novartis and Sanofi-Pasteur. Part of the pre-book process is once the Department receives a final notification from the supplier to decrease or cancel the order, action must be taken or the "pre-book" becomes the actual order. The Department received this final notification from Sanofi-Pasteur on May 14, 2008.

Based upon the unexpected flu vaccine production issues and the Department's requirement to make a decision for the Sanofi-Pasteur pre-book, the Department feels that the pre-booking through Novartis and Sanofi-Pasteur be changed to order half of the adult vaccines through both suppliers in order to ensure receipt of some supply should there be a delay or disruption by one of the suppliers.

DISCUSSION:

Both Novartis and Sanofi-Pasteur flu vaccines are thimerosal-free and both offer on-line discounts. Novartis recently purchased Chiron labs and while they provide the lowest-cost vaccine for flu through the 340B contract, Chiron was the laboratory that experienced significant production delays during prior flu seasons. Sanofi-Pasteur has been a stable and reliable provider in previous years, and allows for an on-line discounted rate for vaccine purchase.

OPTIONS (ITEMIZE):

- 1) Purchase flu vaccine from Novartis through Joint Purchase 340 B contract, and purchase from Sanofi-Pasteur as allowed in section 4-106 "Emergency Procurement".
- 2) Bid this commodity to identify a supplier.

Note: A bid process may not identify the best supplier to provide the flu vaccine. Due to the pre-booking process, some suppliers will not respond to the bid due to pre-booking deadlines, while others may not respond due to the contractual commitments of the bid. In 2006 Sanofi-Pasteur did not respond to the bid due to the contractual implications if vaccine could not be provided in complete quantities.

RECOMMENDATIONS:

Purchase flu vaccine from Novartis through Joint Purchase 340 B contract, and purchase from Sanofi-Pasteur as allowed in section 4-105 "Emergency Procurement".

FISCAL IMPACT (LIST CURRENT YEAR AND CONTRACT TOTAL TO ANY NARRATIVE):

Novartis:	2000 doses of .50 prefilled syringes =	
	\$20,800.	
Sanofi-Pasteur:	2000 doses of .50 prefilled syringes +	
		200
	doses of .25 prefilled syringes =	\$33,506.70
<u>TOTAL PURCHASE PRICE = \$54,306.70</u>		



PROCUREMENT APPROVAL CHECKLIST

C-CHS-
DOCUMENT # 0401135

This form must accompany all Purchase Requests in excess of \$5,000 and all Professional Service Contracts.

NEW PURCHASE ORDER REQUEST			
REQUISITION #/	C-CHS-0401135	CONTRACT TERM	12/01/07-11/30/08
DATE SUBMITTED	5/7/2008	REQUESTING DEPT.	Community Health Services
VENDOR	Paraguard	DEPT. CONTACT	Marie Doll
PHONE #		PHONE #	Ext. 7143
DESCRIPTION OF PROCUREMENT / SCOPE OF WORK	The purchase of IUD's for the Family Planning Clinic in an amount not to exceed \$25,000. This expenditure is covered in full by grant dollars.		
REASON FOR PROCUREMENT	Purchases for IUD's used in Family Planning Program from Paraguard exceed \$5,000 annually and this year expenditures will exceed \$15,000. These purchases however are made under the 340B Prime Vendor program. This program is considered as an approved joint purchase program.		
BACKGROUND (HISTORY)	Program is experiencing an increased use of IUD's of 100% resulting in the expenditure exceeding \$15,000. The increased use of IUD's from past years is due to an increase in clients choosing this option as well as more clients that are medically eligible based upon the American College of Obstetricians and Gynecologists (ACOG) recommendations.		

SOURCE OF FUNDING:

- THIS PROCUREMENT WAS SPECIFICALLY BUDGETED FOR (BUDGET 207-2151)
 BUDGET _____
 FUNDS FOR THIS PROCUREMENT HAVE BEEN IDENTIFIED IN _____

DECISION MEMO NOT REQUIRED:

- THREE WRITTEN QUOTES (ATTACH COMPETITIVE PRICE EVALUATION)
 LOWEST RESPONSIVE, RESPONSIBLE BIDDER PER _____
 PER JOINT PURCHASING 340B Prime Vendor
 SOLE SOURCE (ATTACH SOLE SOURCE JUSTIFICATION FORM) - EXEMPT FROM BIDDING PER DuPage COUNTY HEALTH DEPARTMENT PURCHASING POLICY, ARTICLE 4-105

BASIS OF DECISION MEMO (ATTACH DECISION MEMO):

- UNABLE TO OBTAIN THREE QUOTES
 REQUEST FOR PROPOSAL (RFP) INSTEAD OF BID. MOST QUALIFIED OFFEROR PER PROPOSAL # _____
 PROFESSIONAL SERVICES PER 50 ILCS 510 (ARCHITECTS, ENGINEERS & LAND SURVEYORS)
 OTHER PROFESSIONAL SERVICES
 EMERGENCY PROCUREMENT AUTHORIZED _____ DATE: _____

REVIEWED AND APPROVED BY:

Marie Doll

 PREPARED BY: DATE

 BUYER DATE

 DIRECTOR OF BUSINESS OPERATIONS DATE
(DECISION MEMOS OVER \$15,000 ONLY)

/s/ Karen Ayala

 SERVICE UNIT DIRECTOR DATE

/s/ Pat Flaherty

 PROCUREMENT MANAGER DATE

/s/ Maureen McHugh

 EXECUTIVE DIRECTOR DATE
(DECISION MEMOS OVER \$15,000 ONLY)

(06/12/08)

ILLINOIS DEPARTMENT OF HUMAN SERVICES GRANT – BREAST AND CERVICAL CANCER PROGRAM

Community Health Services wishes to accept a grant of \$666,180 from the Illinois Department of Human Services for the Breast and Cervical Cancer Program. The grant period is July 1, 2008 through June 30, 2009. The original grant for State FY 2008 was \$378,750 and was increased to \$578,010 by the Illinois Department of Human Services. The grant for the State FY 2009 is an increase of \$287,430 or 76% over the original grant and \$88,170 or 15% over the final award. This grant was budgeted for FY 2008 at the original award of \$378,750.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Human Services for the Breast and Cervical Cancer Program in the amount of \$666,180 as presented.

POSITION LIST CHANGE – ADDITION OF STAFF AND INCREASE IN GRANT FUNDING – COMMUNITY HEALTH SERVICES

The Women, Infants, and Children Supplemental Food Program (WIC) has been successful in exceeding its caseload over the past year, and grant funding for WIC is directly tied to caseload. Consequently, the DuPage County Health Department has received a new caseload assignment of 9,966 cases for FY 2008; this represents an increase of approximately 200 cases. Along with this increase in cases, effective July 1st, the Health Department will receive an increased grant award of \$15,900. In order to maintain a quality level of service, it is being recommended that this increase be used for the following position list change:

Authorized Position List Revision

Department Name: 902 - Community Health Services Reporting Unit: 215 - WIC

Addition or Deletion/#	Status	Bi-Wkly Hrs.	Job Code# / Job Title Salary Grade	Salary Range		Actual / Hiring Salary	Benefit Cost	Total Annual Cost
				Min	Max			
Deletion (1)	1070	58	#7322 / Lactation Specialist Salary Grade 206	\$17.95/hr	\$26.92/hr	\$32,693	\$4,905	(\$37,598)
Addition (1)	1010	75	#7322 / Lactation Specialist Salary Grade 206	\$35,002	\$52,504	\$42,276	\$16,910	\$59,186
							Net Cost or Net Saving:	\$21,588

Status:	
Full-Time:	1010
Part-Time:	1070
Temporary:	1040

Benefit Cost:	
Full-Time:	40%
Part-Time:	15%
Temporary:	8%

Justification for Change: * The increase in the grant of \$15,900 will be used to cover the above cost. The remaining cost can be absorbed through attrition related savings.

In the event that the funding for these positions, or other positions funded by this grant, shall cease, the Community Health Services Department will review the need for the continuation of the funding and related position list head count.

MOTION

The DuPage County Board of Health hereby approves the authorized position list changes as recommended.

AGENDA ITEM # 10 (5c)

(06/12/08)

ILLINOIS DEPARTMENT OF PUBLIC HEALTH – WISEWOMAN PROGRAM

Community Health Services wishes to accept an amendment \$9,960 from the Illinois Department of Public Health for the Illinois WISEWOMAN program. The period being amended is July 1, 2007 through June 30, 2008. The grant is being reduced by \$9,960 or 11% from the original funded amount of \$91,775. The grant was included in the FY 2008 budget at \$91,775 for FY 2008, which was the prior year award amount.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant amendment from the Illinois Department of Public Health for the WISEWOMAN program in the amount of \$9,960 as presented.

(06/12/08)

DHS COMMUNITY SERVICES AGREEMENT – COMMUNITY HEALTH SERVICES AND MENTAL HEALTH SERVICES

Community Health Services and Mental Health Services wish to accept the Community Services Agreement from the Illinois Department of Human Services for a total of 26 programs. The agreement totals \$13,028,898 and is for the period of July 1, 2008 through June 30, 2009. The Agreement provides funding from three divisions of the Illinois Department of Human Services to twenty-six programs managed by Community Health Services and Mental Health Services:

Division of Community Health & Prevention	\$4,131,300	7 CHS programs
Division of Mental Health	8,752,166	18 MHS programs
Division of Rehabilitative Services	<u>145,432</u>	1 MHS program
Total	\$13,028,898	

The agreement is an increase of \$105,971 or .8%, over the original award for FY 2008. The twenty-six programs included in this funding were budgeted at FY 2008 actual levels.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the agreement from the Illinois Department of Human Services for twenty-six programs in the amount of \$13,028,898 as presented.

(06/12/08)

**ILLINOIS DEPARTMENT OF PUBLIC HEALTH – PERINATAL HEPATITIS
PREVENTION INITIATIVES GRANT**

Emergency and Disease Control Services wishes to accept a grant of \$35,000 from the Illinois Department of Public Health for continued Perinatal Hepatitis Prevention Initiatives. The grant period is January 1, 2008 through December 31, 2008 and is an increase of \$6,650 or 24% over prior year funding. The grant was budgeted at \$28,350, which was the prior year award amount.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Public Health for the Perinatal Hepatitis Prevention Initiatives in the amount of \$35,000 as presented.

(06/12/08)

**AIDS FOUNDATION OF CHICAGO/RYAN WHITE PART A GRANT –
EMERGENCY AND DISEASE CONTROL**

Emergency and Disease Control wishes to accept an amendment from the AIDS Foundation of Chicago for the Ryan White Part A Grant in the amount of \$1,383.17. This grant was approved at the Board of Health's May 8, 2008 meeting for \$77,415.83, which equaled the prior year and budgeted funding for the grant. DCHD staff requested this amendment to fund fringe benefit costs. The total amended grant is \$78,799.00 for the period March 1, 2008 through July 31, 2008.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant amendment from the AIDS Foundation of Chicago/Ryan White Part A for \$1,383.17 as presented.

(06/12/08)

ILLINOIS DEPARTMENT OF PUBLIC HEALTH – SUMMER FOOD PROGRAM

Environmental Health Services wishes to accept a grant of up to \$1,200 from the Illinois Department of Public Health for continuing the Summer Food Program of food inspection. The grant period is May 1, 2008 through August 31, 2008 and the maximum reimbursement was increased by \$200 or 20% over prior year. The grant was budgeted at \$1,000, which was the prior year amount.

MOTION

The DuPage County Board of Health hereby approves the acceptance of the grant from the Illinois Department of Public Health for the Summer Food Program of up to \$1,200 as presented.