

NOTICE

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DUPAGE COUNTY BOARD OF HEALTH

Minutes of the Meeting

Wheaton, Illinois

April 12, 2007

Board Members Present	Dennis Brennan, Scott Cross, Dr. Peter Doris, Gary Grasso, Linda Kurzawa, Pam Rion, Charlie Thurston, Dr. Robert Walz, and Dr. Lanny Wilson
Board Members Absent	Dolores Kopp, and Edward Merkel
Board Treasurer Present	John Novak
Leadership Staff Present	Dr. Rashmi Chugh, John-Marc Bilezikian (representing Dave Christiansen), David Hass, Michael Kiep, Tad Koeune, Mary Lally, Maureen McHugh, Katy Yee, and Jane Zimmerman (for CHS)
Health Department Staff Present	Maria McGinn, Norman Bartels Pat DelMastro, Pat Flaherty, Robert Baechle, Judy Zipprich, Sue Eagan, Brian LaPorte, Bill Piekarz, Sue Berg, Nancy Mulso, Mike Harrington, and Randi Luna
Public Present	None

CALL TO ORDER

President Kurzawa called the April Board of Health (BOH) meeting to order at 6:30 p.m. There were nine members present for a quorum. See list above.

SUBCOMMITTEE REPORTS

Executive – (BOS)

Maureen McHugh introduced the Advisory newsletter, which went out with a cover letter to the BOH members and said we will start receiving them monthly and will make them open to the public also, just to keep everyone aware of public health issues. The Annual Report was introduced, it was explained that it will be distributed electronically.

The Foundation project is going well; Ms. McHugh stated she had met with program managers and received positive, constructive feedback. Project update was provided and the “ONE” Internal Marketing campaign was reviewed.

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Community Health Services (CHS)

Jane Zimmerman provided an update on the private/public influenza vaccine program. Staff has begun meeting with outside pharmacies, including Osco, Dominicks and Meijer.

EDC- Mary Lally reviewed the Executive Advisory newsletter, (see attached).

Environmental Health Services (EHS)

Tad Koeune gave a report on the Local Health Protection Grant Review. Mr. Koeune reported on the misquito traps they set out and were able to collect about 500 misquitos to test for West Nile Virus program. Updated on a Foodborne illness outbreak related to the Illegally Manufactured Cheese linked to Salmonella Outbreak. Please see a copy of the report attached.

Mental Health Services (MHS)

John-Marc Bilezikian (representing Dave Christiansen) said the subcommittee did not meet so there was no report.

APPROVAL OF MINUTES

Mr. Cross moved for approval of the minutes of the March 8, 2007 meeting. Ms. Rion seconded the motion. Motion passed.

TREASURER'S REPORT

Mr. Novak reported the beginning balance for March in Fund 70 was \$15,697,245.39. During the month of March we had receipts of \$2,627,271.43 with disbursements of \$4,756,895.82 leaving us a March ending balance in Fund 70 of \$13,567,621.00.

Interest Earnings for March of 2007 was 8 to 5 ratio this year. We earning this year of \$108,000 in compare to about \$78,000 last year. YTD we have just under \$400,000 compared to about \$265,00 a year ago.

Mr. Cross moved for the approval of the Treasurer's Report and to have it placed on file. Dr. Wilson seconded the Motion. Motion passed.

PUBLIC COMMENT

There were no public comments.

PRESIDENT'S REMARKS

President Kurzawa welcomed the new Executive Secretary Maria McGinn to the board. President Kurzawa presented Norman Bartels with a Commendation for his twenty-seven years of service in Mental Health Services.

President Kurzawa also commented on the Resolution of Senate Bill 500 in support of a statewide smoke ban. The Board of Health has already passed two resolutions in support

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of countywide ban. The Board of Health support of this resolution will send a message to State legislators that DuPage is supportive of a statewide ban.

RESOLUTIONS

RESOLUTION HONORING NORMAN BARTELS- RETIREMENT FROM MENTAL HEALTH SERVICES

President Kurzawa made a motion in acknowledgement of the dedicated service and contributions of Norman Bartels during his tenure of twenty-seven years in Mental Health Services. Most recently, he served in the position of Transitional Services Center Administrator. He was a driving force in influencing advancement of Mental Health Services of DuPage County. He contributed to the leadership of the Mental Health Services Unit, demonstrated a strong commitment to the Mental Health client, and has been an advocate for the homeless population in DuPage County by serving in numerous boards and committees. Mr. Bartels was instrumental in the expansion of the Health Department's residential program from approximately 20 beds in the early 1980s to over 200 beds as of 2007.

Mr. Norman Bartels accepted the resolution.

Ms. Rion moved for the approval of the Resolution Honoring Norman Bartels. Mr. Cross seconded the motion. Motion passed.

The signed resolution is included with the official copy of the minutes.

RESOLUTION IN SUPPORT OF SENATE BILL 500

President Kurzawa summarized Senate Bill 500, asking for a motion in support of passage from legislation.

Ms. Rion moved for the approval of the Resolution of Senate Bill 500. Mr. Grasso seconded the motion. A roll call vote was taken.

Ayes: Ms. Rion, Mr. Thurston, Dr. Walz, Dr. Wilson, President Kurzawa,
Mr. Brennan, Mr. Cross, Dr. Doris and Mr. Grasso

Nays: None

Motion Passed.

CONSENT ITEMS

HUMAN RESOURCES TRANSACTIONS – BUSINESS OPERATIONS SERVICES

All employees hired and changing status are filling vacant budgeted positions. The Changes of Status have not caused any increase in the budget. Under Separation of

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Employees, seven employees accepted other positions, eight employees voluntarily resigned, two employees retired, one employee left for personal reasons and one employee returned to school.

MOTION

The DuPage County Board of Health hereby approves the hiring, changes of status, and separations as listed, falling within the dates of 03/02/07 and 4/02/07.

Ms. Rion moved for the approval of the Consent Items. Dr. Wilson seconded the motion. A roll call vote was taken.

Ayes: Ms. Rion, Mr. Thurston, Dr. Walz, Dr. Wilson, President Kurzawa, Mr. Brennan, Mr. Cross, Dr. Doris, and Mr. Grasso

Nays: None

Motion Passed.

FUND TRANSFERS – BUSINESS OPERATIONS SERVICES

The Business Operations Services requests DuPage County Board of Health approval of the transfer of funds to the designated line items in the FY 2007 budget as set forth on the attached budget transfer form.

MOTION

The DuPage County Board of Health hereby approves the transfer of funds to the designated line items in the FY 2007 budget as set forth in the attached Schedule of Transfers.

Ms. Rion moved for the approval of the Consent Items. Dr. Wilson seconded the motion. There were no questions. A roll call vote was taken

Ayes: Ms. Rion, Mr. Thurston, Dr. Walz, Dr. Wilson, President Kurzawa, Mr. Brennan, Mr. Cross, Dr. Doris and Mr. Grasso

Nays: None

Motion passed.

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OLD BUSINESS

There was no old business to be heard.

NEW BUSINESS

PURCHASING

P-EDC-04-07-099 – Professional Services contract to Integrated Solutions Consulting to develop a natural hazard plan to be incorporated into the department's Emergency Operations Plan in accordance with Article 4, Part A, Section 4-108, b), Other Professional Services, of the DuPage County Health Department Procurement Policy. Procurement Approval Checklist and Decision Memo included and staff recommends contracting with Integrated Solutions Consulting not to exceed \$50,000.

C-BOS-04-06-052 – Bid renewal for the purchase of gift cards used by various Community Health and Mental programs. Staff recommends bid renewal includes suppliers, which provide discounted rates on gift card orders. Bid award will include Jewel Food Store, Speedway Gas, Meijer Food Store and Great Lake Scrip Company. Procurement Approval Checklist included and staff recommends purchases not to exceed \$90,000 for a one-year period per lowest responsive, responsible bid.

C-BOS-04-07-100 – Purchase of a Back up and Restore System to insure business continuity and file integrity in the event of a network failure. Back up and Restore System to include Symantec software and HP Drive Library in accordance with Article 4, Part A, Section 4-105, Sole Source, of the DuPage County Health Department Procurement Policy. Procurement Approval Checklist, Decision Memo, and Sole Source Justification Form included and staff recommends purchase in the amount of \$50,000.

S-BOS-04-07-101 – Roof replacement at Transitional Services Center to Oury Roofing in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. Award to lowest responsible bidder and staff recommends contract award to exceed \$23,000.

MOTION

The DuPage County Board of Health hereby approves
the Purchasing Items #10.a. (1) through (4) as presented.

Ms. Rion made a motion to combine the Purchasing Items #10.a.1, 2, 3, and 4.
Mr. Thurston seconded. Motion was passed.

The motion to approve the Combined Purchasing Items was made by Ms. Rion.
Seconded by Mr. Cross. A roll call vote was taken.

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Ayes: Ms. Rion, Mr. Thurston, Dr. Walz, Dr. Wilson, President Kurzawa,
Mr. Brennan, Mr. Cross, Dr. Doris, and Mr. Grasso

Nays: None

Motion passed.

MOTION

**RYAN WHITE TITLE II – COLLAR COUNTY CONSORTIUM – EMERGENCY
AND DISEASE CONTROL SERVICES**

Emergency and Disease Control Services, AIDS Program, wishes to accept a grant amendment from the AIDS Foundation of Chicago for the Ryan White Title II – Collar County Consortium Grant in the amount of \$15,000 for the period of April 1, 2006 through March 31, 2007. This grant is to be used to provide counseling through individual and group therapy for at least 16 individuals with HIV disease in DuPage County.

A budget transfer will be processed from the Grants Applications line items into the appropriate line items within the AIDS Ryan White RU budget in the amount of the grant amendment.

MOTION

The DuPage County Board of Health hereby approves
the acceptance of the grant amendment from the AIDS Foundation
of Chicago for the AIDS Ryan White Title II Grant in the amount
of \$15,000 as presented.

Mr. Thurston made a motion to approve the Grant Acceptances, Ryan White Title II AIDS Foundation. Seconded by Mr. Grasso. A roll call vote was taken.

Ayes: Mr. Thurston, Dr. Walz, Dr. Wilson, President Kurzawa, Mr. Brennan,
Mr. Cross, Dr. Doris, Mr. Grasso and Ms. Rion

Nays: None

Motion passed.

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APPOINTMENTS TO THE MENTAL HEALTH ADVISORY COUNCIL – MENTAL HEALTH SERVICES

The Mental Health Services requested the DuPage County Board of Health to consider the appointments of two new members to the Mental Health Advisory Council. The individuals being submitted for new appointment are Tedd Taylor Termunde, and Ruby D. Khan. Copies of their resumes are attached. The addition of these members will bring the total Advisory Council membership to eleven.

The term for these candidates will begin immediately upon Board approval and end June 30, 2009

MOTION

The DuPage County Health Department approves the appointments of Tedd Taylor Termunde and Ruby D. Khan, to the Mental Health Services Advisory Council. Their terms will begin immediately upon approval and end June 30, 2009

Mr. Thurston moved for the approval of the motion. Mr. Cross seconded the motion. Motion passed.

PRESENTATION

Linda Shapiro, VP Strategy, Planning & External Affairs and Dr. Abdel Fahmy, Regional Medical Director gave a presentation on Access Community Health Network. Discussion was held regarding meeting the needs of the uninsured or under insured in DuPage County. And also on the different types of Mental Health Service programs that are provided through the FQHC's.

The slides of the presentation are included with the official copy of the minutes.

NEXT MEETING – May 10, 2007

Reminder: BOH meetings will now be held on the second Thursday of each month.

ADJOURNMENT

Dr. Wilson made the motion to adjourn. Ms. Rion seconded it. The meeting adjourned at 7:55 p.m.