

NOTICE

**DUPAGE COUNTY BOARD OF HEALTH**

**Minutes of the Meeting**

**Wheaton, Illinois**

**March 8, 2007**

Board Members Present	Dennis Brennan, Dolores Kopp, Linda Kurzawa, Edward Merkel, Pam Rion, Dr. Robert Walz, and Dr. Lanny Wilson
Board Members Absent	Scott Cross, Dr. Peter Doris, Gary Grasso, and Charlie Thurston
Board Treasurer Present	John Novak
Leadership Staff Present	Dr. Rashmi Chugh, Dave Christiansen, David Hass, Michael Kiep, Tad Koeune, Mary Lally, Maureen McHugh, Katy Yee, and Jane Zimmerman (for CHS)
Health Department Staff Present	Pat DelMastro, Pat Flaherty, Jessica Gerdes, Peggy Iverson, Jean McMahon, Mary Prignano, Arlene Sharp, and Judy Straube
Public Present	Kerry-Ann Bartley, Regina Harden, Sumana Parveen, Thomas Triantafillon, and Julie Watson, all from UIC School of Public Health; Dina Abolullaever, Susan Howard, Gina Merzuba, and Diane Saunders, all from Lewis University

**CALL TO ORDER**

President Kurzawa called the March Board of Health (BOH) meeting to order at 6:24 p.m. There were six members present for a quorum. Mr. Brennan joined the meeting at 6:30 p.m. See list above.

**SUBCOMMITTEE REPORTS**

***Executive – (BOS)***

Maureen McHugh said their meeting focused on what has been done in the last month organizationally. Town Meetings have been completed where some of the information from the Board of Health Retreat, in terms of the Foundation project, was reviewed. Meetings with the employees went very well. They had great questions and are really starting to get a vision in terms of some of the system development and how it will positively impact their work in terms of direct services.

Other exciting news organizationally, we have very successfully kicked-off the implementation of our electronic client record. It is going well and on schedule. The renovation project is also on

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schedule and on budget. Things are starting to physically move around the organization and systems are being developed.

The Governor gave his state budget speech. Ms. McHugh will send to each Board member the information received from our state organizations in terms of how his address will impact the public health budget. So far we haven't seen any negative impacts.

There are proposed increases in breast and cervical cancer in some of our programs.

### ***Community Health Services (CHS)***

Jane Zimmerman said she met with Dr. Walz and two other staff members to discuss her presentation she will give later this evening. CHS received a phone call from the Hallmark Cable Channel. They are interested in doing a human-interest story related to our Smile Squad. They have been taking pictures and interviewing staff. This program will be airing soon on their new morning program.

### ***Environmental Health Services (EHS)***

Tad Koeune said this subcommittee met and discussed our private water well sampling program conducted last year, which identified three areas of groundwater contamination in DuPage County. We have started this up again and have already taken 50 samples where we found previous contamination in unincorporated Wayne and unincorporated Warrenville. Once we have the results, we will share them with the people and the Board. This is a very good program that has identified three additional areas of groundwater contamination for a total of six areas in DuPage County.

EHS met with the mosquito abatement districts, villages, and cities on our West Nile Virus program. We again got the \$206,000 grant, so we covered the three years of data we had. Mr. Koeune would like to present to the Board sometime in the future exactly what they have found. Temperature seems to be the driving factor and it is very active in this area. West Nile Virus survives the winter. Temperatures this year will determine the activity. EHS is working with the lobbyist on the West Nile Virus Tire Fund bill where we get our funding, and also working with the Northern Illinois Public Health Consortium to get this legislation in order to continue this program. This bill is set to sunset January 1, 2008.

Dr. Wilson stated he talked to a bird specialist from Hawaii, who is very concerned. West Nile Virus has made its way across the states, but not to Hawaii. They are very worried about what it might do in Hawaii.

Mr. Koeune said we collect a small number of birds, but we go right to the mosquitoes. Mosquitoes are how it is transmitted to humans.

Ms. Kurzawa commented they receive calls from people who don't understand why the Health Department doesn't want their birds. Ms. Kurzawa said, "We have done such a good job of educating the public!" Koeune said EHS gets those calls, too, and we try to explain, but if they are adamant, we go pick up the bird.

### ***Mental Health Services (MHS)***

Dave Christiansen said his subcommittee met and were provided two handouts: The Surgeon General's piece and the first cut on the Governor's budget analysis. The impact is positive on our services.

This week we also got increased rates for the two big linkage programs, ACT and CST (a new program). There is a 50 percent increase for ACT while CST gets the rate ACT used to have.

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This is good news. He and Mike Kiep will run the numbers to see what this means to us. It might mean that we do one ACT and two CST teams, just from a reimbursement standpoint.

Legislation is coming forward tomorrow (March 9) for increased rates for psychiatrists involved in service delivery rates like us. Those are the ones in MROs, community mental health centers. Not sure if it will go through, but we have a lot of folks looking at it.

We also discussed the start of our initial steps of change and improvement on the Right of Residential Programs.

### **APPROVAL OF MINUTES**

Ms. Rion moved for approval of the minutes of the February 10, 2007 meeting. Ms. Kopp seconded the motion. Motion passed.

### **TREASURER'S REPORT**

Mr. Novak reported the beginning balance for February in Fund 70 was \$16,454,218.29. During the month we had receipts of \$2,229,314.56 with disbursements of \$2,986,287.46 leaving us a February ending balance of \$15,697,245.39. The earnings for February were approximately \$68,500, which compares favorably with a year ago where we were a little under \$60,000. For next month, DuPage County Health Department projected earnings that should be a little bit more than the first four months of 2005. We are back in good shape.

Mr. Merkel moved for the approval of the Treasurer's Report and to have it placed on file. Ms. Rion seconded the Motion. Motion passed.

### **PUBLIC COMMENT**

There were no public comments.

### **PRESIDENT'S REMARKS**

President Kurzawa remarked it was a short month but noted there has been much activity from our staff with Town Meetings, the reorganization, and the kick-off of our electronic records. She commended the staff for their hard work and efforts and thanked them on behalf of the Board. Ms. Kurzawa said, "Your professionalism is just fantastic! Thank you very much."

### **CONSENT ITEMS**

#### **HUMAN RESOURCES TRANSACTIONS – BUSINESS OPERATIONS SERVICES**

All employees hired and changing status are filling vacant budgeted positions. The Changes of Status have not caused any increase in the budget. Under Separation of Employees, seven employees accepted other positions, eight employees voluntarily resigned, two employees retired, one employee left for personal reasons and one employee returned to school.

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**MOTION**

The DuPage County Board of Health hereby approves the hiring, changes of status, and separations as listed, falling within the dates of 10/26/07 and 3/02/07.

**FUND TRANSFERS – BUSINESS OPERATIONS SERVICES**

The Business Operations Services requests DuPage County Board of Health approval of the transfer of funds to the designated line items in the FY 2007 budget as set forth on the attached budget transfer form.

**MOTION**

The DuPage County Board of Health hereby approves the transfer of funds to the designated line items in the FY 2007 budget as set forth in the attached Schedule of Transfers.

Mr. Brennan moved for the approval of the Consent Items. Mr. Merkel seconded the motion. There were no questions. A roll call vote was taken:

Ayes: Mr. Brennan, Ms. Kopp, Mr. Merkel, Ms. Rion, Dr. Walz, Dr. Wilson, and President Kurzawa

Nays: None

Motion passed.

**OLD BUSINESS**

Mr. Merkel asked when we could expect a copy of the actual Budget?

Ms. McHugh stated the First Quarter ends this month. We can give everyone a copy of this First Quarter so you can take a look at it.

Mr. Merkel asked if it could please be sent out in advance to give them a chance to review it. Ms. McHugh agreed and said, then we can address any questions you have.

**NEW BUSINESS**

**PURCHASING**

C-CHS-02-07-096 – In-house diagnostic testing supplies, primarily the purchase of HemoPoint H2 supplies for hemoglobin testing, to Stanbio Laboratory in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. Award to lowest responsible bidder and staff recommends contract award for a one-year term in an amount not to exceed \$25,000.

C-BOS-02-07-097 – Purchase of custodial supplies from Inlander Brothers in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department

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Procurement Policy. Award to lowest responsible bidder and staff recommends contract award for a one-year term in an amount not to exceed \$35,000.

S-CHS-02-07-098 – Purchase of public service announcements for Tobacco Program from Clear Channel Radio Chicago (KissFM) in accordance with Article 4, Part A, Section 4-103 of the DuPage County Health Department Procurement Policy. Award to lowest responsible bidder and staff recommends contract award in an amount not to exceed \$20,000.

## **M O T I O N**

The DuPage County Board of Health hereby approves the Purchasing Items #9.a. (1) through (3) as presented.

Mr. Merkel made a motion to combine the Purchasing Items #9.a.1, 2, and 3. Ms. Rion seconded. Motion was passed.

The motion to approve the Combined Purchasing Items was made by Ms. Kopp. Seconded by Ms. Rion.

Mr. Merkel asked how do we know if we are reaching people with the Tobacco Radio ads?

Ms. McHugh explained our target audience is youth and the Tobacco grant is focused on youth. A bid was done based on the number of youth who tune in to the radio stations. We went with the higher percentage of ages 13 through 18, which is the youth smoking market we want to connect with.

A roll call vote was taken.

Ayes: Ms. Kopp, Mr. Merkel, Ms. Rion, Dr. Walz, Dr. Wilson, President Kurzawa, and Mr. Brennan

Nays: None

Motion passed.

## POSITION LIST CHANGE

### 901 – BUSINESS OPERATIONS, FACILITIES MAINTENANCE

Business Operations, Facilities Maintenance, is recommending the following revisions to the 901 Authorized Position List:

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Authorized Position List Revision

Department Name 901 - Business Operations Reporting Unit 105 – Maintenance

Addition or Deletion#	Status	Bi-Weekly Hours	Job Code# / Job Title Salary Grade	Salary Range		Actual / Hiring Salary	Benefit Cost	Total Annual Cost
				Min	Max			
Deletion (1)	1010	75	#7234 / Custodian Salary Grade 107	Min Mid Max	\$19,838 \$24,798 \$29,758	\$31,154	\$12,462	(\$43,616)
Addition (2)	1070	40	#7234 / Custodian Salary Grade 107	Min Mid Max	\$10.17/hr \$12.72/hr \$15.26/hr	\$10,920 X (2) = \$21,840	\$3,276	\$25,116
							Net Cost or Net Saving:	(\$18,499)

<b>Status:</b>
Full-Time: 1010
Part-Time: 1070
Temporary: 1040

<b>Benefit Cost:</b>
Full-Time: 40%
Part-Time: 15%
Temporary: 8%

Reason for Changes

Converting the vacant full time position into (2) two part time positions will allow for greater scheduling flexibility and reduce costs for the department.

**MOTION**

The DuPage County Health Department hereby approves the Position List Revision for Business Operations, Facilities Maintenance, as presented.

Mr. Merkel made the motion to approve Item #9.b. Position List Change. Seconded by Mr. Brennan. Motion passed.

**DENTAL PROGRAM - COMMUNITY HEALTH SERVICES**

Community Health Services, Dental Program, wishes to re-appropriate lapsed grant funds from the Illinois Children’s Healthcare Foundation in the amount of \$7,716 for the period December 1, 2006 through February 28, 2007. This grant is to be used to provide mobile dental services to high-risk children in DuPage County.

The amount of lapsed funds was not anticipated during the budget preparation process. The Illinois Children’s Healthcare Foundation has requested that these funds be spent during the period stated above. A budget transfer will be processed from the Grant Applications line items into the appropriate line items within the Dental Program budget in the amount of the lapsed funds.

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### **MOTION**

The DuPage County Board of Health hereby approves the acceptance of the lapsed funds from the Illinois Children's Healthcare Foundation for the Dental Program in the amount of \$7,716 as presented.

Ms Kopp made a motion to approve the Grant Acceptances, Illinois Children's Healthcare Foundation. Seconded by Mr. Brennan.

Mr. Merkel asked how does this tie in with what the State government is talking about in improved healthcare for children. Or is it a totally separate program? Ms. McHugh said it is a totally separate program.

A roll call vote was taken.

Ayes: Ms. Kopp, Mr. Merkel, Ms. Rion, Dr. Walz, Dr. Wilson, President Kurzawa, and Mr. Brennan

Nays: None

Motion passed.

### **PRESENTATION**

Jane Zimmermann gave a presentation on the Dupage County Health Department's Flu Immunization program. The slides are attached to the official minutes.

Mr. Merkel inquired why have we administered fewer this year than in past years?

Ms. Zimmerman replied it typically depends on the demand. This season many people may have decided they just didn't need a flu shot. One goal is to educate people to know they really do need the vaccine.

Dr. Walz asked if it was the pharmacies that made the vaccine more available and advertised more? Zimmerman said this will be brought up and discussed in detail at the end of tonight's talk.

Ms. Zimmerman continued with a brief description of Osco's flu vaccine program. Osco has increased their number of vaccines given from 10,000 to 240,000. Their goal is to reach 300,000 by the year 2008. Similar growth was seen in other stores throughout DuPage County. Their marketing and strategies were discussed. Their fees were less; our fees have gone up to cover our costs. Ms. Zimmerman said if we could collaborate with them to make flu vaccines and education information available to our customers, this would help us meet our goals of assuring access to flu immunizations, education of the residents, and eliminating the barriers. We will, however, continue to provide flu shots here. We immunize a lot of children.

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A letter of interest was sent to corporate pharmacies, a FAX to the local pharmacies, and we posted legal notices in The Daily Herald and on our website. The response to partner with us has been overwhelming! We believe we will also be able to obtain valuable information, market our services, broaden the Safety Net, and possibly identify other opportunities. Our plan is to create a draft, implement a pilot, and evaluate it to see if it works.

Mr. Merkel asked if we get our costs back from the vaccines we purchase? Mr. Kiep said we try to do this. It is intended to be a cost neutral program.

Ms. Kurzawa said we were charging the same amount in 2000 that we charged in 1975. We were gradually bringing up that fee. Medicare reimbursement helps. In July we will again need to determine how many doses to purchase. By partnering we should be able to approximate how many shots were given and be able to place an educated order to avoid having a surplus. (If these pharmacies don't administer all of their purchased vaccines, they can make it up in other ways.)

Dr. Wilson questioned if the unused doses we have might be an inventory a pharmacy would have and then we would have no leftover inventory?

Ms. Zimmerman said yes, pharmacies could be the ones buying vaccines.

Dr. Wilson also asked if we would be able to obtain vaccines from our partners if we under order?

Zimmerman confirmed this and said, or we would also be able to direct people to the best places to go.

Dr. Wilson commented this public/private partnership is exciting! It has great potential for other areas we might partner with throughout the County as well to take care of our DuPage County population.

Ms. Zimmerman agreed public health cannot do everything by itself. We have a lot of resources in the County, and if we can partner with and leverage those resources, we will be able to do a better job of public health. She explained this idea came from conversations in the fall with Jean McMahan and Arlene Sharp, both of CHS. Pat Delmastro, Purchasing, has been thinking of this for a long time because she works with the vendors. Ms. Delmastro was introduced and applauded.

Mr. Merkel asked about the disposing of the leftover vaccines. It was explained we have a disposal service for our medications.

Dr. Walz expressed concern with the past lack of vaccines and the concern we are going to be the end source for the County if new sources of availability do not fully carry their load. Their purpose is different than ours. Dr. Walz said we only know the number of vaccinations we gave. How many were given in the County? How many in physicians' offices, drugstores, etc.?

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Dr. Walz said if we have a very serious outbreak of influenza, the people would look to the Board of Health for a service. Too late to get hard numbers for this year, but is it the job of the BOH to collect hard numbers so by 2008, we will have an idea of how many doses we need in the County? It's a four to six month delay if we don't have enough. It can't be ordered. The Board of Health will be the last resort if there is a shortage in the County. He thinks this needs to be discussed.

Ms. McHugh confirmed this data does not exist. Dr. Chugh did a first time employee survey here to see how many received the flu vaccinations we offered. We are trying to expand this to medical providers. We see this as a part of the answer. Not sure if it can be accomplished in a year. It's to get partners to give us their data, to reach out and say we have been somewhat successful with our influenza reporting statistics with schools, and try to expand that. Find out how much is out there and how much was used. This is where we see the public/private partnership. It would be great to have this data.

Dr. Walz asked Ms. McHugh if this is the job of the BOH?

Ms. McHugh said it is our role to attempt to. When planning for potential pandemics, it's important to understand all of the pieces when looking at public health or population disease control.

Dr. Chugh commented the supply and timely distribution of influenza vaccine in any given year couldn't be guaranteed. It behooves us to plan for expanded outreach and infrastructure to be able to vaccinate more people. One focus has been the vaccination rates in healthcare personnel. We started with a survey of our Leadership Team and all of our employees. (Not routinely done, even in hospitals.) We will analyze this data later this month and share the information with the Board. National rate is extremely low, only 40 percent. Healthcare providers should be vaccinated if there is no medical reason. With ongoing communication with the pharmacies we can better collect this data.

Ms. McHugh said this will provide a greater supply so if we got into a really bad flu season, we would not be depending on just our supply. The CDC increased the capacity this year. More vaccine was produced in this country than ever before. If we do not use this capacity, it will go away. We want to increase the capacity. That's why we want other purchasers. We will focus on the populations we serve and encourage them to expand their capacity out into the community. Data is the first step.

Ms. Kopp asked if we could jointly advertise quick radio spots like, "It's Flu Season, are you vaccinated?" Just a few sentences to reach more people and jog memories. If we did this as a consortium or group it could be more affordable and reach more people.

Ms. Kurzawa mentioned the advertising flyers Osco and Dominick's have. Perhaps we could utilize this mechanism to advertise the importance of getting a flu shot.

Ms. Zimmerman was thanked for an excellent presentation.

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### **NEXT MEETING – April 12, 2007**

Reminder: It's the second Thursday now.

### **ADJOURNMENT**

Dr. Wilson made the motion to adjourn. Ms. Rion seconded it. The meeting adjourned at 7:16 p.m