

DUPAGE COUNTY HEALTH DEPARTMENT
Employment Opportunity
Posted from December 23, 2009

Applications accepted until position is filled.

Job Title:	Temporary Houseparent	Job Code:	7712
Department:	Mental Health Services, Transitional Services Center, Adult Program		
Schedule:	On-call, flexible schedule mostly evenings and weekends		
		Salary:	\$10.79 per hour
Contact:	Sue Mroch	Phone:	(630) 682-7979, extension 7555
	Human Resources	Fax:	(630) 221-7811

Responsibilities include:

- Monitoring and supervising residential clients to insure proper hygiene, grooming, housekeeping and overall personal safety of adults residing in group homes and apartments
- Insuring a safe, clean and supportive environment, participates with clients in recreational activities
- Monitoring medication intake
- Ensuring clients attend all scheduled appointments
- Transporting clients via agency van
- Maintaining records and assisting in managing client benefits and financial accounts

Requirements include:

High School Diploma; one year previous parenting or caregiving experience with MI adult preferred; professional/academic/personal background in psychology, social work, counseling, health or related field preferred. Valid driver's license and flexibility to attend required training programs.

Interested applicants should submit a resume and completed application to:

DuPage County Health Department
Attn: Human Resources Office
111 North County Farm Road
Wheaton, Illinois 60187
(630) 682-7979, extension 7555
Fax (630) 221-7811
hr@dupagehealth.org

Applications available at the address noted above or on the web at www.dupagehealth.org.

The DuPage County Health Department is an Equal Opportunity Employer.