

DUPAGE COUNTY HEALTH DEPARTMENT
Employment Opportunity
Posted From: January 21, 2010

Applications accepted until the position is filled.

Job Title:	Psychiatric Nurse	Job Code:	7613
Department:	Mental Health Services, Crisis Unit, Lombard		
Schedule:	Full-time, 40.0 hours per week; Monday through Friday 8am-4pm, may include weekends and holidays		
Grade:	207	Base Salary:	\$39,610
Contact:	Sue Mroch Human Resources	Phone:	(630) 682-7979, extension 7555
		Fax:	(630) 221-7811

Responsibilities include:

- Performs nursing and case management activities
- Maintains relationships with drug representatives
- Calls in medication refills
- Meets with psychiatrists to review procedures related to client care
- Reviews and signs health histories
- Consults with staff, clients and families regarding medical and medication issues
- Approves paid medication applications
- Logs in sample medications; disposes of expired medication
- Provides consultation services
- Reviews lab results and hospital test results
- Refers clients to other county and state resources as needed
- Participates in emergency response activities as assigned

Requirements include:

Completion of Bachelor's Degree in Nursing or equivalent combination of training and experience and three years of psychiatric nursing experience preferred; currently licensed as Registered Nurse in the State of Illinois.

Preferred candidate will have good knowledge of practices and principles of nursing and psychiatric nursing; experience establishing effective working relationships with clients, nurses, physicians and the public.

Interested applicants should submit a resume and completed application to:

Dupage County Health Department
Attn: Human Resources
111 North County Farm Road
Wheaton, Illinois 60187
(630) 682-7979, extension 7555
Fax (630) 221-7811
hr@dupagehealth.org

Applications available at address noted above or on the web at www.dupagehealth.org.

The DuPage County Health Department is an Equal Opportunity Employer.